

# BOROUGH OF HIGHLANDS, N. J.

INCORPORATED 1900

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07732  
COUNTY OF MONMOUTH  
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FRANK L. NOLAN  
MAYOR  
TIM HILL  
ADMINISTRATOR  
CAROLYN M. CUMMINS  
BOROUGH CLERK

## MAYOR AND COUNCIL REGULAR/WORK SHOP MEETING WEDNESDAY, APRIL 6, 2016 7:00 P.M.

**Meeting Location: Robert D. Wilson Memorial Community Center, 22 Snug Harbor Ave, Highlands**

Call to Order  
Meeting Statement  
Roll Call  
Executive Session Resolution

### **EXECUTIVE SESSION:** 7:00 p.m.

Litigation: **Britton Tax Matter, Baymens Assoc, NJ Natural Gas**

Contract Negotiation: **Cross River Fiber Right-of-Way Agreement**

Real Estate:

Personnel: **Administrator Update on Personnel Matters**

Investigation:

Attorney-Client Communications: **Property Assessment Demo Program – Cliff Moore, Tax Abatement Application, Zoning/Construction Issue, Boro Facility Update, Tilt Up Survey Results**

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Call to Order  
Pledge of Allegiance  
Roll Call

### **REGULAR MEETING:** 8:00 p.m.

**\*\* JCP & L Update\*\***

**Public Portion – Resolutions & POB**

**Consent Agenda:**

1. R-16-94 Resolution Approving Blue Light Authorizations
2. R-16-95 Resolution Approving Change Orders 1 & 2 Lucas Construction
3. R-16-96 Resolution Approving Change Order for Fiore Paving
4. R-16-98 Resolution Approving Reduction of Performance Guarantees
5. R-16-99 Resolution Awarding Professional Engineering Services
6. R-16-101 Resolution Authorizing Refund of Tax Overpayment
7. R-16-102 Resolution Approving Veterans Tax Deduction
8. R-16-103 Resolution Approving Raffle License
9. R-16-104 Resolution Approving Fire Dept. Membership Application
10. Payment of Bills – Complete Copy Available for Public to View at Borough Clerks Office and or on the website [www.highlandsnj.us](http://www.highlandsnj.us)
11. Regular Minutes – February 17, 2016

**Other Resolutions:**

1. R-16-97 Resolution Introducing 2016 Municipal Budget – Set P.H. Date
2. R-16-100 Resolution Appointing Communication Committee Members
3. R-16-105 Resolution Awarding Professional Engineer Services – Resiliency Grant

**Ordinances: Introduction & Schedule P.H.**

1. O-16-10 CAP Bank Ordinance

**Ordinances: Public Hearing & Adoption**

1. O-16-4 Zoning Ordinance Amendment Amending Section 21-55
2. O-16-5 Zoning Ordinance Amendment Amending O-16-1
3. O-16-6 Snow Removal Ordinance
4. O-16-7 Bond Ordinance – Construction of New Boro Hall Phase I
5. O-16-8 Cat Ordinance Amendment

**Committee Reports:**

1. Finance
2. Public Safety  
Fire Department  
First Aide
3. Administration
4. Board of Education
5. Highlands Business Partnership
6. Grant Writing

**Other Business:**

1. Monmouth County SPCA Memo of Understanding for TNR Program
2. Tilt Up Survey Results

**PUBLIC PORTION:****Adjourn:**

3/31/2016 1:32 PM

**NOTE:** Formal Action May Be Taken on Any and All Agenda Items

**R-16-94**  
**RESOLUTION APPROVING APPLICATIONS FOR RED LIGHT SIREN PERMIT**  
**AND OR BLUE LIGHT PERMITS**

**WHEREAS,** the following applicants are Volunteers for the Highlands First Aide Squad and have submitted applications for authorization for Red Light Siren and Blue Light Permits:

Warren Terwilliger, Jr.	Blue Light Permit
Bryan Fentiman	Blue Light Permit
Geraldine Franklin	Blue Light Permit
Mariah Parker	Blue Light Permit
Chris Dos Santos	Blue Light Permit
Stephen Travers	Blue Light Permit
Noelle Dacunzi	Blue Light Permit
Ryan Kreuz	Blue Light Permit
Katie Mason	Blue Light Permit

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the above permits are hereby approved and the Mayor and or Borough Administrator are authorized to sign each permit.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON						
CARD						
D'ARRIGO						
WELLS						
NOLAN						
ON CONSENT AGENDA      YES      NO						

**DATE:**            April 6, 2016

\_\_\_\_\_  
**Carolyn Cummins, Borough Clerk**

**I hereby certify this to be a true copy of Resolution R-16-94 adopted by the Governing Body of the Borough of Highlands on April 6, 2016.**

\_\_\_\_\_  
**Borough Clerk/Deputy Clerk**

**R-16-95**  
**RESOLUTION APPROVING CHANGE ORDERS 1 & 2**  
**LUCAS CONSTRUCTION GROUP**  
**-\$2.50 DECREASE**  
**SHREWSBURY AVE & NORTH STREET ROADWAY IMPROVEMENTS PROJECT**

**WHEREAS**, Resolution R-15-231 was adopted on December 2, 2015 awarding a contract to Lucas Construction Group for the Shrewsbury Ave & North Street Roadway Improvements Project for the amount of \$859,232.50; and

**WHEREAS**, change order # 1 dated March 4, 2016 prepared by T & M Associates, professional engineers, sets forth reasons for said change order (change in completion date revised to May 20, 2016) which results in \$0.00 in contract amount; and

**WHEREAS**, change order #2 dated March 28, 2016 prepared by T & M Associates sets forth reasons for said change order ( Item A-15 reduced to reflect current as-built quantity and items A32 & A33 are increased to reflect current as-built quantities).

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Highlands that change orders #1 & #2 are hereby approved changing the original contract amount by - \$2.50 is hereby authorized for the Shrewsbury Ave & North Street Roadway Improvements Project. The contract amount is hereby amended from \$859,232.50 to \$859,230.00.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON						
CARD						
D'ARRIGO						
WELLS						
NOLAN						
ON CONSENT AGENDA      YES      NO						

**Date: April 6, 2016**

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**CAROLYN CUMMINS, BOROUGH CLERK**

I hereby certify this to be a true copy of Resolution R-16-95 adopted by the Governing Body of the Borough of Highlands on April 6, 2016.

\_\_\_\_\_



**R-16-96**  
**RESOLUTION APPROVING CHANGE ORDER #2**  
**FIGURE PAVING COMPANY, INC.**  
**INCREASE OF \$29,552.00**  
**SHORE DRIVE PHASE II PROJECT**

**WHEREAS**, Resolution R-15-138 was adopted on June 25, 2015 awarding a contract to Figure Paving Company for the Shore Drive Phase II Project as follows:

R-15-138     June 25, 2015                     \$233,000.07 - Award  
R-16-41     January 20, 2016 Increase \$ 17,000.00 –Change Order 1

**WHEREAS**, change order # 2 dated March 4, 2016 prepared by T & M Associates, professional engineers, sets forth reasons for said change order ( Item 18 reduced and items 24 & 27 are increased to reflect current asphalt as-built quantities, S-2 Huddy Park & Shore Drive Drainage Upgrades and Contract completion date revised to May 20, 2016 ),

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Highlands that change order #2 increasing the original contract amount by \$29,552.00 is hereby authorized for the Shore Drive Phase II Project. The contract amount is hereby amended to \$279,552.07.

Certification of Funds:

I hereby certify that funds are available for this contract from Bond Ordinance #\_\_\_\_\_.

\_\_\_\_\_

Patrick DeBlasio  
Chief Financial Officer

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON						
CARD						
D'ARRIGO						
WELLS						
NOLAN						
ON CONSENT AGENDA			YES	NO		

R-16-97

# MUNICIPAL BUDGET NOTICE

R-16-

## Section 1.

Municipal Budget of the Borough of Highlands, County of Monmouth for the Fiscal Year 2016

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Year 2016

Be it Further Resolved, that said Budget be published in the Two River Times

in the issue of April 22, 2016

The Governing Body of the Borough of Highlands does hereby approve the following as the Budget for the year 2016.

### RECORDED VOTE (INSERT LAST NAME)

Ayes

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Borough of Highlands, County of Monmouth, on April 6, 2016

A Hearing on the Budget and Tax Resolution will be held at Robert D. Wilson Memorial Community Center, 22 Snug Harbor Ave, Highlands, NJ, on May 4, 2016 at

8:00 o'clock (P.M) (P.M.) at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

			YEAR 2016	
General Appropriations For:(Reference to item and sheet number should be omitted in advertised budget)			XXXXXXXXXXXXXXXXXXXXXXXXXX	xx
1. Appropriations within "CAPS"-			XXXXXXXXXXXXXXXXXXXXXXXXXX	xx
(a) Municipal Purposes {(item H-1, Sheet 19)(N.J.S. 40A:4-45.2)}			7,591,131.00	
2. Appropriations excluded from "CAPS"			XXXXXXXXXXXXXXXXXXXXXXXXXX	
(a) Municipal Purposes {item H-2, Sheet 28}(N.J.S. 40A:4-45.3 as amended)}			3,001,674.31	
(b) Local District School Purposes in Municipal Budget(item K, Sheet 29)				
Total General Appropriations excluded from "CAPS"(item O, sheet 29)			3,001,674.31	
3. Reserve for Uncollected Taxes (item M, Sheet 29) Based on Estimate 93.41% Percent of Tax Collections			1,100,000.00	
4 Total General Appropriations (item 9, Sheet 29)		Building Aid Allowance 2014-\$	11,692,805.31	
5. Less: Anticipated Revenues Other Than Current Property Tax (item 5, Sheet 11)		for Schools-State Aid 2015-\$		
(i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)			4,476,724.89	
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)			XXXXXXXXXXXXXXXXXXXXXXXXXX	
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (item 6(a), Sheet 11)			7,216,080.42	
(b) Addition to Local District School Tax (item 6(b), Sheet 11)				
(c) Minimum Library Tax				

**R-16-98**  
**RESOLUTION**  
**AUTHORIZING REDUCTION NUMBER 1 OF PERFORMANCE**  
**GUARANTEES**  
**FOR NAVESINK SHORE SANDY HOOK BAY MARINA**  
**FOR PROPERTY LOCATED**  
**AT BLOCK 101 LOTS 17.02, 27, 27.01, 30 & 30.02**  
**BLOCK 102 LOTS 8 & 9**

**WHEREAS**, the applicant has requested the reduction of Performance Guarantees in the amount of \$1,095,003.00 (90% Performance Bond Amount posted by a surety bond and \$121,667.00 (10% Cash Portion) for Block 101 Lot 17.02, 27, 27.01, 30, 30.02 and block 102 lots 8 & 9; and

**WHEREAS**, this request was forwarded to the Borough Engineer and an inspection was performed by T & M Associates and a report dated March 18, 2016 was provided by the Borough Engineer and he has recommended the reduction of said Performance Guarantees as follows:

	Original Guarantee	Proposed
Original Guarantee	<u>\$1,216,670.00</u>	<u>\$481,140.00</u>
Cash Portion:	\$ 121,667.00	\$ 48,114.00
Bonded Amount Bond5042224:	\$1,095,003.00	\$433,026.00

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Highland that the Performance Bond Number 5042224 for Sandy Hook Developers is hereby reduced to \$481,140.00 and the Chief Financial Officer, Borough Clerk and Borough Administrator are hereby authorized to execute the reduction of said Performance Guarantees.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON						
CARD						
D'ARRIGO						
WELLS						
NOLAN						
ON CONSENT AGENDA			YES		NO	

**DATE:**      **April 6, 2016** \_\_\_\_\_  
**Carolyn Cummins, Borough Clerk**

**BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH**

**R-16-99**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES  
T & M ASSOCIATES**

**WHEREAS**, the Borough of Highlands has a need for professional Engineering services for the Bay Avenue Streetscape Phase II Improvements Project, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, such professional engineering services can only be provided by licensed professionals and the firm of T & M Associates, Eleven Tindall Road, Middletown, N.J. 07748-2792 is so recognized; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$92,550.00 plus reimbursable expenses for Professional Engineering Services as stated on the T & M Associates proposal dated March 30, 2016. and

**WHEREAS**, T&M Associates has completed and submitted a Business Entity Disclosure Certification which certifies that T&M Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit T&M Associates from making any reportable contributions through the term of the contract, and

**WHEREAS**, T & M Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands contingent upon the adoption of the Bond Ordinance O - \_\_\_\_\_:

I hereby certify funds are available as follows:

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Patrick DeBlasio, Chief Financial Officer

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** BY THE Borough Council of the Borough of Highlands as follows:

1. Robert Keady, P.E. T & M Associates are hereby retained to provide professional engineering as described above for an amount not to exceed \$92,550.00 plus reimbursable expenses.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON						
CARD						
D'ARRIGO						
WELLS						
NOLAN						
ON CONSENT AGENDA      YES      NO						

Date: April 6, 2016

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**CAROLYN CUMMINS, BOROUGH CLERK**

I hereby certify that the above Resolution was duly adopted by the Governing Body of the Borough of Highlands at a meeting held April 6, 2016.

