

BOROUGH OF HIGHLANDS, N. J.

INCORPORATED 1900

171 BAY AVENUE
07732
COUNTY OF MONMOUTH
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FRANK L. NOLAN
MAYOR
BRIAN J. GEOGHEGAN
ADMINISTRATOR
CAROLYN M. CUMMINS
BOROUGH CLERK

**MAYOR AND COUNCIL
REGULAR MEETING
WEDNESDAY October 18, 2016
7:00 P.M.**

Community Center, 22 Snug Harbor Avenue, Highlands

As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken.

Call to Order
Meeting Statement
Roll Call
Executive Session Resolution

EXECUTIVE SESSION: 7:00PM

Litigation – Baymen’s Lease Negotiation
Contract Negotiation- Highlands Housing Authority – Cooperative Agreement
Transfer of Property - Block 56 Lot 8

REGULAR MEETING: 8:00PM

Call to Order
Pledge of Allegiance
Roll Call

Approval of Minutes: - September 21, 2016 – Regular Meeting

PUBLIC PORTION- Resolutions

Consent Agenda:

R-16-204 - Award Contract – Emergency Storm Sewer Replacement
R-16-205 - Authorizing Purchase under State Contract - Hertrich Fleet
R-16-206 - Payment of Bills \$210,019.09
R-16-207 - Award Contract – Ascend – Community Center Decking [Pending]

Ordinances: 2nd Reading, Public Hearing & Adoption

O-16-22- Capital Ordinance Providing for \$400,000 – General Improvements

Committee Reports:

1. Finance
2. Public Safety - Fire Department/First Aide
3. Administration
4. Board of Education
5. Highlands Business Partnership
6. Grant Writing
7. Other – Board of Education; Shared Services; Communications etc.

Other Business:

Borough Life Guards
High water Mark - Update

Public Portion:

Adjourn:

RESOLUTION EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist; and,

WHEREAS, the Governing Body wishes to discuss:

o Litigation:

Baymen’s Lease Negotiation

o Contract Negotiation:

Highlands Housing Authority – Cooperative Agreement

Transfer of Property - Block 56 Lot 8

o Personnel:

o Attorney-Client Communications:

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes will be made public.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council to go into Executive Session to discuss the above items and the public is excluded from this meeting.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON						
CARD						
D'ARRIGO						
WELLS						
NOLAN						
ON CONSENT AGENDA			YES		NO	

DATE: **October 28, 2016,**



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-204

RESOLUTION AUTHORIZING AN EMERGENCY CONTRACT FOR STORM SEWER REPLACEMENT AT THE VALLEY STREET PUMP STATION

WHEREAS, the Local Public Contracts Law permits the award of emergency contracts pursuant to N.J.S.A. 40A:11-6 et. seq., subject to certain criteria, and

WHEREAS, the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-6 et seq. allows the award of contracts without public advertising for bids and bidding when an emergency exists affecting the public health, safety or welfare which requires the immediate delivery of goods or the performance of services, wherein the award of contract is made in the manner prescribed by the aforesaid statutory provision; and

WHEREAS, the Borough of Highlands has determined that an emergency exists with regard to the failure of a portion of the inflow storm sewer main to the Valley Street Pump Station; and

WHEREAS, as a result of the aforesaid emergency, there is a need to replace a portion of the inflow storm sewer main to the Valley Street Pump Station; and

WHEREAS, the Borough has determined that the aforesaid emergency affects the public health, safety and/or welfare; and

WHEREAS, in accordance with the aforesaid declaration and pursuant to N.J.S.A. 40A:11-6 et. seq., the aforesaid emergency storm sewer replacement project is awarded to _____, in the amount of \$ _____; and

WHEREAS, certification of funds is hereby made by the Chief Financial Officer that funds are available for the said purpose:

I hereby certify funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands that the contract for the aforesaid emergency storm sewer replacement be and is hereby authorized and ratified with _____ in the amount of \$ _____.

BE IT FURTHER RESOLVED, that this contract is being awarded without public advertisement for bids pursuant to an emergency situation affecting the public health, safety and/or welfare, and as authorized by the Local Public Contract Laws, in accordance with N.J.S.A. 40A:11-6, which permits the awarding of emergency contracts.

BE IT FURTHER RESOLVED, that the Borough officials, including but not limited to, the Borough Administrator, are hereby authorized to execute the said emergency contract, as well as any and all documents required to effectuate the same.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-205

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the Borough of Highlands, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Highlands has the need on a timely basis to purchase a 2017 Chevy Express Van, for the Police Explorers, in the amount of \$33,316.40, utilizing State contracts; and

WHEREAS, the Borough of Highlands intends to enter into contracts with the attached Referenced State Contract Vendor[s] through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands pursuant to N.J.A.C. 5:30-5.5(b), that the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Borough of Atlantic Highlands and the Referenced State Contract Vendors shall be from October 01, 2016 – December 31, 2016.

Referenced State Contract Vendors

Commodity/Service	Vendor	State Contract #
POLICE VEHICLES: SEDANS, SPORT UTILITY VEHICLES AND TRUCKS -	HERTRICH FLEET SERVICES 1427 BAY ROAD MILFORD, DE 19963	88230



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE 16-22

CAPITAL ORDINANCE PROVIDING FOR VARIOUS GENERAL CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$400,000 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF

WHEREAS, the Borough of Highlands, in the County of Monmouth, State of New Jersey (the "Borough"), wishes to undertake various general capital improvements throughout the Borough; and

WHEREAS, the cost of said improvements or purposes is estimated to be \$400,000; and

WHEREAS, the Borough desires to authorize the appropriation and expenditure of \$400,000 from the Capital Improvement Fund of the Borough, to undertake various general capital improvements including, but not limited to, acquisition and installation, as applicable, of various equipment, building improvements, roadway improvements, park improvements or any other improvement to any Borough facility, Borough property or causing a public benefit to the Borough and at various locations throughout the Borough.

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (a majority of the full membership thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The capital improvement or purpose described below is hereby authorized as a general capital improvement to be undertaken by the Borough. For the said improvement or purpose, there is hereby appropriated the amount of \$400,000 from the Capital Improvement Fund of the Borough, to undertake various general capital improvements including, but not limited to, acquisition and installation, as applicable, of various equipment, building improvements, roadway improvements, park improvements or any other improvement to any Borough facility, Borough property or causing a public benefit to the Borough and at various locations throughout the Borough. Such improvements shall include, as applicable, surveying, engineering and design work, construction planning, preparation of plans and specifications,

permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto.

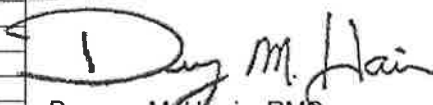
SECTION 2. The expenditure of the \$400,000 consisting of the appropriation of \$400,000 from the Capital Improvement Fund of the Borough, for the improvement or purpose set forth in Section 1 hereof is hereby authorized and approved. All expenditures for such improvement or purpose shall comply with the Local Public Contracts Law N.J.S.A. 40A:11-1, et. seq.

SECTION 3. The capital budget of the Borough is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs is on file in the Office of the Clerk and is available for public inspection.

SECTION 4. This ordinance shall take effect immediately after final adoption and approval by the Mayor as described in N.J.S.A. 40:49-2.

Introduction	MOVED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD			X			
D'ARRIGO			X			
WELLS		X	X			
NOLAN	X		X			

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held October 05, 2016. WITNESS my hand this 6th day of October 2016.



Dwayne M. Harris, RMC
Municipal Clerk

Second Reading and Public Hearing will be held on October 18, 2016.



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-206

RESOLUTION APPROVING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated October 14, 2016, which totals as follows:

Current Fund	\$118,250.43
Sewer Account	\$70,836.75
Capital Fund	\$0.00
Trust-Other	\$18,749.25
Grant Fund	\$2,182.66
Total:	\$210,019.09

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling \$210,019.09 be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is on file in the Municipal Clerk's office for reference.

