



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

ORDINANCE 0-17-26

AN ORDINANCE ESTABLISHING SALARIES AND FIXING COMPENSATION OF CERTAIN BOROUGH EMPLOYEES OF THE BOROUGH OF HIGHLANDS FOR 2018

AN ORDINANCE ESTABLISHING SALARIES AND FIXING COMPENSATION OF CERTAIN BOROUGH EMPLOYEES OF THE BOROUGH OF HIGHLANDS FOR 2018

BE IT ORDAINED by the Mayor and Council of the Borough of Highlands, a municipal Corporation of the State of New Jersey:

Section 1. The annual salaries and compensation exclusive of longevity benefits of the officers and employees holding the offices or positions hereinafter described shall be shown on Schedule A, annexed hereto, for 2018 and beyond unless amended, payable semi-monthly unless herein described.

Except as provided by labor contract, all salary ranges shall constitute minimum and maximum to be determined by subsequent Resolution of the Mayor and Council within those limits.

Section 2. OTHER POSITIONS AND DUTIES

- A. All other persons employed by the Borough not otherwise mentioned herein shall be paid at a rate to be fixed by a Resolution of the Mayor and Council.
- B. Additional duties associated with the administration of grants awarded to the Borough may be compensated out of the proceeds of said grants at a rate to be fixed and determined by Resolution of the Mayor and Council.

Section 3. LONGEVITY BENEFITS.

There shall be no longevity benefit other than where the benefit is specifically mandated by agreement or contract.

Section 4. EFFECTIVE DATE:

The salaries and compensation set forth herein shall be effective and payable as of and after January 1, 2018 unless otherwise set forth by contract or agreement.

Section 5. REPEALED.

All ordinances or parts of ordinances inconsistent with this ordinance are hereby superseded.

Section 6. IMPLEMENTATION.

This ordinance shall take effect immediately upon its passage and publication in accordance with law.

Adoption: Ordinance O-17-26

December 6th 2017

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON	X		X			
CARD		X			X	
D'ARRIGO			X			
KANE-WELLS			X			
O'NEIL						X

I, Bonnie Brookes, Deputy Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held December 6, 2017. WITNESS my hand this 7th day of December 2017.



Bonnie Brookes, RMC
Municipal Clerk

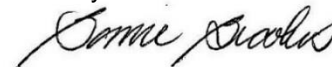
Publication: Asbury Park Press, December 12th 2017

Adoption: Ordinance O-17-26

December 20th 2017

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON	X		X			
CARD						X
D'ARRIGO			X			
KANE-WELLS		X	X			
O'NEIL						X

I, Bonnie Brookes, Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held December 20, 2017. WITNESS my hand this 21st day of December 2017.



Bonnie Brookes, RMC
Municipal Clerk

Publication: Asbury Park Press

SCHEDULE A

1. POSITIONS OUTSIDE COLLECTIVE BARGAINING UNITS

DEPARTMENT OF ADMINISTRATION		Minimum	Maximum
Deputy Clerk		\$4,000	\$4,416
Deputy Registrar		\$500	\$552
Land Use Board Secretary		\$5,500	\$6,072
Municipal Clerk		\$40,000	\$74,539
Municipal Administrator		\$24,000	\$100,000
Municipal Alliance	Hourly	\$8.00	\$17.00
Emergency Management Coordinator		\$3,650	\$4,030
Secretary to Administrator		\$1,000	\$1,104
 BUILDING AND HOUSING			
Clerical Office Help	Hourly	Minimum Wage	\$19.00
Fire Official		\$18,000	\$27,602
 DEPARTMENT OF FINANCE			
Assessment Searcher		\$3,000	\$3,312
Cashier/Typist	Hourly	\$10.00	\$22.00
Chief Financial Officer		\$30,000	\$73,223
FEMA/NJOEM Coordinator	Hourly	\$25.00	\$33.00
Payroll Clerk		\$25,000	\$44,163
Qualified Purchasing Agent		\$7,000	\$12,000
Deputy Tax Assessor	Part Time	\$3,000	\$6,000
 MUNICIPAL COURT			
Judge of Municipal Court		\$13,500	\$19,873
Special Sessions (Per Session)			
Court Administrator		\$250	\$386
Deputy Court Administrator		\$150	\$331
Judge of Municipal Court		\$500	\$552
Municipal Prosecutor		\$350	\$386
Public Defender		\$350	\$386

POLICE

Chief		\$124,125	\$137,044
Crossing Guard	Hourly	\$10.00	\$19.00
Dispatcher [Communications Operator]	Hourly	\$10.00	\$23.00
Special Officer:			
Class I	Hourly	\$9.00	\$22.00
Class II	Hourly	\$15.00	\$28.00

RECREATION

Clerical Office Help	Hourly	Minimum Wage	\$20.00
Recreation Leader	Hourly	\$11.00	\$17.00
Summer Seasonal:			
Laborer	Hourly	\$10.00	\$14.00
Programmer	Hourly	\$13.00	\$18.00
Recreation Aide	Hourly	\$8.00	\$13.00
Supervisor	Hourly	\$17.00	\$21.00
Preparer	Hourly	Minimum Wage	\$11.00

2. UNITED FOOD AND COMMERCIAL WORKERS UNION, LOCAL 56

BUILDING & HOUSING

Code Enforcement Officer		\$15,000	\$74,285
Construction Official		\$18,000	\$32,018
Fire Inspector	Hourly	\$10.00	\$22.00
Property Maintenance	Part Time Salary	\$15,000	\$25,394
Property Maintenance	Part Time Hourly	\$15.00	\$22.00
Zoning Officer		\$8,000	\$13,249

DEPARTMENT OF FINANCE

Tax Assessor	Part Time	\$20,000	\$27,602
Tax Collector	Part Time	\$20,000	\$32,915

DEPARTMENT OF PUBLIC WORKS

Supervisor of Public Works		\$35,000	\$88,326
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DEPARTMENT OF RECREATION

Recreation Director		\$35,000	\$88,326
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3. COMMUNICATIONS WORKERS OF AMERICA (CWA) LOCAL 1032

BUILDING & HOUSING

Fire Sub Code Official	Part Time	\$8,000	\$13,249
Plumbing Sub Code Official	Part Time Hourly	\$25.00	\$44.00
Secretary, Licensing Clerk	Full Time	\$20,000	\$34,227
Secretary, Licensing Clerk	Part Time Hourly	Minimum Wage	\$20.00

DEPARTMENT OF FINANCE

Cashier/Sewer Clerk		\$20,000	\$36,435
HR Coordinator		\$32,000	\$81,000
Senior Accounting Clerk		\$14,000	\$60,000
Tax Clerk		\$20,000	\$36,435
Tax Clerk	Part Time Hourly	Minimum Wage	\$19.00

POLICE

Records Clerk		\$25,000	\$49,684
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DEPARTMENT OF PUBLIC WORKS

Equipment Operator		\$45,000	\$69,557
Laborer	Hourly	\$15.00	\$22.00
Recycling Yard Attendant	Part Time Hourly	\$10.00	\$17.00
Road Repairer		\$30,000	\$48,580
Senior Road Repairer		\$45,000	\$73,973
Sewer Operator		\$3,500	\$16,561
Sewer Repairer		\$30,000	\$48,580
Truck Driver		\$30,000	\$68,453

DEPARTMENT OF RECREATION

Recreation Aide	Hourly	\$8.00	\$13.00
Recreation Assistant	Hourly	\$15.00	\$22.00