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**BOROUGH CLERK/DEPUTY CLERK**

**R-16-100**

**RESOLUTION APPOINTING COMMUNICATION COMMITTEE MEMBERS**

**WHEREAS**, Resolution R-16-74 was duly adopted by the governing body of the Borough of Highlands on March 2, 2016;

**WHEREAS**, Resolution R-16-74 created a temporary Communications Committee to advise the governing body as to e-mail, website, social media and re-branding in order to provide a consistent message by and for the Borough of Highlands;

**WHEREAS**, the Communications Committee is advisory in nature and shall consist of not less than five (5) and not more than nine (9) resident members in order to streamline Borough messages to residents, businesses and investors;

**WHEREAS**, all appointments shall be for a one-year term to expire on December 31, 2016 and all members shall serve until their respective successors are duly appointed and qualified;

**WHEREAS**, in accordance with Resolution R-16-74, the following appointments are being made by the Mayor with the advice and consent of the Council;

1. Jen Olsen
2. Al Pritchard
3. Greg Wells
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_

**WHEREAS**, Carolyn Broullon, Council President, shall serve as Council Liaison to the Communications Committee.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the above named persons are hereby appointed to the Communications Committee for a one-year term to expire December 31, 2016.

**R-16-101**  
**RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT**

**WHEREAS**, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain banks residents, and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

**WHEREAS**, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

**NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

<u>BLOCK</u>	<u>LOT</u>	<u>YEAR</u>	<u>AMOUNT</u>	<u>NAME</u>
102	3.01	2015	\$1,494.52	BOROUGH OF HIGHLANDS

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON						
CARD						
D'ARRIGO						
WELLS						
NOLAN						
ON CONSENT AGENDA			YES	NO		

Date:    April 6, 2016

\_\_\_\_\_  
Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-16-101 adopted by the Governing Body of the Borough of Highlands on April 6, 2016.

\_\_\_\_\_  
Carolyn Cummins, Borough Clerk



**R-16-102**  
**RESOLUTION GRANTING TAX EXEMPTION**  
**TO DISABLED VETERAN**  
**FOR BLOCK 100.8. LOT 45**

**WHEREAS,** Robert Bergstrom is a 100% disabled veteran and is the owner and resident of 329-330 Shore Drive, Unit B-5, Highlands (Block 100.8 Lot 45). A 100% service connected disability having has been awarded to Juana Rodriquez by the Veteran Administration for medical conditions arising from his military service; and

**WHEREAS,** the petitioner has applied for exemption of the taxes assessed for his property located at 329-330 Shore Drive, Unit B-5, Highlands, as a 100% disabled veteran pursuant to N.J.S.A. 54:4-3.30(A), and the Rodriquez residence is exempt for its tax assessment commencing on April 1, 2016 as the residence of a 100% disabled veteran; and

**WHEREAS,** the Governing Body of the Borough of Highlands, upon recommendation of the Tax Assessor, has determined that Juana Rodriquez is entitled to a tax exemption as a 100% disabled veteran for conditions received in the honorable service of his county and his fellow citizens, and the effectuating the policy of tax exemption as of the appropriate date is proper.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Highlands that pursuant to the authority of N.J.S.A. 54:4-3(A) the Tax Assessor is hereby authorized to exempt Block 100.8 Lot 45, 329-330 Shore Drive, Unit B-5, Highlands, the residence of Juana Rodriquez, a 100% disabled veteran, from the prorated assessment of property effective April 1, 2016.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON						
CARD						
D'ARRIGO						
WELLS						
NOLAN						
ON CONSENT AGENDA    YES    NO						

**DATE:**            **April 6, 2016**

\_\_\_\_\_  
**Carolyn Cummins, Borough Clerk**

I hereby certify this to be a true copy of Resolution R-16-102 adopted by the Governing Body of the Borough of Highlands at its meeting held on April 6, 2016.

\_\_\_\_\_  
Borough Clerk/Deputy Clerk

**R-16-103**  
**RESOLUTION**  
**APPROVING RAFFLE LICENSE APPLICATION**

**WHEREAS**, the Hi-Mar Striper Club, Inc. has submitted a Raffle License Application No. RA1317-16-06 for a drawing to be held on June 3, 2016; and

**WHEREAS**, all paperwork appears to be in order.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands does hereby approve Raffle License Application RA#1317-16-06 and the Borough Clerk is authorized to sign off on licenses.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON						
CARD						
D'ARRIGO						
WELLS						
NOLAN						
ON CONSENT AGENDA			YES		NO	

**DATE:**        **April 6 2016**

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**CAROLYN CUMMINS, BOROUGH CLERK**

I hereby certify this to be a true copy of the Resolution adopted by the Mayor and Council of the Borough of Highlands on April 6, 2016.

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**BOROUGH CLERK/DEPUTY CLERK**

**R-16-104**  
**RESOLUTION APPROVING FIRE DEPARTMENT**  
**MEMBERSHIP APPLICATION**

**WHEREAS**, Bonnie Burton of Highlands has submitted a Membership Application to the Highlands Fire Department; and

**WHEREAS**, Matthew Mezey, Fire Chief has approved the membership application.

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the Fire Department Membership Application of Bonnie Burton is hereby approved.

\_\_\_\_\_ offered the following Resolution and moved its adoption:

**RESOLUTION  
BOROUGH OF HIGHLANDS PLANNING BOARD  
FINDINGS OF REVIEW OF ORDINANCES O-16-4 AND O-16-5  
ZONING ORDINANCE AMENDMENTS**

**WHEREAS**, the Mayor and Council of the Borough of Highlands authorized the Planning Board to undertake a review of proposed Borough Ordinances O-16-4 and O-16-5, which Ordinances will amend the Borough Zoning and or Development Ordinances; and

**WHEREAS**, the Municipal Land Use Act, NJSA 40:55D-26 & 64, requires that the Planning Board prepared and transmit a report back to the Governing Body; and

**WHEREAS**, said statute does further require that the report of the Planning Board shall include an identification of any provision or provisions set forth in the proposed Ordinance amendment which is or are inconsistent with the Borough Master Plan and contain recommendations concerning those inconsistencies and any other matters as the Board deems appropriate; and

**WHEREAS**, the Board conducted a review of the proposed amendments on March 10, 2016; and

**WHEREAS**, the Board received comments from Board Members.

**NOW, THEREFORE BE IT RESOLVED**, by the Planning Board of the Borough of Highlands that the proposed amendments are consistent with the Highlands Borough Master Plan; and

**BE IT FURTHER RESOLVED** that in addition to the foregoing the Board hereby makes the followings and recommendations to the Mayor and Council:

1. The Board finds that proposed Ordinance O-16-5 is in good order and consistent with the provisions of the New Jersey MLUL.
2. The Board recommends that line 7 commencing with the sentence beginning with "Site plan" be revised as follows:  
    "Site Plan approval shall be required for any new building and any addition to an existing building that reduces or requires off street parking (or any additional off street parking), adversely impacts drainage on surrounding properties, requires a variance or design waiver and/or is otherwise inconsistent with the Borough's Land Ordinances, .....". The remainder of the section is in good order; and

**BE IT FURTHER RESOLVED** that the Board hereby directs its Secretary to transmit said findings to the Clerk of the Borough of Highlands pursuant to the Statute first mentioned above forthwith for consideration by the Mayor and Council of the Borough of Highlands.

Seconded by \_\_\_\_\_ and adopted on the following roll call vote:  
**ROLL CALL:**

**AYES:**

**NAYES:**

**ABSTAIN:**

**DATE:** March 10, 2016

\_\_\_\_\_  
**CAROLYN CUMMINS, BOARD SECRETARY**

Mayor Nolan offered the following Ordinance and moved on its introduction, setting of a public hearing date of April 6, 2016 at 8:00 P.M. and authorized its publication according to law:

**BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH**

**ORDINANCE O-16-4**

**AN ORDINANCE AMENDING SECTION 21-55 OF THE BOROUGH CODE TO  
ELIMINATE THE REQUIREMENT FOR SITE PLAN APPROVAL IF A BUILDING  
ADDITION DOES NOT REDUCE OFF-STREET PARKING, DOES NOT REQUIRE A  
VARIANCE NOR RESULT IN A VIOLATION OF THE BOROUGH'S CURRENT  
LAND USE ORDINANCES.**

**WHEREAS**, N.J.S.A. 40:48-1, et seq. authorizes local governmental units to adopt regulations designed to promote the public health, safety and general welfare of its citizenry; and

**WHEREAS**, the changes contained in this ordinance have been recommended by the Zoning Officer and Borough Engineer; and

**WHEREAS**, the Governing Body has determined that it is in the best interests of the residents of the Borough to amend Code Section 21-124.5 to provide for the within changes; and

**NOW THEREFORE BE IT ORDAINED**, by the Governing Body of the Borough of Highlands, the County of Monmouth, in the State of New Jersey, as follows:

**NOTE:** All additions are shown in **bold italics with underlines**. The deletions are shown as ~~**strikeovers in bold italics**~~. Sections of Chapter 21 that will remain unchanged are shown in normal type.

**Section 1.** Chapter 21, Section 55, "Filing Procedures" (Paragraph 1, Line 6) shall be amended as follows:

**21-55 FILING PROCEDURES.**

An application for development shall be submitted (1) prior to the subdivision or resubdivision of land or (2) prior to the issuance of a building permit or certificate of occupancy for any development for which site plan approval is required. Application for subdivision or site plan, as the case may be, shall be submitted to and approved by the Planning Board in accordance with the requirements of this chapter. Site plan approval shall be required for any new building, any addition to an existing building **that reduces or requires additional off-street parking, adversely impacts drainage on surrounding properties, requires a variance and/or is otherwise inconsistent with the**

**Borough's Land Use ordinances.** any change in use of an existing building, any off-street parking area or alteration of said parking area or any other site improvement. Application for seasonal uses may either be included in a site plan application for the year-round use or be subject to an annual review for a temporary use permit. Application for detached one- or two-family dwelling unit buildings shall be exempt from site plan review and approval. For any application **requiring site plan approval** involving less than a ten (10%) percent increase in floor area and/or five (5) new parking spaces, the Planning Board may permit the submission of a minor site plan containing such information as will make it possible to determine whether or not such site plan meets all of the requirements of this chapter. The Planning Board may also permit the submission of a combined preliminary and final site plan application when, due to conditions relating to the nature of the development, separate preliminary and final site plan applications would not be necessary to meet the purposes of this chapter. In such instances, all procedures and requirements applicable to preliminary site plans, unless otherwise waived by the Planning Board, shall be followed.

**Section 2. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

**Section 3. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 4. EFFECTIVE DATE.** This Ordinance shall take effect after final passage as provided by law.

Seconded by Ms. Broullon and introduced on the following roll call vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor Nolan

**NAY:** None

**ABSENT:** None

**ABSTAIN:** None

**DATE:** March 2, 2016

  
Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Ordinance O-16-4 introduced by the Governing Body of the Borough of Highlands on March 2, 2016.