**RECAP OF PAYMENT OF BILLS
10/18/2016**

CURRENT:		\$	118,250.43
Payroll	(09/30/2016)	\$	233,563.99
Manual Checks		\$	
Voided Checks		\$	
 SEWER ACCOUNT:		\$	70,836.75
Payroll	(09/30/2016)	\$	6,581.44
Manual Checks		\$	
Voided Checks		\$	
 CAPITAL/GENERAL		\$	
CAPITAL-MANUAL CHECKS		\$	
Voided Checks		\$	
WATER CAPITAL ACCOUNT		\$	
 TRUST FUND		\$	18,749.52
Payroll	(09/30/2016)	\$	7,777.50
Manual Checks		\$	
Voided Checks		\$	
 UNEMPLOYMENT ACCT-MANUALS		\$	
 DOG FUND		\$	
 GRANT FUND		\$	
Payroll	(09/30/2016)	\$	2,182.66
Manual Checks		\$	
Voided Checks		\$	
 DEVELOPER'S TRUST		\$	
Manual Checks		\$	
Voided Checks		\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE LIST.**

Rcvd Batch Id Range: OCT 18 to OCT 18 Rcvd Date Start: 0 End: 10/14/16 Report Format: Detail

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
10/11/16	OCT 18	15-00584	TM T&M ASSOCIATES 7 HURR SANDY PW3368	16.50	5-01-99-999-100-292 Spec Emerg-Hurr Sandy: Facilities Remedi	DAP305671	
10/11/16	OCT 18	16-00813	BACHM005 DWYER,BACHMAN & NEWMAN LLC 6 baymens litigation 9/1-9/30	1,875.00	6-01-20-155-000-151 Legal Services: Consultants - Other	9/1-9/30	
10/11/16	OCT 18	16-00872	BACHM005 DWYER,BACHMAN & NEWMAN LLC 5 LITIGATION 9/1-9/30	2,902.50	6-01-20-155-000-151 Legal Services: Consultants - Other	9/1-9/30	
10/11/16	OCT 18	16-00993	NJLM NJ STATE LEAG.OF MUNICIPALITIE 1 grey areas of gov ethics	60.00	6-01-26-290-000-294 Streets: Other	S-13407	
10/11/16	OCT 18	16-00997	BEACON BEACON AWARDS & SIGNS 1 acrylic maltese cross-6137af	46.25	T-03-56-850-000-013 Trust: Police Explorers	0909-HPE	
10/11/16	OCT 18	16-00997	2 acrylic jds blue-imp901	130.00	T-03-56-850-000-013 Trust: Police Explorers	0909-HPE	
P.O. Total:				176.25			
10/11/16	OCT 18	16-00999	SPCA MONMOUTH COUNTY SPCA 1 animal control cats	512.50	T-12-99-999-000-003 DOG TRUST: ANIMAL CONTROL APPROPRIATIONS	2014479	
10/11/16	OCT 18	16-01043	RYANS005 RYAN'S WATER & SEWER 1 VETERANS PARK JOB	1,375.00	6-01-26-290-000-294 Streets: Other	9/15/16	
10/11/16	OCT 18	16-01076	HALST005 HALSTED'S 1 work done at community center	275.00	6-01-26-310-000-178 B&G: Building Maintenance	1609632	
10/11/16	OCT 18	16-01097	BROADVIE BROADVIEW NETWORKS 1 telephone usage	1,511.27	6-01-31-440-000-213 Telephone	16816435	
10/11/16	OCT 18	16-01104	MSWASTE M & S WASTE SERVICES 1 SANITATION SERVICES SEPT	17,569.08	6-01-26-306-000-284 Sanitation Contract: Solid Waste	9175293	
10/11/16	OCT 18	16-01104	2 TIPPING	12,088.56	6-01-26-309-000-220 Mon Cty Rec: Tipping Fees	9175293	
10/11/16	OCT 18	16-01104	3 BRUSH	6,295.92	6-01-26-306-000-283 Sanitation Contract: Co-Mingled Disposal	9175293	
10/11/16	OCT 18	16-01104	4 REC TAX	89.00	6-01-26-308-000-285 Recycling Tax	9175293	
P.O. Total:				36,042.56			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
10/11/16	OCT 18	16-01135	HLDBID HIGHLANDS BUSINESS PARTNERSHIP 1 bid assessment-4th qrtr-2016	15,000.00	6-01-99-999-000-210 Bid Taxes Payable	4TH QTR 2016	
Total for Batch: OCT 18				59,746.58			
Total for Date: 10/11/16				Total for All Batches: 59,746.58			
10/12/16	OCT 18	15-01435	CURRE005 CURRENT TECHNOLOGIES 1 6 32OZ BLEACH-RITE SPRAY	95.10	5-01-25-263-000-181 Fire Dept: General Hardware - Minor Tool		
10/12/16	OCT 18	15-01435	2 shipping	18.18	5-01-25-263-000-181 Fire Dept: General Hardware - Minor Tool		
P.O. Total:				113.28			
10/12/16	OCT 18	16-00303	SWIFTREA SWIFTREACH NETWORKS, INC. 9 12 MONTHS ANNUAL SWIFT 911	417.00	6-01-25-252-000-154 Emergency Mgmt: Equipment Maintenance	221058	
10/12/16	OCT 18	16-00311	ALANSODE ALAN SODEN LANDSCAPING 3 bi weekly property maintenance	160.00	6-01-26-310-000-178 B&G: Building Maintenance	3081	
10/12/16	OCT 18	16-00633	FOODTOWN FOODTOWN OF ATLANTIC HIGHLANDS 2 MISC. FOOD & PAPER ITEMS	38.17	6-01-28-360-000-235 Community Ctr: Senior Citizens	9/29/16	
10/12/16	OCT 18	16-00921	MONCOUNT MONMOUTH COUNTY POLICE CHIEF'S 1 2016 ACTIVE MEMBER DUES	150.00	6-01-25-240-000-127 Police: Dues	16-2	
10/12/16	OCT 18	16-00963	SCAT TREASURER, COUNTY OF MONMOUTH 1 scat bus transportation	2,015.00	6-01-28-360-000-234 Community Ctr: Transportation	3RD QTR 2016	
10/12/16	OCT 18	16-01008	LITTLESI LITTLE SILVER EMS CADET SQUAD 1 emergency responder cert	75.00	T-03-56-850-000-013 Trust: Police Explorers	9/7/16	
10/12/16	OCT 18	16-01035	ADVANCED ADVANCED MICRO DISTRIBUTION 1 symantec endpoint protection	224.00	6-01-25-240-000-154 Police: Equipment Maintenance	60172	
10/12/16	OCT 18	16-01035	2 malwarebytes license renewal	200.00	6-01-25-240-000-154 Police: Equipment Maintenance	60172	
P.O. Total:				424.00			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
10/12/16	OCT 18	16-01036	5 case-standard q targets(paper)	93.60	6-01-25-240-000-107 Police: Ammo	107977	
10/12/16	OCT 18	16-01047	EDMUNDS EDMUNDS AND ASSOCIATES 1 estimated tax bills	950.72	6-01-20-145-000-161 Tax Collection: Printing	16-01844	
10/12/16	OCT 18	16-01048	OSWALD OSWALD SEWER SERVICE 1 jet blockage in 8 inch line	500.00	6-05-55-502-000-189 Sewer: Line Repairs	11093	
10/12/16	OCT 18	16-01057	CARRO005 CARROT-TOP INDUSTRIES, INC. 1 4X6 POLYESTER US FLAGS	214.50	6-01-26-310-000-294 B&G: Other	32182900	
10/12/16	OCT 18	16-01057	2 SHIPPING	10.73	6-01-26-310-000-294 B&G: Other	32182900	
P.O. Total:				<u>225.23</u>			
10/12/16	OCT 18	16-01059	BOBS BOBS UNIFORM SHOP 1 initial outfitting-mcgrath	600.00	6-01-25-240-000-135 Police: Initial Outfitting	00136899	
10/12/16	OCT 18	16-01059	2 initial outfitting-burton	34.60	6-01-25-240-000-135 Police: Initial Outfitting	00136899	
P.O. Total:				<u>634.60</u>			
10/12/16	OCT 18	16-01060	NJSACOP NJSACOP 1 registration fee	65.00	6-01-25-240-000-136 Police: Schooling/Training	6/15/16	
10/12/16	OCT 18	16-01064	NJEZP005 NJ EZPASS CUSTOMER SERVICE CEN 1 EZ PASS VIOLATIONS	16.00	6-01-25-240-000-294 Police: Other	2000115617244	
10/12/16	OCT 18	16-01064	2 EZ PASS VIOLATIONS	50.00	6-01-20-100-000-294 Admin: Other	2000115617244	
P.O. Total:				<u>66.00</u>			
10/12/16	OCT 18	16-01068	LITTLES1 LITTLE SILVER EMS CADET SQUAD 1 EMERGENCY MEDICAL RESPONSE	750.00	6-01-25-260-000-136 First Aid: Schooling/Training	8	
10/12/16	OCT 18	16-01089	TON01 TONK'S WASTE OIL SERVICE LLC 1 REMOVAL OF CONTAMINATED OIL	925.00	6-01-26-305-000-294 Sanitation: Other	3328	
10/12/16	OCT 18	16-01098	BCBSNJ HORIZON BLUE CROSS BLUE SHIELD 1 dental cobra	423.07	6-01-23-220-000-254 Current: Retirees Group Insurance	284839076	
NJAMERIC NEW JERSEY AMERICAN WATER							

