

CANDIDATES INFORMATION SHEET

The following information is offered as a guide to be used by candidates seeking the office of Councilmember at the Municipal Election to be held during the General Election on November 7, 2017. The election laws are quite voluminous and in some cases inconsistent. The Municipal Clerk cannot be responsible for interpretations nor any omissions. The candidate should consult with his/her personal attorney concerning any legal questions requiring interpretations or legal advice. For more detailed information, please refer to the statutes. You may obtain additional copies of any forms from the office of the Municipal Clerk. If I may be of any assistance to you, please do not hesitate to contact me.

Bonnie Brookes, Deputy Municipal Clerk

Election Day

November 7, 2017

Voting Hours

6:00 A.M. to 8:00 P.M.

Offices Available/Terms

Councilmember (2 Positions Open)

Three-year term – Term to expire 12/31/2020

Qualifications of Candidates

Each candidate shall be a registered voter of the Borough of Highlands and a resident of the Borough for at least one (1) year immediately prior to the date of the Election.

Campaign Contributions

All candidates are required to comply with the Campaign Contributions and Expenditures Act (N.J.S.A. 19:44A-1 et seq.).

All reports required by said Act are the responsibility of candidates and are to be made to the Election Law Enforcement Commission and any questions should be directed to them at 1-609-292-8700.

**Petition Packets are available
at the Borough Clerk's Office
located at 42 Shore Drive.**

SCHEDULE OF IMPORTANT DATES

November 7, 2017 – Municipal Election to be held during the General Election (6:00 A.M. – 8:00 P.M.)

- September 5** **LAST DAY FOR FILING THE FOLLOWING:**
(a) Petitions of Nomination (4:00 P.M.) (N.J.S.A. 40:45-8)
 No additional petitions accepted after this time.
(b) Affidavit of Candidate for Office
(c) Affidavit of Campaign Manager
(d) Request for Designation on Ballot
(e) Petition Requesting a Designation and Bracketing on the Ballot
- September 7** Last date for defects in petitions to be corrected. Names may not be added.
(N.J.S.A. 40:45-9)
- September 11** Notice to Candidates by registered mail of date, time and place for drawing
for position on ballot. (N.J.S.A. 40:45-12)
- September 11** Last day to file written objections by 4:00 P.M. (N.J.S.A. 19:13-10)
- September 15** Drawing for position. The hour set by Municipal Clerk is 3:00 P.M. (N.J.S.A. 40:45-12)
- October 17** Voter Registration Deadline for General Election
(21st day before election) (N.J.S.A. 19:31-6)
- October 24** Deadline for Filing of Challenger Appointments for General Election (N.J.S.A. 19:7-3) &
(N.J.S.A. 19:7-4)
- October 31** Deadline to apply for a Mail-In Ballot by Mail for General Election
(not less than 7 days prior to election) (N.J.S.A. 19:63-3, N.J.S.A. 19:63-5)
- No later than
November 1
By Noon** Mailing of Sample Ballots for General Election
(On or before 12:00 Noon on Wednesday preceding the election) (N.J.S.A. 19:14-25)
- November 6** Deadline for In-Person Mail-In Ballot Applications with County
IN PERSON IN THE OFFICE OF THE COUNTY CLERK BY 3:00 P.M.
(N.J.S.A. 19:63-3, 19:63-4, 19:63-5)
- November 7** **ELECTION DAY**

REQUIREMENTS FOR PETITION SIGNATURES

- Each signature on the petition shall accompany the name and address of the petitioner. No one may sign a petition for more positions than are on the ballot:

Councilmember - 2 Petitions Only

Petitions will be certified in the order in which they are received for filing

- The registered voter must sign for him/herself; No one else can sign for them.
- It is important to make sure the signers are registered voters. A list of registered voters in Highlands Borough can be obtained from the Monmouth County Superintendent of Elections/Commissioner of Registration's Office in Freehold. Their address is 300 Halls Mill Road, Freehold. Their telephone number is (732) 431-7780.
- The candidate for office and his/her campaign manager shall file an oath that the statements made in the petitions are true and that each signature appended thereto is the genuine signature of the person whose name it purports to be to their best knowledge and belief.
- Petitions must be filed on or before 4:00pm - Tuesday, September 5, 2017 (N.J.S.A. 40:45-8). Persons delivering petitions must be inside the Borough Clerk's Office by 4:00 P.M. on September 5, 2017. **Although the deadline is September 5, 2017, petitions can be filed as soon as they are complete which will allow time for correction prior to the deadline.**

MINIMUM NUMBER OF SIGNATURES REQUIRED

SIGNATURE NEEDED

33

REGISTERED VOTERS

3,302

This figure reflects one (1%) percent of the registered voters in the Borough of Highlands as of the last General Election 2016.