Mayor Nolan offered the following Ordinance and moved on its introduction, setting of a public hearing date of April 6, 2016 at 8:00 P.M. and authorized its publication according to law:

**BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH**

**O-16-5**

**AN ORDINANCE AMENDING ORDINANCE O-16-1,  
SPECIFICALLY BOROUGH CODE SECTION 21-17A.8, TO  
PROVIDE FOR THE STATUTORY MINIMUM NOTICE OF  
TEN (10) DAYS**

**WHEREAS**, the Borough adopted O-16-1, which combined the functions of the Planning Board and Zoning Board; and

**WHEREAS**, part of Section One of that Ordinance, codified at Section 21-17A.8 of the Borough Code, provides:

**§ 21-17A.8. Notice.** All applications or matters which come before the Borough of Highlands Land Use Board shall be subject to the notice requirements of N.J.S.A. 40:55D-12 et seq. and shall be submitted not later than 21 days prior to the next hearing date; and

**WHEREAS**, the Municipal Land Use Law, specifically, N.J.S.A. 40:55D-12, "Notice of Applications," establishes *minimum* requirements for notice of applications, and reads, "Notice... shall be given *at least* 10 days prior to the date of the hearing" (emphasis added); and

**WHEREAS**, in an effort to provide added transparency to land use applications, O-16-01 provided for twenty-one (21) days notice; and

**WHEREAS**, counsel for the Planning Board requested that such notice requirement be reduced to the statutory minimum notice requirement of ten (10) days; and

**WHEREAS**, the governing body wishes to amend O-16-01 to conform to that request.

**NOW THEREFORE, BE IT ORDAINED** by the governing body of the Borough of Highlands as follows:

**SECTION ONE.** Ordinance O-16-01 and Borough Code Section 21-17A.8 shall be amended as follows (strikethrough represent deletions; underscore represents additions):

**§ 21-17A.8. Notice.** All applications or matters which come before the Borough of Highlands Land Use Board shall be subject to the notice requirements of N.J.S.A. 40:55D-12 et seq. and shall be submitted not later than ~~21~~ 10 days prior to the next hearing date; and

---



**SECTION TWO. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

**SECTION THREE. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION FOUR. EFFECTIVE DATE.** This Ordinance shall take effect after final passage and publication, *nunc pro tunc* February 8, 2016 or as soon thereafter as provided by law.

Seconded by Mr. Card and introduced on the following roll call vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor Nolan

**NAY:** None

**ABSENT:** None

**ABSTAIN:** None

**DATE:** March 2, 2016

  
Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Ordinance O-16-5 introduced by the Governing Body of the Borough of Highlands on March 2, 2016.

\_\_\_\_\_  
Borough Clerk/Deputy Clerk

## **Borough of Highlands Public Notice**

Please take notice that the following ordinance was introduced and passed upon first reading at a meeting of the Governing Body of the Borough of Highlands, in the County of Monmouth, State of New Jersey, on March 2, 2016. Notice is hereby given that the following ordinance will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at the Robert D. Wilson Memorial Community Center, 22 Snug Harbor Avenue, Highlands, NJ 07732, on Wednesday, April 6, 2016 at 8:00 PM. At that time, the public is invited to participate in the discussion of the Ordinance. Copies of the Ordinance are available in the Municipal Clerk's Office located at 42 Shore Drive, Highlands, NJ and are posted on the Display Board at the Municipal Building. Copies are available at no charge to the general public.

### **BOROUGH OF HIGHLANDS COUNTY OF MONMOUTH**

#### **ORDINANCE NO. O-16-6**

#### **AN ORDINANCE OF THE BOROUGH OF HIGHLANDS IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY SUPPLEMENTING CHAPTER EIGHT OF THE CODE OF THE BOROUGH OF HIGHLANDS TO REGULATE SNOW AND ICE REMOVAL ON SIDEWALKS**

**WHEREAS**, the Borough of Highlands ("the Borough") has enacted ordinances to provide for the health, safety, and welfare of its citizens, which is codified in the Code of the Borough of Highlands ("the Code"); and

**WHEREAS**, the Borough wishes to supplement Chapter 8 of the Code to include section 8:5, "Snow and Ice Removal," which would require property owners and/or tenants to remove snow and ice from sidewalks that abut their land.

**WHEREAS**, the Borough wishes also to include Section 8:5-1, "Treatment of Ice," which would require property owners and/or tenants to treat sidewalks that abut their property with ashes, sand, cinders, sawdust or other material designed to prevent pedestrians from slipping and falling.

**WHEREAS**, the Borough wishes to further include Section 8:5-2, "Violations and Penalties," which will enforce a penalty if this chapter is violated.

**NOW THEREFORE BE IT ORDAINED**, by the Governing Body of the Borough of Highlands, the County of Monmouth, in the State of New Jersey, as follows:

**SECTION ONE.** Section 8:5 shall be added to read as follows:

**Section 8:5 Snow and Ice Removal.**

The owner or tenant of land abutting upon the sidewalk of any street or avenue shall remove all snow and ice from the sidewalk within 12 daylight hours after same shall have formed or fallen thereon.

Section 8:5-1 Treatment of Ice.

The owner or tenant of land abutting or bounding upon the sidewalks of any street or avenue shall, when such sidewalks may become icy or otherwise slippery, place thereon ashes, sand, cinders, sawdust or other material designed to prevent pedestrians from slipping and falling and shall at all times keep such sidewalks in a safe and passable condition.

Section 8:5-2 Certain Persons Exempt from Requirements

Any owner or tenant of land abutting upon the sidewalk of any street or avenue who is unable to remove snow and ice and/or provide for the treatment of ice due to a physical or medical disability or due to age or infirmness, shall contact the Code Enforcement Officer and/or his designee, within 12 daylight hours after snow and ice has formed or fallen. Such owner or tenant with a physical or medical disability or inability to remove and/or treat snow and ice due to age or infirmness, will not be subject to the violations and penalties delineated in Section 8:5-3, subject to the discretion of the Code Enforcement Officer.

Section 8:5-3 Violations and Penalties.

Violations are punishable by fine, imprisonment, or community service in the discretion of the Judge in accordance with N.J.S.A. 40:49-5.

**SECTION TWO. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

**SECTION THREE. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION FOUR. EFFECTIVE DATE.** This Ordinance shall take effect after final passage and publication as provided by law.

**Carolyn Cummins**  
**Borough Clerk**

Mayor Nolan offered the following Bond Ordinance and moved on its introduction and setting of a public hearing date of April 6, 2016 at 8:00 P.M.:

**BOROUGH OF HIGHLANDS  
BOND ORDINANCE NUMBER O-16-7**

**BOND ORDINANCE PROVIDING FOR THE PRELIMINARY AND OTHER COSTS ASSOCIATED WITH THE CONSTRUCTION OF A NEW BOROUGH HALL – PHASE I, BY AND IN THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, APPROPRIATING \$3,000,000 (INCLUDING A \$1,200,000 REIMBURSEMENT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY) THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,710,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:**

**SECTION 1.** The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Borough of Highlands, in the County of Monmouth, State of New Jersey (the "Borough"). For the said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the sum of \$3,000,000, said sum being inclusive of a reimbursement expected to be received from the Federal Emergency Management Agency in the amount of \$1,200,000 (the "FEMA Reimbursement") and a down payment in the amount of \$90,000 now available for said improvements or purposes as required by the Local Bond Law, as amended and supplemented (N.J.S.A. 40A:2-1 et seq.) (the "Local Bond Law"). Said down payment is now available therefor by virtue of a provision or

provisions in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

**SECTION 2.** For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$3,000,000 appropriation not provided for by application of said down payment and the FEMA Reimbursement, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$1,710,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$1,710,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**SECTION 3.** (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued are the Preliminary and Other Costs Associated with the Construction of a New Borough Hall – Phase I, such improvements shall include, but are not limited to, the acquisition and the payment of the purchase price of all or any portion of real property, a lawful public purpose, such real property currently anticipated to be the real property designated as Block 37, Lot 12.01 and Block 37, Lot 13 on the Official Tax Map of the Borough, and being commonly known as 159 Navesink Avenue, Highlands, New Jersey, and all improvements and buildings thereon (the “Property”), the demolition of all or any portion of the Property and debris removal and disposal associated therewith, environmental work, grading work, utility work, the construction of all or any portion of the New Borough Hall building and any other improvements on said Property, also including, but not limited to, surveying, title searches, engineering and design work, construction planning, preparation of plans and

specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$1,710,000.

(c) The estimated cost of said improvements or purposes is \$3,000,000, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the FEMA Reimbursement for said purpose in the amount of \$1,200,000 and the down payment for said purpose in the amount of \$90,000.

**SECTION 4.** Except for the FEMA Reimbursement, in the event the United States of America, the State of New Jersey, and/or the County of Monmouth make a contribution or grant in aid to the Borough, for the improvement and purpose authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Monmouth. Except for the FEMA Reimbursement, in the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Monmouth, shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

**SECTION 5.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided

that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

**SECTION 6.** The Capital Budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

**SECTION 7.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Borough may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is thirty (30) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$1,710,000 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$750,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.



**SECTION 8.** The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

**SECTION 9.** The Borough hereby declares the intent of the Borough to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to payor reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

**SECTION 10.** The Borough Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Borough Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its

undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**SECTION 11.** The Borough is hereby authorized to acquire the Property and to negotiate an agreement of sale for the aforesaid acquisition. The Mayor, Administrator, Chief Financial Officer, Borough Attorney, Borough Clerk and Governing Body are each hereby authorized, as applicable, to negotiate, approve, execute, attest, deliver and perform said agreement of sale and any and all documents necessary to acquire said Property.

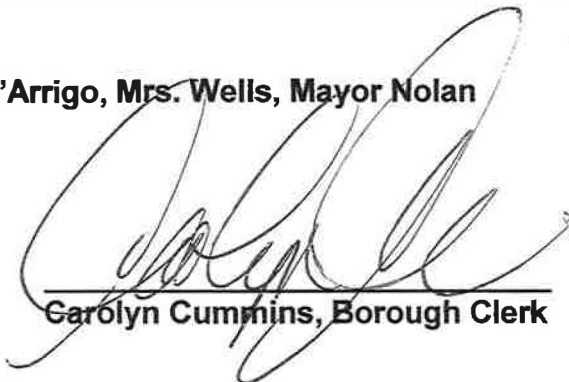
**SECTION 12.** The Borough covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

**SECTION 13.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

Seconded by Ms. Broullon and introduced on the following roll call vote:

**ROLL CALL:**  
**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor Nolan  
**NAY:** None  
**ABSENT:** None  
**ABSTAIN:** None

**DATE:** March 2, 2016

  
Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Bond Ordinance O-16-7 introduced by the Governing Body of the Borough of Highlands on March 2, 2016.

\_\_\_\_\_  
Borough Clerk/Deputy Clerk

## **Borough of Highlands Public Notice**

Please take notice that the following ordinance was introduced and passed upon first reading at a meeting of the Governing Body of the Borough of Highlands, in the County of Monmouth, State of New Jersey, on March 2, 2016. Notice is hereby given that the following ordinance will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at the Robert D. Wilson Memorial Community Center, 22 Snug Harbor Avenue, Highlands, NJ 07732, on Wednesday, April 6, 2016 at 8:00 PM. At that time, the public is invited to participate in the discussion of the Ordinance. Copies of the Ordinance are available in the Municipal Clerk's Office located at 42 Shore Drive, Highlands, NJ and are posted on the Display Board at the Municipal Building. Copies are available at no charge to the general public.