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
10/12/16	OCT 18	16-01100	1 42 shore drive	21.18	6-01-31-445-000-219 Water	42 SHORE DR	
10/12/16	OCT 18	16-01100	2 17-1 shore dr	34.51	6-01-31-445-000-219 Water	17-1 SHORE DR	
10/12/16	OCT 18	16-01100	3 linden ave irrig	14.51	6-01-31-445-000-219 Water	LINDEN AVE	
10/12/16	OCT 18	16-01100	4 s 2nd st w sde	21.18	6-01-31-445-000-219 Water	S 2ND ST W SSDE	
10/12/16	OCT 18	16-01100	5 17-1 shore dr fire	79.76	6-01-31-445-000-219 Water	17-1 SHORE DR	
10/12/16	OCT 18	16-01100	6 19 bay avenue	14.51	6-01-31-445-000-219 Water	19 BAY AVENUE	
10/12/16	OCT 18	16-01100	7 waterwitch avenue	14.51	6-01-31-445-000-219 Water	WATERWITCH AVEN	
10/12/16	OCT 18	16-01100	8 s bay avenue	14.51	6-01-31-445-000-219 Water	S BAY AVENUE	
10/12/16	OCT 18	16-01100	9 40 shore dr	36.27	6-01-31-445-000-219 Water	40 SHORE DR	
10/12/16	OCT 18	16-01100	10 171 bay avenue	36.27	6-01-31-445-000-219 Water	171 BAY AVENUE	
10/12/16	OCT 18	16-01100	11 waterwitch avenue	167.83	6-01-31-445-000-219 Water	WATERWITCH AVEN	
10/12/16	OCT 18	16-01100	12 22 snugharbor avenue	42.94	6-01-31-445-000-219 Water	22 SNUGHARBOR A	
10/12/16	OCT 18	16-01100	13 115 hydts	5,186.50	6-01-31-463-000-193 Fire Hydrants	115 HYDTS	
P.O. Total:				<u>5,684.48</u>			
10/12/16	OCT 18	16-01106	ZEP ZEP MANUFACTURING CO. 1 weed defeat sprayer	483.74	6-01-26-290-000-109 Streets: Emergency Safety Materials	9002419678	
10/12/16	OCT 18	16-01107	USBAN020 US BANK CUST PC6 LLC 1 lien redemption	1,352.56	T-03-56-851-000-003 Trust: Redemption O/S Liens	B59L23	
10/12/16	OCT 18	16-01107	2 premium bid	1,000.00	T-03-56-851-000-001 Trust: Tax Sale Premiums	B59L23	
P.O. Total:				<u>2,352.56</u>			
10/12/16	OCT 18	16-01110	ASBURY ASBURY PARK PRESS 1 intro 0-16-20	149.00	6-01-20-120-000-120 Municipal Clerk: Advertising	1607970	
10/12/16	OCT 18	16-01110	2 intro- 0-16-21	164.00	6-01-20-120-000-120 Municipal Clerk: Advertising	1607939	
10/12/16	OCT 18	16-01110	3 intro-0-16-19	134.00	6-01-20-120-000-120 Municipal Clerk: Advertising	1607841	
10/12/16	OCT 18	16-01110	4 intro 0-16-18	113.00	6-01-20-120-000-120 Municipal Clerk: Advertising	1607905	
P.O. Total:				<u>560.00</u>			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
10/12/16	OCT 18	16-01111	ASBURY ASBURY PARK PRESS 1 mtg dates for bd subcommittee	84.50	6-01-21-180-000-120 Planning: Advertising	1602478	
10/12/16	OCT 18	16-01112	USBAN020 US BANK CUST PC6 LLC 1 lien redemption	1,683.77	T-03-56-851-000-003 Trust: Redemption O/S Liens	B59/L25	
10/12/16	OCT 18	16-01112	2 premium bid	1,300.00	T-03-56-851-000-001 Trust: Tax Sale Premiums	B59/L25	
			P.O. Total:	<u>2,983.77</u>			
10/12/16	OCT 18	16-01113	USBAN020 US BANK CUST PC6 LLC 1 lien redemption	5,294.83	T-03-56-851-000-003 Trust: Redemption O/S Liens	B54/L13	
10/12/16	OCT 18	16-01114	USBAN020 US BANK CUST PC6 LLC 1 lien redemption	3,290.22	T-03-56-851-000-003 Trust: Redemption O/S Liens	B63/L22	
10/12/16	OCT 18	16-01114	2 premium bid	1,400.00	T-03-56-851-000-001 Trust: Tax Sale Premiums	B63/L22	
			P.O. Total:	<u>4,690.22</u>			
10/12/16	OCT 18	16-01115	USBAN020 US BANK CUST PC6 LLC 1 lien redemption	1,664.39	T-03-56-851-000-003 Trust: Redemption O/S Liens	B65/L19	
10/12/16	OCT 18	16-01115	2 premium bid	1,000.00	T-03-56-851-000-001 Trust: Tax Sale Premiums	B65/L19	
			P.O. Total:	<u>2,664.39</u>			
10/12/16	OCT 18	16-01125	MCRHC M.C. REGIONAL HEALTH COMM. 1 4TH QUARTER HEALTH SERVICES	16,530.00	6-01-27-337-000-152 Mon Cty Reg Health: Contractual Service	5815	
10/12/16	OCT 18	16-01127	JCPL JCP & L 1 holiday street lighting-2015	1,552.32	5-01-31-435-000-217 Street Lighting	90435329	
10/12/16	OCT 18	16-01129	JCPL JCP & L 1 receptacle-waterwitch ave	23.50	6-01-31-430-000-215 Electric	95494825013	
10/12/16	OCT 18	16-01129	2 waterwitch & bay ave	14.13	6-01-31-430-000-215 Electric	95494824973	
			P.O. Total:	<u>37.63</u>			
10/12/16	OCT 18	16-01131	BOR03 BOROUGH OF ATLANTIC HIGHLANDS 1 shared service clerk-aug 2016	5,516.09	6-01-20-120-000-152 Municipal Clerk: Contractual Service	AUG 2016	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
10/12/16	OCT 18	16-01131	2 shared service clerk-sept 2016	4,613.42	6-01-20-120-000-152 Municipal Clerk: Contractual Service	SEPT 2016	
P.O. Total:				<u>10,129.51</u>			
NJNG NEW JERSEY NATURAL GAS							
10/12/16	OCT 18	16-01132	1 171 bay avenue	129.55	6-01-31-446-000-218 Natural Gas	171 BAY AVE	
10/12/16	OCT 18	16-01132	2 s 2nd st shore dr	25.00	6-01-31-446-000-218 Natural Gas	S 2ND ST-SHORE	
10/12/16	OCT 18	16-01132	3 22 snugharbor ave	64.05	6-01-31-446-000-218 Natural Gas	22 SNUGHARBOR	
10/12/16	OCT 18	16-01132	4 shore dr	64.05	6-01-31-446-000-218 Natural Gas	SHORE DR	
10/12/16	OCT 18	16-01132	5 s 2nd st	30.58	6-01-31-446-000-218 Natural Gas	S 2ND ST	
10/12/16	OCT 18	16-01132	6 19 bay upper	25.00	6-01-31-446-000-218 Natural Gas	19 BAY UPPER	
10/12/16	OCT 18	16-01132	7 19 bay lower	25.00	6-01-31-446-000-218 Natural Gas	19 BAY LOWER	
P.O. Total:				<u>363.23</u>			
JCPL JCP & L							
10/12/16	OCT 18	16-01133	1 19 bay-lower floor	83.36	6-01-31-430-000-215 Electric	95324954157	
10/12/16	OCT 18	16-01133	2 19 bay-upper floor	88.46	6-01-31-430-000-215 Electric	95324954158	
10/12/16	OCT 18	16-01133	3 22 snugharbor ave	610.11	6-01-31-430-000-215 Electric	95634761136	
10/12/16	OCT 18	16-01133	4 17 shore dr & miller st	1,000.83	6-01-31-430-000-215 Electric	95694678389	
10/12/16	OCT 18	16-01133	5 linden avenue	2.81	6-01-31-430-000-215 Electric	95694678325	
10/12/16	OCT 18	16-01133	6 27 s 2nd st	149.42	6-01-31-430-000-215 Electric	95694678404	
10/12/16	OCT 18	16-01133	7 42a shore dr	188.23	6-01-31-430-000-215 Electric	95694678405	
10/12/16	OCT 18	16-01133	8 42b shore dr	132.76	6-01-31-430-000-215 Electric	95694678406	
10/12/16	OCT 18	16-01133	9 27a s 2nd st	457.87	6-01-31-430-000-215 Electric	95694678407	
10/12/16	OCT 18	16-01133	10 40 shore dr	3,550.52	6-01-31-430-000-215 Electric	95694678420	
10/12/16	OCT 18	16-01133	11 streetscape	65.32	6-01-31-430-000-215 Electric	95694678426	
P.O. Total:				<u>6,329.69</u>			
BOR01 BOROUGH OF ATLANTIC HIGHLANDS							
10/12/16	OCT 18	16-01134	1 shared serv. c2 operator-sept	12,663.26	6-05-55-502-004-152 Sewer: Sewer Operator Atlantic Highlands	SEPT 2016	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
10/12/16	OCT 18	16-01136	TOMSA T.O.M.S.A. 1 SEPT 2016 FLOW	53,373.49	6-05-55-502-000-196 Sewer: TOMSA	SEPT 2016	
Total for Batch: OCT 18				133,803.29			
Total for Date: 10/12/16					Total for All Batches: 133,803.29		
10/13/16	OCT 18	16-01090	GEORGE GEORGE WALL 1 FILTER ASSEMBLY	99.08	6-01-26-300-000-183 Mech Garage: Equipment & Parts	157712	
10/13/16	OCT 18	16-01090	2 HOSE ASSY	90.25	6-01-26-300-000-183 Mech Garage: Equipment & Parts	157965	
P.O. Total:				189.33			
10/13/16	OCT 18	16-01092	BUHLE005 BUHLER & BITTER, INC. 1 HEATER HOSES, COOLANT	166.56	6-01-26-300-000-203 Mech Garage: Motor Vehicle - Police	258680P	
10/13/16	OCT 18	16-01092	2 PUMP, THERMOSTAT	100.60	6-01-26-300-000-203 Mech Garage: Motor Vehicle - Police	258679P	
10/13/16	OCT 18	16-01092	3 STRUT	641.60	6-01-42-717-000-203 Interlocal: Motor Vehicle - Police	258661P	
P.O. Total:				908.76			
10/13/16	OCT 18	16-01099	AMERPIPE AMERICAN PIPE CLEANING 1 jet-vac truck w/truck	2,700.00	6-05-55-502-000-189 Sewer: Line Repairs	2222	
10/13/16	OCT 18	16-01099	2 jet-vac truck w/truck	1,600.00	6-05-55-502-000-189 Sewer: Line Repairs	2223	
P.O. Total:				4,300.00			
10/13/16	OCT 18	16-01108	GRAINGER GRAINGER 1 calibration cylinder 341	342.25	6-01-25-263-000-181 Fire Dept: General Hardware - Minor Tool	9021749263	
10/13/16	OCT 18	16-01128	WELCO 991-GTS-WELCO 1 industrial gas	88.35	6-01-26-290-000-294 Streets: Other	74230793	
10/13/16	OCT 18	16-01139	QUICK QUICK CHEK 1 fuel	2,433.48	6-01-31-460-000-192 Fuel		
10/13/16	OCT 18	16-01153	COMCAST COMCAST 1 42 SHORE DRIVE	313.13	6-01-31-450-000-213 Telecommunications	42 SHORE DR	
10/13/16	OCT 18	16-01153	2 17-1 SHORE DR SPC VIDEO ACCT	107.65	6-01-31-450-000-213	17-1 VIDEO ACCT	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
				P.O. Total:	420.78	Telecommunications	
				Total for Batch: OCT 18	8,682.95		
Total for Date: 10/13/16				Total for All Batches:	8,682.95		