### **BOROUGH OF HIGHLANDS COUNTY OF MONMOUTH**

**0-16-08**

#### **AN ORDINANCE AMENDING AND SUPPLEMENTING SECTION 5-16.3, "FERAL CAT COLONIES," OF THE CODE OF THE BOROUGH OF HIGHLANDS TO PROHIBIT FOOD LEFT OUTSIDE FOR FREE-ROAMING CATS AFTER 9:00 P.M. OR BEFORE 5:00 A.M. AND TO REQUIRE THE PROVISION OF LITTER BOXES BY FERAL CAT CAREGIVERS AND AMENDING THE TITLE OF SECTION 5-16.3 TO "FERAL CAT COLONY TRAP/NEUTER/RELEASE (TNR) PROGRAM"**

**WHEREAS**, the Borough of Highlands has enacted ordinances to provide for the managed care of feral cats, codified at Section 5-16 of the Code of the Borough of Highlands; and

**WHEREAS**, the Borough wishes to amend and supplement Section 15-16(d) to prohibit providing open containers of food for free-roaming cats after 9:00 p.m. or before 5:00 a.m. and to require feral cat caregivers to provide litter boxes for such cats under their care.

**NOW, THEREFORE, BE IT ORDAINED** by the governing body of the Borough of Highlands as follows:

**SECTION ONE.** Section 5-16.3(d)(11) shall be amended to read as follows: "Taking reasonable steps to prevent cats from creating a nuisance in adjacent properties, which includes, but is not limited to, providing litter boxes for feral cats."

**SECTION TWO.** Section 5-16.3(d) shall be supplemented by the addition of a paragraph (12), which shall read: "Feral cat caregivers shall not leave open containers of food for such cats outdoors after 9:00 p.m. nor before 5:00 a.m."

**SECTION THREE.** Section 5-16.3 shall be amended to be entitled "Feral Cat Colony Trap/Neuter/Release (TNR) Program."

**SECTION FOUR. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

**SECTION FIVE. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION SIX. EFFECTIVE DATE.** This Ordinance shall take effect after final passage and publication as provided by law.

**Carolyn Cummins**  
**Borough Clerk**

0-16-10  
**BOROUGH OF HIGHLANDS**  
**COUNTY OF MONMOUTH, NEW JERSEY**

**CALENDAR YEAR 2016**  
**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS**  
**AND TO ESTABLISH A CAP BANK**  
**(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and Borough Council of the Borough of Highlands, in the County of Monmouth, finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$214,729.29 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Mayor and Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of Highlands, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Borough of Highlands shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$214,729.29, and that the CY 2016 municipal budget for the Borough of Highlands be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

2016 MUNICIPAL DATA SHEET

(Must Accompany 2016 Budget)

MUNICIPALITY:

BOROUGH OF HIGHLANDS

COUNTY:

MONMOUTH

Frank Nolan	12/31/2016
Mayor's Name	Term Expires

Municipal Officials	
Carolyn Cummins, RMC Municipal Clerk	{ 9/3/2009 Date of Orig. Appt. C-1248 Cert No.
Patrick J. DeBlasio, CPA Tax Collector	{ 724 Cert No.
Patrick J. DeBlasio, CPA Chief Financial Officer	{ 0675 Cert No.
Robert W. Allison Registered Municipal Accountant	{ 483 Lic No.
Brian J. Chabarek, Esq Municipal Attorney	

Official Mailing Address of Municipality

Borough of Highlands  
171 Bay Avenue  
Highlands, New Jersey 07732  
Fax #: 732-872-0670

Governing Body Members	
Name	Term Expires
Carolyn Broullon	12/31/2018
Douglas Card	12/31/2017
Claudette C. D'Arrigo	12/31/2018
Rebecca Kane	12/31/2017

Please attach this to your 2016 Budget and Mail to:

Director, Division of Local Government Service  
Department of Community Affairs  
PO Box 803  
Trenton NJ 08625

Division Use Only	
Municode:	
Public Hearing Date:	

2016  
MUNICIPAL BUDGET

Municipal Budget of the      Borough      of      Highlands      County of      Monmouth      for the Fiscal Year 2016.

It is hereby certified the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

6th      day of      April      , 2016  
and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this      6th      day of      April      , 2016

Carolyn Cummins  
Clerk  
171 Bay Avenue  
Address  
Highlands, NJ 07732  
Address  
732-872-1224  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this      6th      day of      April      , 2016

Robert W. Allison      912 Highway 33, Suite 2  
Registered Municipal Accountant      Address  
Freehold, NJ 07728      732-409-08000  
Address      Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original of file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40A:4-1 et seq.

Certified by me, this      6th      day of      April      , 2016

Patrick J. DeBlasio  
Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-79.

STATE OF NEW JERSEY  
Department of Community Affairs  
Director of the Division of Local Government Services

STATE OF NEW JERSEY  
Department of Community Affairs  
Director of the Division of Local Government Services

Dated:      2016

By:

Dated:      2016

By:



MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the Borough of Highlands, County of Monmouth for the Fiscal Year 2016

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Year 2016

Be it Further Resolved, that said Budget be published in the Two River Times

in the issue of April 22, 2016

The Governing Body of the Borough of Highlands does hereby approve the following as the Budget for the year 2016.

RECORDED VOTE  
(INSERT LAST NAME)

Ayes

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Borough of Highlands, County of Monmouth, on April 6, 2016

A Hearing on the Budget and Tax Resolution will be held at Robert D. Wilson Memorial Community Center, 22 Snug Harbor Ave, Highlands, NJ, on May 4, 2016 at

8:00 o'clock (P.M) (P.M.) at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

[illegible]

## SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

				YEAR 2016	
General Appropriations For:(Reference to item and sheet number should be omitted in advertised budget)				XXXXXXXXXXXXXXXXXXXXXX	XX
1. Appropriations within "CAPS"-				XXXXXXXXXXXXXXXXXXXXXX	XX
(a) Municipal Purposes {(item H-1, Sheet 19)(N.J.S. 40A:4-45.2)}				7,610,391.00	
2. Appropriations excluded from "CAPS"				XXXXXXXXXXXXXXXXXXXXXX	
(a) Municipal Purposes {item H-2, Sheet 28}(N.J.S. 40A:4-45.3 as amended)}				2,982,414.31	
(b) Local District School Purposes in Municipal Budget(item K, Sheet 29)					
Total General Appropriations excluded from "CAPS"(item O, sheet 29)				2,982,414.31	
3. Reserve for Uncollected Taxes (item M, Sheet 29) Based on Estimate <u>93.41%</u> Percent of Tax Collections				1,100,000.00	
4 Total General Appropriations (item 9, Sheet 29)		Building Aid Allowance for Schools-State Aid	2014-\$ 2015-\$	11,692,805.31	
5. Less: Anticipated Revenues Other Than Current Property Tax (item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)				4,476,724.89	
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)				XXXXXXXXXXXXXXXXXXXXXX	
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (item 6(a), Sheet 11)				7,216,080.42	
(b) Addition to Local District School Tax (item 6(b), Sheet 11)					
(c) Minimum Library Tax					

**EXPLANATORY STATEMENT - (Continued)**  
**SUMMARY OF 2015 APPROPRIATIONS EXPENDED AND CANCELED**

	General Budget	Water Utility	Sewer		Utility	
			Utility		Utility	
Budget Appropriations - Adopted Budget	12,676,820.60			1,743,912.70		
Budget Appropriation Added by N.J.S 40A:4-87	40,093.12					
Emergency Appropriations						
Total Appropriations	12,716,913.72			1,743,912.70		
Expenditures						
Paid or Charged (Including Reserve for Uncollected Taxes)	12,018,016.91			1,696,103.66		
Reserved	694,415.52			47,809.04		
Unexpended Balances Canceled	4,481.29			0.00		
Total Expenditures and Unexpended Balances Cancelled	12,716,913.72			1,743,912.70		
Overexpenditures*						

\*See Budget Appropriation items so marked to the right of column "Expended 2015 Reserved."

Explanations of Appropriations for  
"Other Expenses"

The amounts appropriated under the  
title of "Other Expenses" are for operating  
costs other than "Salaries & Wages."

Some of the items included in "Other  
Expenses" are:

Materials, supplies and non-bondable  
equipment;

Repairs and maintenance of buildings,  
equipment, roads, etc.,

Contractual services for garbage and  
trash removal, fire hydrant service, aid to  
volunteer fire companies, etc;

Printing and advertising, utility  
services, insurance and many other items  
essential to the services rendered by municipal  
government.

EXPLANATORY STATEMENT - (Continued)		
BUDGET MESSAGE		
The 2016 Municipal Budget was prepared to comply with P.L. 1990 c. 89 "The Local Government Cap Law", and the calculation of the allowable "CAPS" is as follows:		Amount on which "CAP" is Applied (Brought Forward) \$6,135,122.60
Total General Appropriations for 2015 (Adopted Budget)	\$12,676,820.60	0.0% CAP 0.00
Less: Items Excluded from "CAPS"		Additional 3.5% Per Ordinance 214,729.29
Other Operations	103,000.00	2014 CAP Bank 198,963.15
Interlocal Service Agreements	152,000.00	2015 CAP Bank 1,284,072.19
Public & Private Programs - Offset	2,659,378.00	"CAP" - Allowable Before Additional Amount 7,832,887.23
Capital Improvement	400,000.00	Add: Assessed Valuation of New Construction (N.J.S.A. 40A:4-45-45.2a) 0.00
Debt Service	804,320.00	Totals General Appropriations for Municipal Purposes Within "CAP" - Allowable \$7,832,887.23
Deferred Charges	1,323,000.00	
Reserve for Uncollected Taxes	1,100,000.00	Totals General Appropriations Subject to "CAP" set forth in this Budget \$7,591,131.00
Total Exceptions	6,541,698.00	Amount by Which 2016 Budget Within "CAP" is Below Maximum Allowable Budget \$241,756.23
2015 "CAP" Base Before Adjustments	6,135,122.60	
Add	0.00	
	0.00	
Less:		
Amount on which "CAP" is Applied	6,135,122.60	

NOTE:

Sheet 3b(1)

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE THE FOLLOWING:

1. HOW THE 1977 "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)

2. 2016 "CAP" LEVY CAP WORKBOOK SUMMARY

3. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S&W appears in the regular section and also under "Operations Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

4. INFORMATION OR A SCHEDULE SHOWING THE AMOUNTS CONTRIBUTED FROM EMPLOYEES, THE EMPLOYER SHARE AND THE TOTAL COST HEALTH CARE COVERAGE (Refer to LFN 2011-4).

		EXPLANATORY STATEMENT - (Continued)			
		BUDGET MESSAGE			
The CY 2016 Municipal Budget was prepared to comply with "The Property Tax Levy CAP Law" (P.L. 2007, c. 62), and the calculation of the Property Tax Levy CAP is as follows:					
Levy CAP Calculation					
Prior Year Amount Raised By Taxation	\$6,940,030.00	Less: Cancelled or Unexpended Waivers or Exclusions		0.00	
Less		Additions: New Ratable Adjustment to Levy		0.00	
Prior Year Deferred Charges to Future Taxation Unfunded	0.00	Adjusted Tax Levy		7,802,657.60	
Prior Year Recycling Tax	0.00	Additions			
		CY 2013 Cap Bank		297,615.00	
		CY 2014 Cap Bank		394,219.00	
		CY 2015 Cap Bank		226,923.00	
Net prior Year Tax Levy for Municipal Purpose Tax Cap Calc.	6,940,030.00	Maximum Allowable Amount to be Raised by Taxation		8,494,491.60	
Add:		2016 Budgeted Local Purpose Tax Levy		7,216,080.42	
2 (two) % Cap Increase	138,800.60	Amount That 2016 Budgeted Local Tax is Below Maximum		\$1,278,411.18	
Adjusted tax Levy Prior to Exclusions	7,078,830.60	<b>Appropriations Spread Among More Than One Official Line Item</b>			
Exclusions:		Health Insurance-Inside CAP		\$1,155,740.00	
Allowable Shared Service Agreements Increase	0.00	Health Insurance-Outside CAP		\$19,260.00	
Allowable Health Insurance Costs Increase	40,660.00	Employee Contributions		100,000.00	
Allowable Pension Obligations Increase	30,157.00	Total Cost of Health Care		\$1,275,000.00	
Allowable Capital Improvement Increase	481,500.00				
Allowable LOSAP Increase	19,100.00				
Current Year Debt Service	152,410.00				
Total Exclusions	723,827.00				

NOTE:

Sheet 3b(1)-cont

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE THE FOLLOWING:

1. HOW THE 1977 "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. 2016 "CAP" LEVY CAP WORKBOOK SUMMARY
3. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S&W appears in the regular section and also under "Operations Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)
4. INFORMATION OR A SCHEDULE SHOWING THE AMOUNTS CONTRIBUTED FROM EMPLOYEES, THE EMPLOYER SHARE AND THE TOTAL COST HEALTH CARE COVERAGE (Refer to LFN 2011-4).