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
			RUTGER RUTGERS				
10/14/16	OCT 18	16-00940	1 RECYCLING COORDINATOR PRIMER	76.00	6-01-26-290-000-119	52842	
10/14/16	OCT 18	16-00940	2 CLEAN COMMUNITIES CERTIFICATIO	295.00	6-01-26-290-000-119	52842	Streets: Books & Publications
10/14/16	OCT 18	16-00940	3 MANAGEMENT SKILLS SUPERVISOR	480.00	6-01-26-290-000-119	52842	Streets: Books & Publications
10/14/16	OCT 18	16-00940	4 RECYCLING HEALTH & SAFETY	76.00	6-01-26-290-000-119	52842	Streets: Books & Publications
				P.O. Total:	927.00		

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
			COSTC005 COSTCO				
10/14/16	OCT 18	16-01138	1 2016-2017-yearly membership	117.70	6-01-20-110-000-244	2016-2017	Mayor/Council: Special Events
			JCPL JCP & L				
10/14/16	OCT 18	16-01155	1 VALLEY ST PUMP STATION	9.21	6-01-31-430-000-215	95055588484	Electric
10/14/16	OCT 18	16-01155	2 WATERWITCH AVE & BAY AVE	12.48	6-01-31-430-000-215	95055588473	Electric
10/14/16	OCT 18	16-01155	3 169 BAY AVENUE	98.09	6-01-31-430-000-215	95055588508	Electric
				P.O. Total:	119.78		

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
			JASPAN JASPAN				
10/14/16	OCT 18	16-01156	1 misc. supplies	2.65	6-01-26-290-000-154	A705764	Streets: Equipment Maintenance
10/14/16	OCT 18	16-01156	2 misc. supplies	9.34	6-01-26-290-000-154	A706640	Streets: Equipment Maintenance
10/14/16	OCT 18	16-01156	3 misc. supplies	26.60	6-01-26-300-000-203	A708132	Mech Garage: Motor Vehicle - Police
10/14/16	OCT 18	16-01156	4 misc. supplies	14.36	6-01-26-300-000-203	A708279	Mech Garage: Motor Vehicle - Police
10/14/16	OCT 18	16-01156	5 misc. supplies	6.94	6-01-26-300-000-203	B631664	Mech Garage: Motor Vehicle - Police
10/14/16	OCT 18	16-01156	6 misc. supplies	17.97	6-01-26-290-000-181	A708328	Streets: General Hardware - Minor Tools
10/14/16	OCT 18	16-01156	7 misc. supplies	88.02	6-01-26-290-000-181	A709189	Streets: General Hardware - Minor Tools
10/14/16	OCT 18	16-01156	8 misc. supplies	13.73	6-01-26-310-000-181	A709426	B&G: General Hardware - Minor Tools

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
10/14/16	OCT 18	16-01156	9 misc. supplies	39.02	6-01-26-310-000-181	A713446	
					B&G: General Hardware - Minor Tools		
			P.O. Total:	<u>218.63</u>			
			NAYLORS NAYLORS AUTO PARTS				
10/14/16	OCT 18	16-01158	1 supplies for vehicles	205.52	6-01-26-300-000-294	045896	
					Mech Garage: Other		
10/14/16	OCT 18	16-01158	2 supplies for vehicles	17.67	6-01-26-300-000-294	043313	
					Mech Garage: Other		
10/14/16	OCT 18	16-01158	3 supplies for vehicles	1,716.30	6-01-42-717-000-154	046689	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	4 supplies for vehicles	17.98	6-01-42-717-000-154	046646	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	5 supplies for vehicles	19.98	6-01-42-717-000-201	043726	
					Interlocal: Motor Vehicle - Streets		
10/14/16	OCT 18	16-01158	6 supplies for vehicles	350.97	6-01-42-717-000-154	045739	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	7 supplies for vehicles	33.01	6-01-42-717-000-154	046666	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	8 supplies for vehicles	65.96	6-01-42-717-000-203	044543	
					Interlocal: Motor Vehicle - Police		
10/14/16	OCT 18	16-01158	9 supplies for vehicles	254.00	6-01-42-717-000-203	045096	
					Interlocal: Motor Vehicle - Police		
10/14/16	OCT 18	16-01158	10 supplies for vehicles	68.99	6-01-42-717-000-154	047295	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	11 supplies for vehicles	1.69	6-01-42-717-000-154	044895	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	12 supplies for vehicles	228.00	6-01-42-717-000-154	043338	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	13 supplies for vehicles	467.99	6-01-42-717-000-154	045445	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	14 supplies for vehicles	22.99	6-01-42-717-000-154	046257	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	15 supplies for vehicles	59.99	6-01-42-717-000-154	046086	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	16 supplies for vehicles	477.98	6-01-42-717-000-154	046206	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	17 supplies for vehicles	5.58	6-01-42-717-000-154	046222	
					Interlocal: Equipment Maintenance		
10/14/16	OCT 18	16-01158	18 supplies for vehicles	36.93	6-01-42-717-000-154	045765	
					Interlocal: Equipment Maintenance		
			P.O. Total:	<u>4,051.53</u>			
			COMCAST COMCAST				
10/14/16	OCT 18	16-01159	1 27 SHORE DRIVE	169.24	6-01-31-450-000-213	27 SHORE DRIVE	
					Telecommunications		
			Total for Batch: OCT 18	<u>5,603.88</u>			
			Total for Date: 10/14/16				
			Total for All Batches:	<u>5,603.88</u>			

October 14, 2016
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BOROUGH OF HIGHLANDS
Received P.O. Batch Listing By P.O. Number

Page No: 10

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
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October 14, 2016
10:47 AM

BOROUGH OF HIGHLANDS
Received P.O. Batch Listing By P.O. Number

Page No: 11

Batch Id	Batch Total
Total for Batch: OCT 18	207,836.70
Total of All Batches:	<u>207,836.70</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	5-01	1,682.10	0.00	0.00	1,682.10
	6-01	116,568.33	0.00	0.00	116,568.33
	6-05	<u>70,836.75</u>	<u>0.00</u>	<u>0.00</u>	<u>70,836.75</u>
Year Total:		187,405.08	0.00	0.00	187,405.08
TRUST NON BUDGET-TWO RIVER	T-03	18,237.02	0.00	0.00	18,237.02
	T-12	<u>512.50</u>	<u>0.00</u>	<u>0.00</u>	<u>512.50</u>
Year Total:		18,749.52	0.00	0.00	18,749.52
Total Of All Funds:		<u>207,836.70</u>	<u>0.00</u>	<u>0.00</u>	<u>207,836.70</u>