CURRENT FUND - ANTICIPATED REVENUES

Borough of Highlands	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
GENERAL REVENUES				
1. Surplus Anticipated	08-101	2,000,000.00	898,588.00	898,588.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total - Surplus Anticipated	08-100	2,000,000.00	898,588.00	898,588.00
3. Miscellaneous Revenues - Section A: Local Revenues	xxxxxxxx	xxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxx
Licenses:	xxxxxxxx	xxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxx
Alcoholic Beverages	08-103	15,000.00	15,000.00	17,330.40
Other	08-104	18,000.00	18,000.00	18,435.00
Fees and Permits	08-105	80,000.00	65,000.00	86,057.98
Fines and Costs:	xxxxxxxx			
Municipal Court	08-110	65,000.00	65,000.00	69,980.02
Other	08-109			
Interest and Costs on Taxes	08-112	100,000.00	85,000.00	128,813.30
	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	50,000.00	35,000.00	67,753.62
	08-115			
Cable TV Franchise Fees	08-116	20,000.00	20,000.00	22,649.13
	08-117			
	08-118			

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section A: Local Revenues (continued):	08-117			
Total Section A: Local Revenues	xxxxxxxxxx	348,000.00	303,000.00	411,019.45

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations:				
Consolidated Municipal Property Tax Relief Aid	09-200	10,764.00	10,764.00	10,764.00
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	343,795.00	343,795.00	343,795.00
Reserve for Supplemental Energy Receipts Tax				
Total Section B: State Aid Without Offsetting Appropriations	xxxxxxxxxx	354,559.00	354,559.00	354,559.00



**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees				
Offset with Appropriations (N.J.S. 41A:4-36 and N.J.A.C. 5:23-4.17)	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
Uniform Construction Code Fees	08-160	200,000.00	170,000.00	326,371.99
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A-45.3h and N.J.A.C. 5:23-4.17)	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	XXXXXXXXXX	200,000.00	170,000.00	326,371.99

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Interlocal Municipal Service Agreements Offset with Appropriations	XXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
<b>Total Section D: Interlocal Municipal Service Agreements Offset with Appropriations</b>	11	0.00	0.00	0.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S. 40A:4-45.3h):	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXX
	08-161			
	08-162			
Total Section E: Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXX
	08	0.00	0.00	0.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	xxxxxxxx	xxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxx
Recycling Tonnage Grant	10-745			
Municipal Alliance Grant	10-705			
Municipal Alliance Grant-Match	10-772	2,565.63		
Municipal Alliance Grant-Donations	10-704			
Body Armor Grant	10-706		1,680.92	1,680.92
Alcohol Education	10-710	4,891.90	1,240.68	1,240.68
Highway Safety	10-711		6,725.00	6,725.00
NJEDA-Neighborhood Community Revitalization	10-712		1,499,081.00	1,499,081.00
CDBG Essential Services Grant	10-770		437,062.00	437,062.00
	10-708			
Clean Community	10-771	13,238.07		
Municipal Alliance Grant-159	10-701		28,525.00	28,525.00
Summer Food-159	10-710		11,568.12	11,568.12
Hurricane Sandy Emergency Grant		28,682.61		
Drive Sober Get Pulled Over		1,540.00		
LED Hazard Grant		230,000.00		

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations (continued):	xxxxxxxx	xxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxx
	10-767			
	10-768			
	10-749			
	10-716			
	10-758			
	10-752			
	10-753			
	10-754			
	10-755			
	10-756			
	10-757			
	10-766			
	10-769			
	10-770			
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	xxxxxxxx	xxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxx
		280,918.21	1,985,882.72	1,985,882.72

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

[illegible]

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items (continued):	xxxxxxxxxx	xxxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxxx
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	xxxxxxxxxx	xxxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxxxxx
	xxxxxxxxxx	643,247.68	1,299,853.79	1,341,104.79

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2016	2015	Cash in 2015
Summary of Revenues				
1. Surplus Anticipated (Sheet 4,#1)	08-101	2,000,000.00	898,588.00	898,588.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4,#2)	08-102	0.00	0.00	0.00
3. Miscellaneous Revenues:				
Total Section A: Local Revenues		348,000.00	303,000.00	411,019.45
Total Section B: State Aid Without Offsetting Appropriations		354,559.00	354,559.00	354,559.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations		200,000.00	170,000.00	326,371.99
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Interlocal Muni. Service Agreements		0.00	0.00	0.00
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues		0.00	0.00	0.00
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues		280,918.21	1,985,882.72	1,985,882.72
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items		643,247.68	1,299,853.79	1,341,104.79
Total Miscellaneous Revenues	40004-00	1,826,724.89	4,113,295.51	4,418,937.95
4. Receipts from Delinquent Taxes	15-499	650,000.00	765,000.00	765,901.54
5. Subtotal General Revenues (Items 1,2,3 and 4)	10001-00	4,476,724.89	5,776,883.51	6,083,427.49
6. Amount to be Raised by Taxes for Support of Municipal Budget:				
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	7,216,080.42	6,940,030.21	7,460,872.78
b) Addition to Local District School Tax	17-191			
c) Minimum Library Tax				
Total Amount to be Raised by Taxes for Support of Municipal Budget	40002-00	7,216,080.42	6,940,030.21	7,460,872.78
7. Total General Revenues	40000-00	11,692,805.31	12,716,913.72	13,544,300.27



CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"	FCOA						
GENERAL GOVERNMENT							
Borough Administrator							
Salaries and Wages	20-100-10	106,000.00	106,000.00		106,000.00	102,311.04	3,688.96
Other Expenses	20-100-20	3,500.00	3,800.00		3,800.00	2,011.37	1,788.63
Central Services							
Salaries and Wages	20-100-10	32,500.00	30,500.00		30,500.00	29,063.91	1,436.09
Other Expenses	20-100-20	28,000.00	34,500.00		34,500.00	27,503.85	6,996.15
Borough Council							
Salaries and Wages	20-110-10	0.00	13,000.00		13,000.00	13,000.00	0.00
Other Expenses	20-110-20	66,000.00	66,000.00		66,000.00	59,607.30	6,392.70
Borough Clerk							
Salaries and Wages	20-120-10	81,500.00	68,000.00		68,000.00	66,316.60	1,683.40
Other Expenses	20-120-20	30,000.00	36,050.00		36,050.00	36,045.00	5.00

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations within "CAPS"-(continued)	FCOA						
GENERAL GOVERNMENT (CONT'D)							
Financial Administration							
Salaries and Wages	20-130-10	127,000.00	124,000.00		124,000.00	120,239.34	3,760.66
Other Expenses	20-130-20	17,500.00	18,500.00		18,500.00	15,648.69	2,851.31
Audit Services	20-130-20	33,900.00	33,900.00		33,900.00	33,900.00	0.00
Collection of Taxes							
Salaries and Wages	20-145-10	66,000.00	62,000.00		62,000.00	59,409.48	2,590.52
Other Expenses	20-145-20	9,000.00	10,000.00		10,000.00	9,846.81	153.19
Assessment of Taxes							
Salaries and Wages	20-150-10	27,500.00	26,500.00		26,500.00	25,816.73	683.27
Other Expenses	20-150-20	39,000.00	41,500.00		41,500.00	37,595.15	3,904.85
Legal Services and Costs							
Other Expenses	20-155-20	220,000.00	210,000.00		210,000.00	202,057.79	7,942.21

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations within "CAPS"-(continued)	FCOA	Appropriated				Expended 2015	
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Engineering Services and Costs							
Other Expenses	20-165-20	210,000.00	170,000.00		170,000.00	169,046.58	953.42
Special Emergency-Master Plan					0.00	0.00	0.00
CODE ENFORCEMENT							
Code Enforcement Officer							
Salaries and Wages	22-195-10	75,000.00	71,000.00		71,000.00	38,649.80	32,350.20
Other Expenses	22-195-20	15,000.00	23,000.00		23,000.00	1,545.13	21,454.87
Other Expenses-Substandard Housing	22-195-20	35,000.00	35,000.00		35,000.00	0.00	35,000.00
MUNICIPAL LAND USE LAW (NJSA 40A:55D-1)							
Planning Board							
Salaries and Wages	21-180-10	3,000.00	6,000.00		6,000.00	5,270.91	729.09
Other Expenses	21-180-20	20,000.00	23,050.00		23,050.00	11,370.41	11,679.59
Zoning Board of Adjustments							
Salaries and Wages	21-185-10	3,000.00	6,000.00		6,000.00	5,500.08	499.92
Other Expenses	21-185-20	20,000.00	25,350.00		25,350.00	16,414.22	8,935.78
Affordable Housing							
Salaries and Wages	21-190-10				0.00	0.00	0.00
Other Expenses	21-190-20				0.00	0.00	0.00

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2015	
(A) Operations within "CAPS"-(continued)	FCOA	for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
INSURANCE							
General Liability	23-210-20	145,000.00	120,000.00		120,000.00	108,629.95	11,370.05
Workers Compensation Insurance	23-215-20	200,000.00	180,000.00		180,000.00	179,589.25	410.75
Employee Group Insurance	23-220-20	1,155,740.00	1,070,000.00		1,070,000.00	1,044,342.53	25,657.47
Unemployment Insurance	23-225-20	0.00	0.00		0.00	0.00	0.00
PUBLIC SAFETY FUNCTIONS							
Fire							
Other Expenses	25-265-200	64,000.00	67,400.00		67,400.00	66,632.14	767.86
Police							
Salaries and Wages	25-240-10	1,995,000.00	1,492,938.00		1,427,938.00	1,312,878.48	115,059.52
Other Expenses	25-240-20	126,200.00	92,464.00		157,464.00	149,733.41	7,730.59
Dispatch							
Salaries and Wages	25-490-10	170,000.00	168,000.00		168,000.00	153,056.28	14,943.72
Other Expenses	25-490-20	1,500.00	1,500.00		1,500.00	0.00	1,500.00
Municipal Court							
Salaries and Wages	25-490-10	15,000.00	20,000.00		20,000.00	10,270.83	9,729.17
Other Expenses	25-490-20	6,500.00	7,000.00		7,000.00	5,739.73	1,260.27

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2015	
(A) Operations within "CAPS"-(continued)	FCOA	for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
First Aid Organization Contribution	25-260-20	28,500.00	30,000.00		30,000.00	30,000.00	0.00
Emergency Management Services							
Salaries and Wages	25-252-10	4,000.00	4,000.00		4,000.00	3,649.92	350.08
Other Expenses	25-252-20	18,000.00	20,000.00		20,000.00	19,380.67	619.33
Public Defender							
Salaries and Wages	25-495-10	3,000.00	5,000.00		5,000.00	729.15	4,270.85
Fire Hydrant Fees	25-265-2	63,000.00	61,000.00		61,000.00	60,999.22	0.78
Uniform Fire Safety Act							
Salaries and Wages	25-265-10	28,000.00	27,500.00		27,500.00	26,840.00	660.00
Other Expenses	25-265-20	5,000.00	5,000.00		5,000.00	4,300.50	699.50
Municipal Prosecutor							
Salaries and Wages	25-275-10	18,000.00	18,500.00		18,500.00	15,475.17	3,024.83
PUBLIC WORKS FUNCTION							
Road Repair and Maintenance:							
Salaries and Wages	26-290-10	230,000.00	230,000.00		230,000.00	178,626.47	51,373.53
Other Expenses	26-290-20	50,000.00	50,000.00		50,000.00	43,403.21	6,596.79
Snow Removal							
Salaries and Wages	26-290-10	35,000.00	35,000.00		35,000.00	17,914.73	17,085.27
Other Expenses	26-290-20	50,000.00	50,000.00		50,000.00	47,932.00	2,068.00

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS		Appropriated					
		for 2016	for 2015	Emergency Emergency Appropriation	As Modified By As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations within "CAPS"-(continued)	FCOA						
Sanitation							
Salaries and Wages	26-305-10	3,000.00	2,000.00		2,000.00	2,000.00	0.00
Other Expenses	26-305-20	40,000.00	38,500.00		38,500.00	37,333.33	1,166.67
Other Expenses-Contractual Services	26-305-20	225,000.00	212,000.00		217,000.00	216,865.72	134.28
Mechanical Garage							
Salaries and Wages	26-315-10				0.00	0.00	0.00
Other Expenses	26-315-20	5,000.00	4,000.00		4,000.00	3,999.41	0.59
Public Buildings							
Salaries and Wages	26-300-1	25,000.00	20,000.00		22,000.00	21,908.91	91.09
Other Expenses	26-300-2	85,000.00	70,000.00		70,000.00	50,198.02	19,801.98
Shade Tree Commission							
Other Expenses	26-300-2	900.00	900.00		900.00	58.00	842.00
Condominium Services							
Other Expenses	26-325-2	33,000.00	28,000.00		28,000.00	27,703.01	296.99

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS		Appropriated					
		for 2016	for 2015	Emergency Emergency Appropriation	As Modified By As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations within "CAPS"-(continued)	FCOA						
HEALTH AND HUMAN SERVICES							
Services of Monmouth County Regional Health	27-330-20						
Comission Contract (RS 40:13)	27-330-20	67,000.00	65,000.00		65,000.00	63,587.00	1,413.00
Environmental Commission							
Other Expenses	27-335-20	1,000.00	1,000.00		1,000.00	0.00	1,000.00
Dog Control							
Other Expenses	27-340-20	12,000.00	15,500.00		15,500.00	4,226.00	11,274.00
Community-School Substance Safety and Health	27-350-20	3,000.00	3,000.00		3,000.00	3,000.00	0.00
NJ Public Employees Occupational Safety and Health							
Other Expenses	27-330-20	4,500.00	4,500.00		4,500.00	0.00	4,500.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated					
		for 2016	for 2015	Emergency Emergency Appropriation	As Modified By As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations within "CAPS"-(continued)	FCOA						
PARK AND RECREATION FUNCTIONS							
Beachfront Maintenance							
Salaries and Wages	28-380-10	30,000.00	20,000.00		11,000.00	0.00	11,000.00
Other Expenses	28-380-20	12,100.00	12,100.00		12,100.00	10,390.29	1,709.71
Parks and Playgrounds							
Other Expenses	28-375-20	10,800.00	11,200.00		11,200.00	10,282.00	918.00
Celebration of Public Events, Anniversary or Holiday							
Other Expenses	28-370-20	2,700.00	2,700.00		2,700.00	625.00	2,075.00
Community Center							
Salaries and Wages	28-370-10	110,000.00	103,000.00		103,000.00	86,835.37	16,164.63
Other Expenses	28-370-20	23,000.00	22,500.00		22,500.00	22,187.22	312.78
EDUCATION FUNCTIONS							
Free County Library							
Salaries and Wages	29-390-10				0.00	0.00	0.00
Other Expenses	29-390-20				0.00	0.00	0.00



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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2015	
(A) Operations within "CAPS"-(continued)	FCOA	for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
UTILITY EXPENSES AND BULK PURCHASES							
Electricity	31-130-20	52,000.00	50,000.00		50,000.00	49,913.47	86.53
Street Lighting	31-435-20	50,000.00	55,000.00		55,000.00	42,206.61	12,793.39
Telephone	31-440-20	30,000.00	30,000.00		30,000.00	26,970.92	3,029.08
Water	31-445-20	15,000.00	11,000.00		13,000.00	13,000.00	0.00
Natural Gas	31-446-20	16,000.00	15,000.00		15,000.00	14,814.89	185.11
Telecommunication Costs	31-450-20	33,000.00	31,000.00		31,000.00	30,924.11	75.89
Gasoline and Diesel Fuel	31-460-20	60,000.00	75,000.00		75,000.00	52,267.01	22,732.99
LANDFILL/SOLID WASTE DISPOSAL COSTS							
Monmouth County Reclamation Center							
Other Expenses	32-465-20	200,000.00	200,000.00		200,000.00	164,118.95	35,881.05
<b>Total Operations {Item 8(A)} within "CAPS"</b>	<b>32315-00</b>	<b>7,023,840.00</b>	<b>6,291,602.00</b>	<b>0.00</b>	<b>6,291,602.00</b>	<b>5,640,719.23</b>	<b>650,882.77</b>
<b>B. Contingent</b>	<b>32301-00</b>				0.00	0.00	0.00
<b>Total Operations Including Contingent within "CAPS"</b>	<b>30001-00</b>	<b>7,023,840.00</b>	<b>6,291,602.00</b>	<b>0.00</b>	<b>6,291,602.00</b>	<b>5,640,719.23</b>	<b>650,882.77</b>
<b>Detail:</b>							
<b>Salaries &amp; Wages</b>	<b>30001-11</b>	<b>3,372,500.00</b>	<b>2,825,938.00</b>	<b>0.00</b>	<b>2,753,938.00</b>	<b>2,410,337.27</b>	<b>343,600.73</b>
<b>Other Expenses (Including Contingent)</b>	<b>30001-99</b>	<b>3,651,340.00</b>	<b>3,465,664.00</b>	<b>0.00</b>	<b>3,537,664.00</b>	<b>3,230,381.96</b>	<b>307,282.04</b>



CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Paid or Charged	Reserved
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers		
(E) Deferred Charges and Statutory Expenditures-Municipal within "CAPS" (continued)	X	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(2) STATUTORY EXPENDITURES:	X	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471-20	87,835.00	101,130.00		101,130.00	101,130.00	0.00
Social Security System (O.A.S.I.)	36-472-20	122,000.00	120,000.00		120,000.00	111,323.33	8,676.67
Consolidated Police and Firemen's Pension Fund	36-474-20						
Police and Firemen's Retirement System of N.J.	36-475-20	352,456.00	315,979.00		315,979.00	315,979.00	0.00
Defined Contribution Retirement Program	36-477-20	5,000.00	5,000.00		5,000.00	0.00	5,000.00
Total Deferred Charges and Statutory Expenditures-Municipal within "CAPS"	30004-00	567,291.00	542,109.00	0.00	542,109.00	528,432.33	13,676.67
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	30005-00	7,591,131.00	6,833,711.00	0.00	6,833,711.00	6,169,151.56	664,559.44

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated					
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"	FCOA						
	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
Length of Service Award Program	43-260-2	65,000.00	45,000.00		45,000.00	45,000.00	0.00
9-1-1	25-250-20	14,500.00	14,000.00		14,000.00	13,976.58	23.42
Stormwater Management	20-165-20	35,000.00	35,000.00		35,000.00	35,000.00	0.00
Recycling Tax (NJSA 13:1E-96.5)	25-240-20	4,000.00	9,000.00		9,000.00	907.78	8,092.22
Employee Group Insurance	23-220-2	19,260.00			0.00	0.00	0.00
Declared State of Emergency							
Cost for Snow Removal NJSA40A:4-45.45b							
Salaries and Wages	26-290-10				0.00	0.00	0.00
Other Expenses	26-290-20				0.00	0.00	0.00
Total Other Operations - Excluded from "CAPS"	X	137,760.00	103,000.00	0.00	103,000.00	94,884.36	8,115.64

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CURRENT FUND - APPROPRIATIONS						
	FCOA	Appropriated				Paid or Charged
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	
	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
icles	42-315-20	75,000.00	77,000.00		77,000.00	64,637
	42-490-20	77,000.00	75,000.00		75,000.00	73,491
	x	152,000.00	152,000.00		152,000.00	138,128

Sheet 22

CURRENT FUND - APPROPRIATIONS						
	FCOA	Appropriated				Paid or Charged
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	
	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
icles	42-315-20	75,000.00	77,000.00		77,000.00	64,637
	42-490-20	77,000.00	75,000.00		75,000.00	73,491
	x	152,000.00	152,000.00		152,000.00	138,128

Sheet 22



CURRENT FUND - APPROPRIATIONS						
	FCOA	Appropriated				Paid or Charged
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	
	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
	X	0.00	0.00		0.00	0

Sheet 23

CURRENT FUND - APPROPRIATIONS						
	FCOA	Appropriated				Paid or Charged
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	
	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
	X	0.00	0.00		0.00	0

Sheet 23

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	Do Not Write In This Space	Appropriated					
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"							
Public and Private Programs Offset by Revenues	X	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
	41-708				0.00	0.00	0.00
Municipal Alliance on Alcoholism and Drug Abuse							
County Share	41-703				0.00	0.00	0.00
Municipal Share	41-703	2,565.63			0.00	0.00	0.00
Alliance Program Donations	41-703				0.00	0.00	0.00
Clean Communities	41-745	13,238.07			0.00	0.00	0.00
Hurricane Sandy Emergency Grant	41-721	28,682.61			0.00	0.00	0.00
Drive Sober-Get Pulled Over	41-714	1,540.00					
Alcohol Education	41-714	4,891.90	1,240.68		1,240.68		
LED Hazard Grant	41-701	230,000.00			0.00	0.00	0.00
	41-717				0.00	0.00	0.00
Body Armor Grant	41-709		1,680.92		1,680.92	1,680.92	0.00
Highway Safety	41-709		6,725.00		6,725.00	6,725.00	0.00
						0.00	0.00
NJEDA-Neighborhood Community Revitalization	41-709		1,499,081.00		1,499,081.00	1,499,081.00	0.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	Do Not Write In This Space	Appropriated					
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
CHAPTER 159 RESOLUTIONS							
Municipal Alliance- Chapter 159	41-899-20		28,525.00		28,525.00	28,525.00	0.00
Summer Food Program-Chapter 159	41-899-20		11,568.12		11,568.12	11,568.12	0.00
	41-899-20				0.00	0.00	0.00
American Water Rainbarrel- Chapter 159	41-899-20				0.00	0.00	0.00
CDBG Essential Services Funding:							
- Police-Salaries & Wages	41-714		437,062.00		437,062.00	437,062.00	0.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	Do Not Write In This Space	Appropriated					
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"							
Public and Private Programs Offset by Revenues	X	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Matching Funds for Grants	41-899-20	15,000.00	15,000.00		15,000.00	7,131.25	7,868.75
Total Public and Private Programs Offset by Revenues	60023-00	295,918.21	2,000,882.72	0.00	2,000,882.72	1,991,773.29	7,868.75
Total Operations - Excluded from "CAPS"		585,678.21	2,255,882.72	0.00	2,255,882.72	2,224,785.96	29,856.08
Detail:							
Salaries & Wages	60023-11	0.00	437,062.00	0.00	437,062.00	0.00	0.00
Other Expenses	60023-99	585,678.21	1,818,820.72	0.00	1,818,820.72	2,224,785.96	29,856.08

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CURRENT FUND - APPROPRIATIONS						
	Do Not Write In This Space	Appropriated				Paid or Charged
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	
	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
	41-865					
	60002-77	481,500.00	400,000.00	0.00	400,000.00	400,000.00

Sheet 26a

CURRENT FUND - APPROPRIATIONS						
	Do Not Write In This Space	Appropriated				Paid or Charged
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	
	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
	41-865					
	60002-77	481,500.00	400,000.00	0.00	400,000.00	400,000.00