Batch Id: PAYROLL Batch Type: M Batch Date: 09/30/16 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
91500	09/30/16	PAYROLL	BOROUGH OF HIGHLANDS PAYROLL		171 BAY AVENUE				
16-01095	09/30/16	1 p/r wire	paydate 09/15	341.11-	6-01-23-210-000-251	Budget	Aprv	1	1
					Current: Insurance - Other				
16-01095	09/30/16	2 p/r wire	paydate 09/15	2,167.70	6-01-20-120-000-011	Budget	Aprv	2	1
					Municipal Clerk: Salaries & Wages				
16-01095	09/30/16	3 p/r wire	paydate 09/15	4,583.33	6-01-20-100-000-011	Budget	Aprv	3	1
					Admin: Salaries & Wages				
16-01095	09/30/16	4 p/r wire	paydate 09/15	2,111.66	6-01-20-152-000-011	Budget	Aprv	4	1
					Central Services: Salaries & Wages				
16-01095	09/30/16	5 p/r wire	paydate 09/15	2,186.31	6-01-20-130-000-011	Budget	Aprv	5	1
					Finance: Salaries & Wages				
16-01095	09/30/16	6 p/r wire	paydate 09/15	1,116.52	6-01-20-150-000-011	Budget	Aprv	6	1
					Tax Assessor: Salaries & Wages				
16-01095	09/30/16	7 p/r wire	paydate 09/15	4,744.80	6-01-20-145-000-011	Budget	Aprv	7	1
					Tax Collection: Salaries & Wages				
16-01095	09/30/16	8 p/r wire	paydate 09/15	635.25	6-01-25-275-000-011	Budget	Aprv	8	1
					Municipal Prosecutor: Salaries & Wages				
16-01095	09/30/16	9 p/r wire	paydate 09/15	125.00	6-01-21-180-000-011	Budget	Aprv	9	1
					Planning: Salaries & Wages				
16-01095	09/30/16	10 p/r wire	paydate 09/15	125.00	6-01-21-185-000-011	Budget	Aprv	10	1
					Zoning: Salaries & Wages				
16-01095	09/30/16	11 p/r wire	paydate 09/15	56,597.83	6-01-25-240-000-011	Budget	Aprv	11	1
					Police: Salaries & Wages				
16-01095	09/30/16	12 p/r wire	paydate 09/15	6,619.20	6-01-25-240-000-013	Budget	Aprv	12	1
					Police: S&W Overtime				
16-01095	09/30/16	13 p/r wire	paydate 09/15	348.57	6-01-25-240-000-014	Budget	Aprv	13	1
					Police: S&W Court Overtime				
16-01095	09/30/16	14 p/r wire	paydate 09/15	6,845.60	6-01-25-250-000-011	Budget	Aprv	14	1
					Police Dispatch: Salaries & Wages				
16-01095	09/30/16	15 p/r wire	paydate 09/15	562.50	6-01-43-490-000-011	Budget	Aprv	15	1
					Municipal Court: Salaries & Wages				
16-01095	09/30/16	16 p/r wire	paydate 09/15	3,915.17	6-01-22-195-000-011	Budget	Aprv	16	1
					Construction: Salaries & Wages				
16-01095	09/30/16	17 p/r wire	paydate 09/15	2,880.20	6-01-22-200-000-011	Budget	Aprv	17	1
					Code Enf: Salaries & Wages				
16-01095	09/30/16	18 p/r wire	paydate 09/15	11,734.12	6-01-26-290-000-011	Budget	Aprv	18	1
					Streets: Salaries & Wages				
16-01095	09/30/16	19 p/r wire	paydate 09/15	1,380.33	6-01-26-290-000-013	Budget	Aprv	19	1
					Streets: S&W Overtime				
16-01095	09/30/16	20 p/r wire	paydate 09/15	987.04	6-01-26-310-000-011	Budget	Aprv	20	1
					B&G: Salaries & Wages				
16-01095	09/30/16	21 p/r wire	paydate 09/15	2,049.80	6-01-28-360-000-011	Budget	Aprv	21	1
					Community Ctr: Salaries & Wages				
16-01095	09/30/16	22 p/r wire	paydate 09/15	676.86	6-01-22-195-000-011	Budget	Aprv	22	1
					Construction: Salaries & Wages				
16-01095	09/30/16	23 p/r wire	paydate 09/15	5,002.91	6-01-36-472-000-000	Budget	Aprv	23	1
					Statutory: Social Security				
16-01095	09/30/16	24 p/r wire	paydate 09/15	6,412.50	T-03-56-850-000-005	Budget	Aprv	24	1
					Trust: Off Duty Police				

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
16-01095	09/30/16	25 p/r wire paydate 09/15	1,091.33	G-02-41-809-401-101 Alliance Grant 2016-2017 S&W	Budget	Aprv	25	1
16-01095	09/30/16	26 p/r wire paydate 09/15	2,473.67	6-05-55-501-000-011 Sewer: Salaries & Wages	Budget	Aprv	26	1
16-01095	09/30/16	27 p/r wire paydate 09/15	208.62	6-05-55-501-000-013 Sewer: Salaries & Wages Overtime	Budget	Aprv	27	1
16-01095	09/30/16	28 p/r wire paydate 09/15	205.20	6-05-55-502-200-256 Sewer: Social Security System	Budget	Aprv	28	1
			127,445.91					

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	1	28	127,445.91

There are NO errors or warnings in this listing.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	6-01	117,054.59	0.00	0.00	117,054.59
	6-05	<u>2,887.49</u>	<u>0.00</u>	<u>0.00</u>	<u>2,887.49</u>
Year Total:		119,942.08	0.00	0.00	119,942.08
	G-02	1,091.33	0.00	0.00	1,091.33
TRUST NON BUDGET-TWO RIVER	T-03	6,412.50	0.00	0.00	6,412.50
Total of All Funds:		<u>127,445.91</u>	<u>0.00</u>	<u>0.00</u>	<u>127,445.91</u>

G/L Posting Summary

Account	Description	Debits	Credits
6-01-101-01-000-001	Cash - Operating	0.00	127,787.02
6-01-101-01-000-002	Cash - Clearing	341.11	0.00
6-01-160-05-000-002	Due Grant Fund	1,091.33	0.00
6-01-160-05-000-004	Due Trust Fund	6,412.50	0.00
6-01-160-05-000-009	Due Sewer Operating Fund	2,887.49	0.00
6-01-201-20-000-000	Current Appropriations	<u>117,395.70</u>	<u>341.11</u>
	Totals for Fund 6-01 :	128,128.13	128,128.13
6-02-160-05-000-001	Due Current	0.00	1,091.33
6-02-213-40-000-000	Appropriated Reserves	<u>1,091.33</u>	<u>0.00</u>
	Totals for Fund 6-02 :	1,091.33	1,091.33
6-03-160-05-000-001	Due Current Fund	0.00	6,412.50
6-03-201-20-000-001	General Trust Appropriations	<u>6,412.50</u>	<u>0.00</u>
	Totals for Fund 6-03 :	6,412.50	6,412.50
6-05-160-05-000-001	Due Current	0.00	2,887.49
6-05-201-20-000-000	Sewer Appropriations	<u>2,887.49</u>	<u>0.00</u>
	Totals for Fund 6-05 :	2,887.49	2,887.49
	Grand Total:	<u>138,519.45</u>	<u>138,519.45</u>