Sheet 26a

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated					
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
(D) Municipal Debt Service - Excluded from "CAPS"	FCOA						
Payment of Bond Principal	45-920-20	400,000.00	383,000.00		383,000.00	383,000.00	XXXXXXXXXXXXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925	125,771.00	15,020.00		15,020.00	15,020.00	XXXXXXXXXXXXXXXXXX
Interest on Bonds	45-930-20	239,000.00	254,000.00		254,000.00	254,000.00	XXXXXXXXXXXXXXXXXX
Interest on Notes	45-935-20	49,390.32	60,000.00		60,000.00	55,518.71	XXXXXXXXXXXXXXXXXX
Interest on SEN	45-925-20	19,693.60	28,000.00		28,000.00		XXXXXXXXXXXXXXXXXX
Green Trust Loan Program:	X						XXXXXXXXXXXXXXXXXX
Loan Repayments for Principal and Interest	45-940				0.00	0.00	XXXXXXXXXXXXXXXXXX
							XXXXXXXXXXXXXXXXXX
Capital Lease Obligations							XXXXXXXXXXXXXXXXXX
Principal	45-941	73,000.00	50,000.00		50,000.00	50,000.00	XXXXXXXXXXXXXXXXXX
Interest	45-941	17,393.50	14,300.00		14,300.00	14,300.00	XXXXXXXXXXXXXXXXXX
							XXXXXXXXXXXXXXXXXX
							XXXXXXXXXXXXXXXXXX
							XXXXXXXXXXXXXXXXXX
							XXXXXXXXXXXXXXXXXX
							XXXXXXXXXXXXXXXXXX
							XXXXXXXXXXXXXXXXXX
							XXXXXXXXXXXXXXXXXX
							XXXXXXXXXXXXXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	60003-00	924,248.42	804,320.00	0.00	804,320.00	771,838.71	XXXXXXXXXXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Paid or Charged	Reserved
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers		
(E) Deferred Charges - Municipal - Excluded from "CAPS"	FCOA						
(1) DEFERRED CHARGES	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
Emergency Authorizations	46-870			XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
Special Emergency Authorizations - 5 Years (N.J.S. 40A:4-55)	46-886-20	1,010,247.68	1,323,000.00	XXXXXXXXXXXXXXXXXXXX	1,323,000.00	1,323,000.00	XXXXXXXXXXXXXXXXXXXX
Special Emergency Authorizations - 3 Years (N.J.S. 40A:4-55.1 & 40A:55.13)	46-875			XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
Deferred Charges				XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
				XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
Deferred Charges to Future Taxation Unfunded:	46-886-20			XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
Ord#				XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
Ord#				XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
				XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	60024-00	1,010,247.68	1,323,000.00	XXXXXXXXXXXXXXXXXXXX	1,323,000.00	1,323,000.00	XXXXXXXXXXXXXXXXXXXX
(F) Judgments	37-480			XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405			XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
				XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year.	46-885			XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
				XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	60025-00	3,001,674.31	4,783,202.72		4,783,202.72	4,719,624.67	29,856.08



CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Paid or Charged	Reserved
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers		
For Local District School Purposes - Excluded from "CAPS"	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX		XXXXXXXXXXXXXXXXXXXX
(1) Type 1 District School Debt Service	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX		XXXXXXXXXXXXXXXXXXXX
Payment of Bond Principal	48-920						XXXXXXXXXXXXXXXXXXXX
Payment of Bond Anticipation Notes	48-925						XXXXXXXXXXXXXXXXXXXX
Interest on Bonds	48-930						XXXXXXXXXXXXXXXXXXXX
Interest on Notes	48-935						XXXXXXXXXXXXXXXXXXXX
							XXXXXXXXXXXXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	60006-00	0.00	0.00	0.00	0.00	0.00	0.00
(J) Deferred Charges and Statutory Expenditures -							
Local School - Excluded from "CAPS"	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
Emergency Authorizations - Schools	29-406			XXXXXXXXXXXXXXXXXXXX			XXXXXXXXXXXXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S. 18A:22-20	29-407						XXXXXXXXXXXXXXXXXXXX
Total of Deferred Charges and Statutory Expend- itures-Local School-Excluded from "CAPS"	60007-00	0.00	0.00	0.00	0.00		XXXXXXXXXXXXXXXXXXXX
(K) Total Municipal Appropriations for Local School District Purposes {Items(I) and (J)}-Excluded from "CAPS"	60008-00	0.00	0.00	0.00	0.00		XXXXXXXXXXXXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	60010-00	3,001,674.31	4,783,202.72	0.00	4,783,202.72	4,719,624.67	29,856.08
(L) Subtotal General Appropriations {Items (H-1) and (O)}	30009-00	10,592,805.31	11,616,913.72	0.00	11,616,913.72	10,888,776.23	694,415.52
(M) Reserve for Uncollected Taxes	50-899	1,100,000.00	1,100,000.00	XXXXXXXXXXXXXXXXXXXX	1,100,000.00	1,100,000.00	XXXXXXXXXXXXXXXXXXXX
9. Total General Appropriations	30000-00	11,692,805.31	12,716,913.72	0.00	12,716,913.72	11,988,776.23	694,415.52

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	Do Not Write In This Space	Appropriated					
		for 2016	for 2015	for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved
Summary of Appropriations							
(A) Operations:							
(a+b) Within "CAPS" - Including Contingent	30001-00	7,023,840.00	6,291,602.00	0.00	6,291,602.00	5,640,719.23	650,882.77
Statutory Expenditures	X	567,291.00	542,109.00	0.00	542,109.00	528,432.33	13,676.67
(a) Operations - Excluded from "CAPS"	X	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
Other Operations	X	137,760.00	103,000.00	0.00	103,000.00	94,884.36	8,115.64
Uniform Construction Code	X						
Interlocal Municipal Service Agreements	X	152,000.00	152,000.00		152,000.00	138,128.31	13,871.69
Additional Appropriations Offset by Revs.	X						
Public & Private Progs. Offset by Revs.	X	295,918.21	2,000,882.72	0.00	2,000,882.72	1,991,773.29	7,868.75
Total Operations-Excluded from "CAPS"	60023-00	585,678.21	2,255,882.72	0.00	2,255,882.72	2,224,785.96	29,856.08
(C) Capital Improvements	60002-77	481,500.00	400,000.00	0.00	400,000.00	400,000.00	0.00
(D) Municipal Debt Service	60003-00	924,248.42	804,320.00	0.00	804,320.00	799,838.71	
(E) Total Deferred Charges (Sheet 18 + 28)	X	1,010,247.68	1,323,000.00	0.00	1,323,000.00	1,323,000.00	
(F) Judgments	32711-00						
(G) Cash Deficit	62710-00						
(K) Local District School Purposes	60008-00						
(N) Transferred to Board of Education	62701-00						
(M) Reserve for Uncollected Taxes	50-899	1,100,000.00	1,100,000.00		1,100,000.00	1,100,000.00	0.00
Total General Appropriations	30000-00	11,692,805.31	12,716,913.72	0.00	12,716,913.72	12,016,776.23	694,415.52

DEDICATED SEWER UTILITY BUDGET

10. DEDICATED REVENUES FROM _ WATER/SEWER UTILITY _	FCOA	Anticipated				Realized in Cash in 2015	
		2016		2015			
Operating Surplus Anticipated	08-501	250,000.00		150,000.00		150,000.00	
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502						
Total Operating Surplus Anticipated	08-500	250,000.00		150,000.00		150,000.00	
Sewer Rents	08-190	1,570,000.00		1,560,000.00		1,703,923.88	
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXXXX	XX
Interest on Delinquent Payments		30,000.00		33,912.70		40,302.80	
Interest on Investments		1,305.78				10,116.19	
Deficit(General Budget)	08-549						
Total Sewer Utility Revenues	08-599	1,851,305.78		1,743,912.70		1,904,342.87	

Use a separate set of sheets for  
each separate Utility.

DEDICATED SEWER UTILITY BUDGET -(continued)

11. APPROPRIATIONS FOR WATER/SEWER UTILITY	FCOA	Appropriated						Expended 2015			
		for 2016		for 2015		for 2015 By Emergency Appropriation	Total for 2015 As Modified By All Transfers	Paid or Charged	Reserved		
Operating:	xxxxxxx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx
Salaries & Wages	55-501	93,000.00		86,000.00			86,000.00	82,683.84		3,316.16	
Other Expenses	55-502	1,022,500.00		947,500.00			947,500.00	904,724.25		42,775.75	
Shared Service-Sewer Operator	55-502	175,000.00		150,000.00			150,000.00	149,176.13		823.87	
Group Insurance		28,000.00		26,500.00			26,500.00	26,267.16		232.84	
Workers Compensation Insurance		22,000.00		22,000.00			22,000.00	22,000.00		0.00	
Other Insurances		28,000.00		28,000.00			28,000.00	28,000.00		0.00	
Capital Improvements:	xxxxxxx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx
Down Payments on Improvements	55-510										
Capital Improvement Fund	55-511					xxxxxxxxxxxxxxxxxx	xx				
Capital Outlay	55-512										
Debt Service	xxxxxxx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx	xxxxxxxxxxxxxxxxxx	xx
Payment of Bond Principal	55-520	163,400.00		155,800.00			155,800.00	155,800.00		xxxxxxxxxxxxxxxxxx	xx
Payment of Bond Anticipation Notes and Capital Notes	55-520						0.00			xxxxxxxxxxxxxxxxxx	xx
Interest on Bonds	55-522	182,642.65		187,500.00			187,500.00	187,500.00		xxxxxxxxxxxxxxxxxx	xx
Interest on Notes	55-523						0.00			xxxxxxxxxxxxxxxxxx	xx
NJEIT - Principal	55-522	100,612.70		100,612.70			100,612.70	100,612.70		xxxxxxxxxxxxxxxxxx	xx
NJEIT - Interest	55-523	23,650.43		24,500.00			24,500.00	24,500.00		xxxxxxxxxxxxxxxxxx	xx
										xxxxxxxxxxxxxxxxxx	xx

DEDICATED SEWER UTILITY BUDGET -(continued)

11. APPROPRIATIONS FOR SEWER UTILITY	FCOA	Appropriated								Expended 2015			
		for 2016		for 2015		for 2015 By Emergency Appropriation		Total for 2015 As Modified By All Transfers		Paid or Charged		Reserved	
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX
Emergency Authorizations	55-530					XXXXXXXXXXXXXXXXXX	XX					XXXXXXXXXXXXXXXXXX	XX
						XXXXXXXXXXXXXXXXXX	XX					XXXXXXXXXXXXXXXXXX	XX
						XXXXXXXXXXXXXXXXXX	XX					XXXXXXXXXXXXXXXXXX	XX
						XXXXXXXXXXXXXXXXXX	XX					XXXXXXXXXXXXXXXXXX	XX
						XXXXXXXXXXXXXXXXXX	XX					XXXXXXXXXXXXXXXXXX	XX
						XXXXXXXXXXXXXXXXXX	XX					XXXXXXXXXXXXXXXXXX	XX
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX	XXXXXXXXXXXXXXXXXX	XX
Contribution to:													
Public Employees' Retirement System	55-540	5,000.00		7,500.00				7,500.00		7,500.00		0.00	
Social Security System (O.A.S.I.)	55-541	7,500.00		7,000.00				7,000.00		6,339.58		660.42	
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	55-542	0.00		1,000.00				1,000.00		1,000.00		0.00	
Judgements	55-531												
Deficits in Operation in Prior Years (2012)	55-532					XXXXXXXXXXXXXXXXXX	XX					XXXXXXXXXXXXXXXXXX	XX
Surplus(General Budget)	55-545					XXXXXXXXXXXXXXXXXX	XX					XXXXXXXXXXXXXXXXXX	XX
TOTAL SEWER UTILITY APPROPRIATIONS	55-599	1,851,305.78		1,743,912.70				1,743,912.70		1,696,103.66		47,809.04	

### DEDICATED ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Total for 2015
		2016	2015	
Assessment Cash	51-101			
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899	0.00	0.00	0.00
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2015 Paid or Charged
		2016	2015	
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999			

### DEDICATED WATER UTILITY ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2015
		2016	2015	
Assessment Cash	52-101			
Deficit Water Utility Budget	52-885			
Total Water Utility Assessment Revenues	52-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT	FCOA	Appropriated		Expended 2015 Paid or Charged
		2016	2015	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Water Utility Assessment Appropriations	52-999			

**DEDICATED ASSESSMENT BUDGET**

**UTILITY**

14. DEDICATED REVENUE FROM	FCOA	Anticipated		Realized In Cash
		2016	2015	
Assessment Cash	53-101			
Deficit ( _____ )	53-885			
Total _____ Assessment Revenues	53-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT	FCOA	Appropriated		Paid or Charged
		2016	2015	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total _____ Utility				
Assessment Appropriations	53-999			

**MUNICIPAL AND JOINT FREE PUBLIC LIBRARY MINIMUM TAX LEVY AND ADDITIONAL APPROPRIATION**

16. APPROPRIATIONS FOR LIBRARY PURPOSES	FCOA	Appropriated	
		2016	2015
Minimum Library Appropriation per R.S. 40:54-8 et seq.			
Additional Library Appropriation per Budget Sheet 20			
Total Library Appropriation			

Dedication by Rider- (N.J.S. 40A:4-39) " The dedicated revenues anticipated during the year 2011 from Animal Control;, State or Federal Aid for Maintenance of Libraries, Bequest, Escheat; Federal Grant; Construction Code; Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fee; Code Act: Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income;

Developer Escrow Fund; Recycling Program; Public Defender; Housing, Community Development Act; Uniform Fire Safety Act Penalties Monies;

Recreation Fees; Parking Offenses Adjudication Act; Law Enforcement Trust-Forfeitures; Accumulated Absence Liability; Outside Employment of Off-Duty Police Officer;

Police Explorer Post#1900 Program Donations; Construction and Maintenance of a Library Donation; Kavookjian Field Restorations Donations;

Open Space Recreation Farmland and Historic Preservation Trust Fund; Hurricane Sandy-Relief for Borough Employees from Donations

are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirement."