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 91500 to 91500
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
91500	09/30/16	PAYROLL BOROUGH OF HIGHLANDS PAYROLL					627
16-01095	1	p/r wire paydate 09/15	341.11	6-01-23-210-000-251	Budget		1 1
				Current: Insurance - Other			
16-01095	2	p/r wire paydate 09/15	2,167.70	6-01-20-120-000-011	Budget		2 1
				Municipal Clerk: Salaries & Wages			
16-01095	3	p/r wire paydate 09/15	4,583.33	6-01-20-100-000-011	Budget		3 1
				Admin: Salaries & Wages			
16-01095	4	p/r wire paydate 09/15	2,111.66	6-01-20-152-000-011	Budget		4 1
				Central Services: Salaries & Wages			
16-01095	5	p/r wire paydate 09/15	2,186.31	6-01-20-130-000-011	Budget		5 1
				Finance: Salaries & Wages			
16-01095	6	p/r wire paydate 09/15	1,116.52	6-01-20-150-000-011	Budget		6 1
				Tax Assessor: Salaries & Wages			
16-01095	7	p/r wire paydate 09/15	4,744.80	6-01-20-145-000-011	Budget		7 1
				Tax Collection: Salaries & Wages			
16-01095	8	p/r wire paydate 09/15	635.25	6-01-25-275-000-011	Budget		8 1
				Municipal Prosecutor: Salaries & Wages			
16-01095	9	p/r wire paydate 09/15	125.00	6-01-21-180-000-011	Budget		9 1
				Planning: Salaries & Wages			
16-01095	10	p/r wire paydate 09/15	125.00	6-01-21-185-000-011	Budget		10 1
				Zoning: Salaries & Wages			
16-01095	11	p/r wire paydate 09/15	56,597.83	6-01-25-240-000-011	Budget		11 1
				Police: Salaries & Wages			
16-01095	12	p/r wire paydate 09/15	6,619.20	6-01-25-240-000-013	Budget		12 1
				Police: S&W Overtime			
16-01095	13	p/r wire paydate 09/15	348.57	6-01-25-240-000-014	Budget		13 1
				Police: S&W Court Overtime			
16-01095	14	p/r wire paydate 09/15	6,845.60	6-01-25-250-000-011	Budget		14 1
				Police Dispatch: Salaries & Wages			
16-01095	15	p/r wire paydate 09/15	562.50	6-01-43-490-000-011	Budget		15 1
				Municipal Court: Salaries & Wages			
16-01095	16	p/r wire paydate 09/15	3,915.17	6-01-22-195-000-011	Budget		16 1
				Construction: Salaries & Wages			
16-01095	17	p/r wire paydate 09/15	2,880.20	6-01-22-200-000-011	Budget		17 1
				Code Enf: Salaries & Wages			
16-01095	18	p/r wire paydate 09/15	11,734.12	6-01-26-290-000-011	Budget		18 1
				Streets: Salaries & Wages			
16-01095	19	p/r wire paydate 09/15	1,380.33	6-01-26-290-000-013	Budget		19 1
				Streets: S&W Overtime			
16-01095	20	p/r wire paydate 09/15	987.04	6-01-26-310-000-011	Budget		20 1
				B&G: Salaries & Wages			
16-01095	21	p/r wire paydate 09/15	2,049.80	6-01-28-360-000-011	Budget		21 1
				Community Ctr: Salaries & Wages			
16-01095	22	p/r wire paydate 09/15	676.86	6-01-22-195-000-011	Budget		22 1
				Construction: Salaries & Wages			
16-01095	23	p/r wire paydate 09/15	5,002.91	6-01-36-472-000-000	Budget		23 1
				Statutory: Social Security			
16-01095	24	p/r wire paydate 09/15	6,412.50	T-03-56-850-000-005	Budget		24 1
				Trust: Off Duty Police			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
91500		BOROUGH OF HIGHLANDS PAYROLL					Continued
16-01095	25	p/r wire paydate 09/15	1,091.33	G-02-41-809-401-101	Budget		25 1
				Alliance Grant 2016-2017 S&W			
16-01095	26	p/r wire paydate 09/15	2,473.67	6-05-55-501-000-011	Budget		26 1
				Sewer: Salaries & Wages			
16-01095	27	p/r wire paydate 09/15	208.62	6-05-55-501-000-013	Budget		27 1
				Sewer: Salaries & Wages Overtime			
16-01095	28	p/r wire paydate 09/15	205.20	6-05-55-502-200-256	Budget		28 1
				Sewer: Social Security System			
			<u>127,445.91</u>				

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	127,445.91	0.00	
Direct Deposit:	0	0	0.00	0.00	
Total:	<u>1</u>	<u>0</u>	<u>127,445.91</u>	<u>0.00</u>	

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	6-01	117,054.59	0.00	0.00	117,054.59
	6-05	2,887.49	0.00	0.00	2,887.49
Year Total:		119,942.08	0.00	0.00	119,942.08
	G-02	1,091.33	0.00	0.00	1,091.33
TRUST NON BUDGET-TWO RIVER	T-03	6,412.50	0.00	0.00	6,412.50
Total of All Funds:		127,445.91	0.00	0.00	127,445.91

Batch Id: KITTYI Batch Type: M Batch Date: 09/30/16 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
9300	09/30/16	PAYROLL	BOROUGH OF HIGHLANDS PAYROLL		171 BAY AVENUE				
16-01096	09/30/16	1 p/r wire	paydate 09/30	2,451.68	6-01-20-120-000-011	Budget	Aprv	1	1
					Municipal Clerk: Salaries & Wages				
16-01096	09/30/16	2 p/r wire	paydate 09/30	4,583.33	6-01-20-100-000-011	Budget	Aprv	2	1
					Admin: Salaries & Wages				
16-01096	09/30/16	3 p/r wire	paydate 09/30	1,805.83	6-01-20-152-000-011	Budget	Aprv	3	1
					Central Services: Salaries & Wages				
16-01096	09/30/16	4 p/r wire	paydate 09/30	3,410.42	6-01-20-130-000-011	Budget	Aprv	4	1
					Finance: Salaries & Wages				
16-01096	09/30/16	5 p/r wire	paydate 09/30	1,092.46	6-01-20-150-000-011	Budget	Aprv	5	1
					Tax Assessor: Salaries & Wages				
16-01096	09/30/16	6 p/r wire	paydate 09/30	3,230.44	6-01-20-145-000-011	Budget	Aprv	6	1
					Tax Collection: Salaries & Wages				
16-01096	09/30/16	7 p/r wire	paydate 09/30	635.25	6-01-25-275-000-011	Budget	Aprv	7	1
					Municipal Prosecutor: Salaries & Wages				
16-01096	09/30/16	8 p/r wire	paydate 09/30	125.00	6-01-21-180-000-011	Budget	Aprv	8	1
					Planning: Salaries & Wages				
16-01096	09/30/16	9 p/r wire	paydate 09/30	125.00	6-01-21-185-000-011	Budget	Aprv	9	1
					Zoning: Salaries & Wages				
16-01096	09/30/16	10 p/r wire	paydate 09/30	975.04	6-01-25-265-000-011	Budget	Aprv	10	1
					Uniform Fire: Salaries & Wages				
16-01096	09/30/16	11 p/r wire	paydate 09/30	58,229.44	6-01-25-240-000-011	Budget	Aprv	11	1
					Police: Salaries & Wages				
16-01096	09/30/16	12 p/r wire	paydate 09/30	4,363.45	6-01-25-240-000-013	Budget	Aprv	12	1
					Police: S&W Overtime				
16-01096	09/30/16	13 p/r wire	paydate 09/30	770.04	6-01-25-240-000-014	Budget	Aprv	13	1
					Police: S&W Court Overtime				
16-01096	09/30/16	14 p/r wire	paydate 09/30	5,917.10	6-01-25-250-000-011	Budget	Aprv	14	1
					Police Dispatch: Salaries & Wages				
16-01096	09/30/16	16 p/r wire	paydate 09/30	562.50	6-01-43-490-000-011	Budget	Aprv	15	1
					Municipal Court: Salaries & Wages				
16-01096	09/30/16	17 p/r wire	paydate 09/30	4,912.04	6-01-22-195-000-011	Budget	Aprv	16	1
					Construction: Salaries & Wages				
16-01096	09/30/16	18 p/r wire	paydate 09/30	2,868.75	6-01-22-200-000-011	Budget	Aprv	17	1
					Code Enf: Salaries & Wages				
16-01096	09/30/16	19 p/r wire	paydate 09/30	152.04	6-01-25-252-000-011	Budget	Aprv	18	1
					Emergency Mgmt: Salaries & Wages				
16-01096	09/30/16	20 p/r wire	paydate 09/30	10,898.64	6-01-26-290-000-011	Budget	Aprv	19	1
					Streets: Salaries & Wages				
16-01096	09/30/16	21 p/r wire	paydate 09/30	879.58	6-01-26-310-000-011	Budget	Aprv	20	1
					B&G: Salaries & Wages				
16-01096	09/30/16	22 p/r wire	paydate 09/30	2,365.21	6-01-28-360-000-011	Budget	Aprv	21	1
					Community Ctr: Salaries & Wages				
16-01096	09/30/16	23 p/r wire	paydate 09/30	4,877.18	6-01-36-472-000-000	Budget	Aprv	22	1
					Statutory: Social Security				
16-01096	09/30/16	24 p/r wire	paydate 09/30	1,365.00	T-03-56-850-000-005	Budget	Aprv	23	1
					Trust: Off Duty Police				
16-01096	09/30/16	25 p/r wire	paydate 09/30	1,091.33	G-02-41-809-401-101	Budget	Aprv	24	1
					Alliance Grant 2016-2017 S&W				

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
16-01096	09/30/16	26 p/r wire paydate 09/30 DWI	1,278.98	6-01-25-240-000-011 Police: Salaries & Wages	Budget	Aprv	25	1
16-01096	09/30/16	27 p/r wire paydate 09/30	3,431.44	6-05-55-501-000-011 Sewer: Salaries & Wages	Budget	Aprv	26	1
16-01096	09/30/16	28 p/r wire paydate 09/30	262.51	6-05-55-502-200-256 Sewer: Social Security System	Budget	Aprv	27	1
			122,659.68					

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	1	27	122,659.68

There are NO errors or warnings in this listing.