*(Insert additional appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)*

**APPENDIX TO BUDGET STATEMENT**  
**COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN**  
**CURRENT FUND BALANCE SHEET - DECEMBER 31, 2015**      **CURRENT SURPLUS**

ASSETS			
Cash and Investments	1110100	5,786,361.03	
Due from State of N.J.(c20,P.L. 1971)	1111000	-4,000.00	
Federal and State Grants Receivable	1110200		
Receivables with Offsetting Reserves:	xxxxxxxx	xxxxxxxxxx	xx
Taxes Receivable	1110300	686,444.48	
Tax Title Liens Receivable/Demolition Lien	1110400	96,486.15	
Property Acquired by Tax Title Lien			
Liquidation	1110500	212,600.00	
Other Receivables	1110600	2,067,102.00	
Deferred Charges Required to be in 2016 Budget	1110700	1,010,247.68	
Deferred Charges Required to be in Budgets			
Subsequent to 2016	1110800	223,968.35	
Total Assets	1110900	10,079,209.69	
LIABILITIES, RESERVES AND SURPLUS			
*Cash Liabilities	2110100	2,740,767.99	
Reserves for Receivables-Including SEN and CDL Loan	2110200	3,933,903.63	
Surplus	2110300	3,404,538.07	
Total Liabilities, Reserves and Surplus		10,079,209.69	

School Tax Levy Unpaid	2220100	3,561,256.10	
Less School Tax Deferred	2220200	3,444,053.00	
*Balance Included in Above			
"Cash Liabilities"	2220300	117,203.10	

		YEAR 2015	YEAR 2014
Surplus Balance, January 1st	2310100	2,504,158.68	2,637,416.95
CURRENT REVENUE ON A CASH BASIS			
Current Taxes			
*(Percentage collected:2015 95.51%, 2014 94.83%)	2310200	15,579,420.63	14,899,110.64
Delinquent Taxes	2310300	765,901.54	603,720.80
Other Revenues and Additions to Income	2310400	4,781,621.98	3,860,613.84
Total Funds	2310500	23,631,102.83	22,000,862.23
EXPENDITURES AND TAX REQUIREMENTS:			
Municipal Appropriations	2310600	11,018,016.91	10,643,581.14
School Taxes (Including Local and Regional)	2310700	7,196,078.00	6,981,956.96
County Taxes(Including Added Tax Amounts)	2310800	1,933,557.85	1,880,945.05
Special District Taxes/Open Space Taxes	2310900	78,912.00	78,630.90
Other Expenditures and Deductions from Income	2311000		11,589.50
Total Expenditures and Tax Requirements	2311100	20,226,564.76	19,596,703.55
Less: Expenditures to be Raised by Future Taxes	2311200		100,000.00
Total Adjusted Expenditures and Tax Requirements	2311300	20,226,564.76	19,496,703.55
Surplus Balance - December 31st	2311400	3,404,538.07	2,504,158.68

\*Nearest even percentage may be used

**Proposed Use of Current Fund Surplus in 2016 Budget**

Surplus Balance December 31, 2015	2311500	3,404,538.07	
Current Surplus Anticipated in 2016			
Budget	2311600	2,000,000.00	
Surplus Balance Remaining	2311700	1,404,538.07	

(Important: This appendix must be included in advertisement of budget.)



**2016**

**CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

This section is included with the Annual Budget pursuant to N.J.S.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

**CAPITAL BUDGET**

- A plan for all capital expenditures for the current fiscal year.  
If no Capital Budget is included, check the reason why:

- ☐ Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line Items and Down Payments on Improvements.
- ☐ No bond ordinances are planned this year.

**CAPITAL IMPROVEMENT PROGRAM**

- A multi-year list of planned capital projects, including the current year.  
Check appropriate box for number of years covered, including current year:

- ☐ 3 years. (Population under 10,000)
- ☒ 6 years. (Over 10,000 and all county governments)
- ☐ \_\_\_\_ years. (Exceeding minimum time period)
- ☐ Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

**NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

The 2016 Capital Budget as prepared provides for the continued recovery from "Superstorm Hurricane Sandy" and also provides for the future growth of our Community. The projects set forth in this proposed program are part of the needed improvements for the Borough.

These projects are subject to revision as changes take place in the future and will be modified to reflect new priorities that are not included in the current program.

**CAPITAL BUDGET (Current Year Action)  
2016**

Local Unit Borough of Highlands

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2016					6 TO BE FUNDED IN FUTURE YEARS
				5a 2016 Budget Appropriations	5b Capital Im- provement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Restoration/Construction of Municipal Facilities	2016-1	3,000,000			150,000			2,350,000	500,000
Stormwater Pump Station & Drainage Improvements	2016-2	500,000			15,093		178,077	301,830	5,000
Resurfacing Shore Drive Phase II	2016-3	550,000					200,000	328,000	22,000
Road Improvement Program	2016-4	2,000,000					210,000	153,000	1,637,000
Portland Road Reconstruction	2016-5	1,600,000							1,600,000
Park/Beach Improvements	2016-6	450,000	125,000		22,500			302,500	
<b>Sewer Utility</b>									
Force Main Replacement	SU-2016-1	50,000						50,000	
<b>TOTAL - ALL PROJECTS</b>	<b>33-199</b>	<b>8,150,000</b>	<b>125,000</b>	<b>0</b>	<b>187,593</b>	<b>0</b>	<b>588,077</b>	<b>3,485,330</b>	<b>3,764,000</b>

**SIX YEAR CAPITAL PROGRAM -2016 - 2021**  
**Anticipated Project Schedule and Funding Requirements**

Local Unit     Borough of Highlands

PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COSTS	4 ESTIMATED COMPLETION TIME						
				5a 2016	5b 2017	5c 2018	5d 2019	5e 2020	5f 2021
Restoration/Construction of Municipal Facilities	2016-1	3,000,000	2 Years	2,500,000	500,000				
Stormwater Pump Station & Drainage Improvements	2016-2	500,000	2 Years	495,000	5,000				
Resurfacing Shore Drive Phase II	2016-3	550,000	2 Years	528,000	22,000				
Road Improvement Program	2016-4	2,000,000	On Going	363,000	400,000	400,000	400,000	400,000	37,000
Portland Road Reconstruction	2016-5	1,600,000	2 Years		800,000	800,000			
Park/Beach Improvements	2016-6	450,000	1 Year	450,000					
<b>Sewer Utility</b>									
Force Main Replacement	SU-2016-1	50,000	1 Year	50,000					
<b>TOTAL - ALL PROJECTS</b>	<b>33-299</b>	8,150,000		4,386,000	1,727,000	1,200,000	400,000	400,000	37,000

**SIX YEAR CAPITAL PROGRAM -2016 - 2021  
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

**Local Unit      Borough of Highlands**

1 PROJECT TITLE		2 Estimated Total Cost	BUDGET APPROPRIATIONS		4 Capital Improve- ment Fund	5 Capital Surplus	6 Grants-in- Aid and Other Funds	BONDS AND NOTES			
			3a Current Year 2016	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
Restoration/Construction of Municipal Facilities	2016-1	3,000,000			150,000			2,850,000			
Stormwater Pump Station & Drainage Improvements	2016-2	500,000			15,093		178,077	306,830			
Resurfacing Shore Drive Phase II	2016-3	550,000					200,000	350,000			
Road Improvement Program	2016-4	2,000,000			50,000		210,000	1,740,000			
Portland Road Reconstruction	2016-5	1,600,000			80,000			1,520,000			
Park/Beach Improvements	2016-6	450,000			22,500			427,500			
<b>Sewer Utility</b>											
Force Main Replacement	SU-2016-1	50,000						50,000			
<b>TOTAL - ALL PROJECTS</b>	<b>33-399</b>	<b>8,150,000</b>	<b>0</b>	<b>0</b>	<b>317,593</b>	<b>0</b>	<b>588,077</b>	<b>7,244,330</b>	<b>0</b>	<b>0</b>	<b>0</b>

COUNTY/MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2015	APPROPRIATIONS	FCOA	Appropriated		Expended 2015	
		2016	2015				for 2016	for 2015	Paid or Charged	Reserved
Amount To Be Raised By Taxation	54-190	29,379.15	28,912.00	28,912.00	Development of Lands for Recreation and Conservation:		XXXXXX	XXXXXX	XXXXXX	XXXXXX
Subject to adoption of Final NVT					Salaries & Wages	54-385-1				
Interest Income	54-113				Other Expenses	54-385-2				
					Maintenance of Lands for Recreation and Conservation:		XXXXXX	XXXXXX	XXXXXX	XXXXXX
Reserve Funds:		174,026.91	149,434.94	149,434.94	Salaries & Wages	54-375-1				
					Other Expenses	54-375-2	203,406.06	40,000.00	40,000.00	
					Historic Preservation:			XXXXXX	XXXXXX	XXXXXX
					Salaries & Wages	54-176-1				
					Other Expenses	54-176-2				
					Acquisition of Lands for Recreation and Conservation:	54-915-2				
Total Trust Fund Revenues:	54-299	203,406.06	178,346.94	178,346.94	Acquisition of Farmland	54-916-2				
<b>Summary of Program</b>					Down Payments on Improvements	54-906-2				
					Debt Service:		XXXXXX	XXXXXX	XXXXXX	XXXXXX
Year Referendum Passed/Implemented:	'2009/2010 (Date)				Payment of Bond Principal	54-920-2				XXXXXX
	Rate Assessed: \$ .005 per \$100 of Assessed Valuation				Payment of Bond Anticipation Notes and Capital Notes	54-925-2				XXXXXX
Total Tax Collected to date	\$ 201,172.24				Interest on Bonds	54-930-2				XXXXXX
Total Expended to date:	\$ 27,145.33				Interest on Notes	54-935-2				XXXXXX
Total Acreage Preserved to date	(Acres)				Reserve for Future Use	54-950-2		138,346.94	138,346.94	
Recreation land preserved in 2008:					Deferred Charges Future Taxation					
	(Acres)									
Farmland preserved in 2008:	(Acres)				Total Trust Fund Appropriations:	54-499	203,406.06	178,346.94	178,346.94	

Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: Borough of Highlands

Year Ending: December 31, 2015

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et. Seq. Please identify each change order by name of the project.

- 1
- NONE
- 2
- 3
- 4

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of the Governing Body