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	6-01	116,509.40	0.00	0.00	116,509.40
	6-05	<u>3,693.95</u>	<u>0.00</u>	<u>0.00</u>	<u>3,693.95</u>
Year Total:		120,203.35	0.00	0.00	120,203.35
	G-02	1,091.33	0.00	0.00	1,091.33
TRUST NON BUDGET-TWO RIVER	T-03	1,365.00	0.00	0.00	1,365.00
Total Of All Funds:		<u>122,659.68</u>	<u>0.00</u>	<u>0.00</u>	<u>122,659.68</u>

G/L Posting Summary

Account	Description	Debits	Credits
6-01-101-01-000-001	Cash - Operating	0.00	122,659.68
6-01-160-05-000-002	Due Grant Fund	1,091.33	0.00
6-01-160-05-000-004	Due Trust Fund	1,365.00	0.00
6-01-160-05-000-009	Due Sewer Operating Fund	3,693.95	0.00
6-01-201-20-000-000	Current Appropriations	<u>116,509.40</u>	<u>0.00</u>
	Totals for Fund 6-01 :	<u>122,659.68</u>	<u>122,659.68</u>
6-02-160-05-000-001	Due Current	0.00	1,091.33
6-02-213-40-000-000	Appropriated Reserves	<u>1,091.33</u>	<u>0.00</u>
	Totals for Fund 6-02 :	<u>1,091.33</u>	<u>1,091.33</u>
6-03-160-05-000-001	Due Current Fund	0.00	1,365.00
6-03-201-20-000-001	General Trust Appropriations	<u>1,365.00</u>	<u>0.00</u>
	Totals for Fund 6-03 :	<u>1,365.00</u>	<u>1,365.00</u>
6-05-160-05-000-001	Due Current	0.00	3,693.95
6-05-201-20-000-000	Sewer Appropriations	<u>3,693.95</u>	<u>0.00</u>
	Totals for Fund 6-05 :	<u>3,693.95</u>	<u>3,693.95</u>
	Grand Total:	<u>128,809.96</u>	<u>128,809.96</u>

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 9300 to 9300
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
9300	09/30/16	PAYROLL BOROUGH OF HIGHLANDS PAYROLL					628
16-01096	1	p/r wire paydate 09/30	2,451.68	6-01-20-120-000-011	Budget		1 1
				Municipal Clerk: Salaries & Wages			
16-01096	2	p/r wire paydate 09/30	4,583.33	6-01-20-100-000-011	Budget		2 1
				Admin: Salaries & Wages			
16-01096	3	p/r wire paydate 09/30	1,805.83	6-01-20-152-000-011	Budget		3 1
				Central Services: Salaries & Wages			
16-01096	4	p/r wire paydate 09/30	3,410.42	6-01-20-130-000-011	Budget		4 1
				Finance: Salaries & Wages			
16-01096	5	p/r wire paydate 09/30	1,092.46	6-01-20-150-000-011	Budget		5 1
				Tax Assessor: Salaries & Wages			
16-01096	6	p/r wire paydate 09/30	3,230.44	6-01-20-145-000-011	Budget		6 1
				Tax Collection: Salaries & Wages			
16-01096	7	p/r wire paydate 09/30	635.25	6-01-25-275-000-011	Budget		7 1
				Municipal Prosecutor: Salaries & Wages			
16-01096	8	p/r wire paydate 09/30	125.00	6-01-21-180-000-011	Budget		8 1
				Planning: Salaries & Wages			
16-01096	9	p/r wire paydate 09/30	125.00	6-01-21-185-000-011	Budget		9 1
				Zoning: Salaries & Wages			
16-01096	10	p/r wire paydate 09/30	975.04	6-01-25-265-000-011	Budget		10 1
				Uniform Fire: Salaries & Wages			
16-01096	11	p/r wire paydate 09/30	58,229.44	6-01-25-240-000-011	Budget		11 1
				Police: Salaries & Wages			
16-01096	12	p/r wire paydate 09/30	4,363.45	6-01-25-240-000-013	Budget		12 1
				Police: S&W Overtime			
16-01096	13	p/r wire paydate 09/30	770.04	6-01-25-240-000-014	Budget		13 1
				Police: S&W Court Overtime			
16-01096	14	p/r wire paydate 09/30	5,917.10	6-01-25-250-000-011	Budget		14 1
				Police Dispatch: Salaries & Wages			
16-01096	16	p/r wire paydate 09/30	562.50	6-01-43-490-000-011	Budget		15 1
				Municipal Court: Salaries & Wages			
16-01096	17	p/r wire paydate 09/30	4,912.04	6-01-22-195-000-011	Budget		16 1
				Construction: Salaries & Wages			
16-01096	18	p/r wire paydate 09/30	2,868.75	6-01-22-200-000-011	Budget		17 1
				Code Enf: Salaries & Wages			
16-01096	19	p/r wire paydate 09/30	152.04	6-01-25-252-000-011	Budget		18 1
				Emergency Mgmt: Salaries & Wages			
16-01096	20	p/r wire paydate 09/30	10,898.64	6-01-26-290-000-011	Budget		19 1
				Streets: Salaries & Wages			
16-01096	21	p/r wire paydate 09/30	879.58	6-01-26-310-000-011	Budget		20 1
				B&G: Salaries & Wages			
16-01096	22	p/r wire paydate 09/30	2,365.21	6-01-28-360-000-011	Budget		21 1
				Community Ctr: Salaries & Wages			
16-01096	23	p/r wire paydate 09/30	4,877.18	6-01-36-472-000-000	Budget		22 1
				Statutory: Social Security			
16-01096	24	p/r wire paydate 09/30	1,365.00	T-03-56-850-000-005	Budget		23 1
				Trust: Off Duty Police			
16-01096	25	p/r wire paydate 09/30	1,091.33	G-02-41-809-401-101	Budget		24 1
				Alliance Grant 2016-2017 S&W			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
9300 BOROUGH OF HIGHLANDS PAYROLL Continued							
16-01096	26	p/r wire paydate 09/30 DWI	1,278.98	6-01-25-240-000-011	Budget		25 1
				Police: Salaries & wages			
16-01096	27	p/r wire paydate 09/30	3,431.44	6-05-55-501-000-011	Budget		26 1
				Sewer: Salaries & wages			
16-01096	28	p/r wire paydate 09/30	262.51	6-05-55-502-200-256	Budget		27 1
				Sewer: Social Security System			
			<u>122,659.68</u>				

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	122,659.68	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	<u>1</u>	<u>0</u>	<u>122,659.68</u>	<u>0.00</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	6-01	116,509.40	0.00	0.00	116,509.40
	6-05	3,693.95	0.00	0.00	3,693.95
Year Total:		<u>120,203.35</u>	<u>0.00</u>	<u>0.00</u>	<u>120,203.35</u>
	G-02	1,091.33	0.00	0.00	1,091.33
TRUST NON BUDGET-TWO RIVER	T-03	1,365.00	0.00	0.00	1,365.00
Total Of All Funds:		<u><u>122,659.68</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>122,659.68</u></u>

**Borough of Highlands
Mayor & Council
Regular Meeting Minutes
September 21, 2016
7:00 P.M.**

Meeting Location: Robert D. Wilson Memorial Community Center, 22 Snug Harbor Ave., Highlands

Mayor Nolan called the meeting to order at 8:04 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Present: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mayor Nolan, Mrs. Wells

Absent: None

**Also Present: Brian Geoghegan, Borough Administrator
Dwayne Harris, Acting Borough Clerk
Brian Chabarek, Borough Attorney
Patrick DeBlasio, CFO
Dale Leubner, Borough Zoning Officer and Engineer**

Other Business:

HBP/Police Explorers - Presentation

Mayor Nolan introduced the HBP/Police Explorers - Presentation.

Carla Cefalo-Braswell, Highlands Business Partnership President, presented The Police Explorers Program with a donation of \$18,000.

Officer George Ruth thanked and presented to the Highlands Business Partnership a plaque; a thank you to Mr. William Kiassa, and the Highlands Fire Department for their service to the Police Explorers.

Mayor Nolan praised the efforts of The Police Explorers and thank Officer George Ruth for being the face of the program.

Public Portion:

Mayor Nolan opened the public portion.

Mr. Andrew Stockton of 31 Grand Tour said he sent an email regarding his complaint about the garbage men driving over his lawn. He stated that he had pictures of the damage and he feels that it needs to be fixed. He stated that he spoke to the Borough Administrator about it. He

**Borough of Highlands
Mayor & Council
Regular Meeting Minutes
September 21, 2016
7:00 P.M.**

stated that the Borough Administrator informed him that he should contact the waste management company and have their insurance deal with this. Mr. Stockton feels that isn't the right thing to and the borough should pay for the damage.

Mayor Nolan stated that in the Mayor and Council have always taken up the charge for the residents. He asked the Borough Administrator to speak with the waste management company.

Mr. Geoghegan stated that he offered to speak to the waste management company.

Mr. Stockton stated that Mr. Geoghegan told him to file a police report but the police told him it wasn't a criminal offense and all that could be done was to take his statement.

Mr. Geoghegan pointed out that Mr. Stockton reported the damage to his lawn as motor vehicle damage. Mr. Geoghegan stated that the borough should not indemnify the borough's contractor. If a private contractor caused property damage, the borough shouldn't have to pay for the damage. He asked the Borough Attorney if he agreed.

Mr. Chabarek, Borough Attorney, stated that he agreed with the Borough Administrator but that he had not seen the latest bout of emails regarding the issue.

Mr. Stockton said that he feels the borough should pay for the damage since his taxes pay the borough and that trash service is a part of the borough services. He feels the town should take responsibility.

Mr. Card stated that if a private vendor damaged Mr. Stockton's property, that vendor has the responsibility to cover the damage.

Mayor Nolan agreed that the borough should take the lead and follow-up on the police report by contacting the vendor. He suggested that Chief Blewett get the police report to Mr. Geoghegan.

Mr. Geoghegan stated that he had offered to do this. He then asked at what point the borough should draw the line of indemnifying vendors.

Mr. Nolan stated that we're not indemnifying the vendors. He said that we take the lead in this. This was the borough vendor, we are paying them and they did damage to a residents property and we need to make sure the vendor takes responsibility.

**Borough of Highlands
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7:00 P.M.**

Mr. Stockton suggested that the borough fix the damage and back charge the cost to the vendor.

Mayor Nolan stated to the council members that this was something that they could discuss.

Mayor Nolan closed this part of the public portion.

Consent Agenda: These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

1. R-16-191- Authorizing Hiring of Class II Police Officer/Police Dispatcher
2. R-16-192- Authorizing Contract - HISCO
3. R-16-193- Authorizing Handicapped Parking Space – Waterwitch
4. R-16-194- Refunding of Taxes
5. R-16-195- Authorizing Raffle Licenses – Henry Hudson PTO
6. R-16-196- Payment of Bills

A motion to adopt this consent agenda was offered by Mayor Nolan and was duly seconded by Mrs. Wells.

This motion was passed by the following vote:

ROLL CALL:

AYE: Ms. Broullon, Mr. Card, Ms. D’Arrigo, Mrs. Wells, Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

Other Resolutions:

Public Comment Portion on Resolution R-16-186 Budget Amendment:

Mayor Nolan opened the public portion on R-16-186 Budget Amendment only by asking if there were any comments on this resolution. No comments were forthcoming.

Mayor Nolan closed the public comment portion on this resolution only.

**Borough of Highlands
Mayor & Council
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7:00 P.M.**

A motion to adopt this resolution was offered by Mr. Card and was duly seconded by Mayor Nolan.

ROLL CALL:

AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

Resolution R-16-197 Adopting 2016 Budget

Mr. De Blasio read R-16-197 Adopting 2016 Budget for the record.

A motion to adopt this resolution was offered by Ms. Broullon and was duly seconded by Mrs. Wells.

This motion was passed by the following vote:

ROLL CALL:

AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

R-16-190- Cancel of Mortgage for 84 Navesink

Mr. Chabarek summarized this resolution for the record.

A motion to adopt this resolution was offered by Ms. Broullon and was duly seconded by Mayor Nolan.

ROLL CALL:

AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

**Borough of Highlands
Mayor & Council
Regular Meeting Minutes
September 21, 2016
7:00 P.M.**

Ordinances: Introduction

O-16-20-Clerk to Authorize Raffle Permits

Mr. Chabarek summarized this ordinance for the record.

A motion to adopt this resolution was offered by Mr. Card and was duly seconded by Mayor Nolan.

ROLL CALL:

AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

O-16-20 was properly introduced.

O-16-21-Introduction of Capital Ordinance:

Mayor Nolan wanted to talk about this ordinance to make sure its purpose was clear because it came to the council late in the day. He stated that this ordinance was authorizing \$400,000 for de facto capital improvements and it was not earmarked for specific projects. Mayor Nolan's only concern was that this ordinance took away the public's ability to know whether the borough was overspending on one thing.

Mr. De Blasio explained that in the normal course of borough business, if a capital project is being done then a problem comes up in the town and needs to be address, a resolution needs to be introduced, passed and then adopted. Then after twenty (20) days, the issue would then be resolved. Mr. De Blasio stated that the intent of the ordinance is that the budget raised \$400,000 set up as an appropriation so that when the governing body comes across issues, it could be charge to this capital ordinance. Mr. De Blasio stated that any projects over \$40,000 has to be placed for public bid and projects over \$6,000 would still have to be brought before the board. This \$400,000 is part of the borough budget and is not debt. It is funds set aside to benefit the town. It is there to be deployed by the governing body when the need arises.

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Mayor Nolan express concern saying that he is uncomfortable with the fact that this only needs approval from himself, the borough clerk and the CFO. He expressed concerned about how overrides would be handled. Mayor Nolan also asked about whether or not contractors would view the capital ordinance budget as a way to increase spending on their own projects.

Mr. De Blasio stated that anything like that would have to be done by change order. This money is budgeted for emergencies on a pay-as-you go basis.

Mayor Nolan asked that the language of the ordinance be tightened up so that it is clearer about how this money is spent and who has approval over it.

A motion to introduce this ordinance was offered by Mr. Card and was duly seconded by Mayor Nolan.

ROLL CALL:

AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mayor Nolan (5)
NAY: Mrs. Wells (1)
ABSENT: None (0)
ABSTAIN: None (0)

Ordinance O-16-21 has been properly introduced and will have a public period and possible adoption October 5, 2016.

Ordinances: 2nd Reading, Public Hearing & Adoption

O-16-14-Wind Ordinance

A motion to move discussion on this ordinance was offered by Mrs. Wells and was duly seconded by Mayor Nolan.

ROLL CALL:

AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

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O-16-18-Open Space Committee

Mr. Chabarek summarized this ordinance for the record.

This ordinance was offered by Ms. D'Arrigo and was duly seconded by Mr. Card.

ROLL CALL:

AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

Ordinance O-16-18 has been properly announced.

Public Portion: O-16-19-Adopting a Direct Deposit Policy for employees

Mayor Nolan opened the public portion on O-16-19. No comments were forthcoming.

Mayor Nolan closed the public portion on O-16-19.

Mr. Harris read O16-19 for the record.

This ordinance was offered by Mayor Nolan and was duly seconded by Mrs. Wells.

ROLL CALL:

AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

Ordinance O-16-19 has been properly adopted.

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Other Business:

Memorial Tree Planting

Mayor Nolan stated that a group from the Girl Scouts and the 4H Club would like to have a memorial tree and bench for Maria Rose Rocopio, who was killed in a hit and run accident, on or near November 24 (Maria Rose's birthday).

ROLL CALL:

AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

Public Portion:

Mayor Nolan opened the public portion of the meeting.

Carol Bucco of 232 Shore Drive questioned the wording of O-16-21-Introduce Capital Ordinance.

Mrs. Kane stated that the council is looking at the language of this.

Ms. Bucco then asked which ordinance was being postponed.

Ms. Broullon stated that it was O-16-14 Wind Ordinance. She informed Ms. Bucco that it was sent to the Land Use Board, the Environmental Commission and the Building Department and we are waiting for feedback. Ms. Broullon stated that without that information, the Council can't do their due diligence.

Mayor Nolan stated that he and Mr. Card are on the Land Use Board and that they are going to discuss this in their October meeting.

Ms. Bucco questioned the wording of this ordinance.

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Ms. Broullon asked if she was missing a page and offered Ms. Bucco her own copy of O-16-14.

Andrew Stockton of 31 Grand Tour stated that there are provisions in the Municipal Land Use Law and you may want to build language into O-16-21-Introduction of Capital Ordinance that supports that for capital improvements that have to go through the Land Use Board.

Mayor Nolan agreed that was a good idea.

Rick O'Neill of 224 Route 36 asked Mr. De Blasio in regards to O-16-21-Introduction of Capital Ordinance that when the \$400,000 is bonded, how many votes is needed to spend that money.

Mr. De Blasio replied that the money isn't bonded. It is allowed in the budget and is on a pay-as-you-go basis. It is a line-item that needs to be set up so all capital ordinance can be charged out of it.

Carla Braswell of 62 Gravelly Point Road spoke on behalf of the Highlands Business Partnership. She thanked the Council for not cancelling the 15th Annual Twin Lights Bike Ride which has over 2700 preregistered cyclists and another 500-600 participants are expected if the weather is good. She stated that the HBP has a very busy month of October.

Mrs. Braswell summarized the HBP calendar and mentioned the Oktoberfest; the Zombie Parade and Pub Crawl with Proceeds to benefit the American Cancer Society, Making Strides Against Breast Cancer and the Cristine Meredith Miele Foundation, Little Silver.

Mrs. Braswell also asked Mr. Leubner about Open Space and when there will be electricity in Veteran's Park.

Mr. Leubner stated that they are still working things out through the veteran who is donating the supplies but he doesn't have a time frame until the donate supplies are in.

Mrs. Braswell stated that lighting was critical due to constant vandalism.

Adjourn