

Highlands Borough Mayor & Council Meeting Minutes
Community Center, 22 Snug Harbor Avenue, Highlands October 21, 2020– Meeting Minutes

This meeting of October 21, 2020, is called pursuant to the provisions of the Open Public Meetings Law and was included in a list of meetings notice transmitted to the Two River Times and the Asbury Park Press and posted on the bulletin board in the Municipal Building on January 1, 2020. The meeting notice has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. Official action may be taken at this meeting.

Special notice regarding conduct of borough of highlands council meetings – excluding general public from meetings members of the public may access the public portion of the October 21, 2020 meeting via Zoom using the following link:

<https://zoom.us/j/99204251833?pwd=UForcE5STTBQUy9lR1BZcC96ZXN2QT09>

To call into the meeting dial: 1- 929- 436- 2866. Enter Meeting ID: 992 0425 1833

Passcode: 493763 (No participant code required)

Executive session will begin at 6:30 p.m., the open public meeting at 8 p.m. or upon the conclusion of executive session.

Please be advised that due to the current state of emergency and public health emergency declared by governor Phil Murphy pursuant to executive order and in an effort to prevent further spread of covid-19, the general public will be excluded from borough council meetings until further notice. The public will be able to participate in all borough council meetings by telephone bridge. A link for the livestream and call in number will be posted on the borough website, www.highlandsborough.org. Members of the public will be able to give public comment during relevant portions of the meeting.

EXECUTIVE SESSION 6:30PM

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

1. Pending or Anticipated Litigation: - None
2. Contract Negotiations: - Police Administration
- Water Witch Beach Association
3. Purchase, Lease or Sale of Real Estate: - None
4. Matters of Personnel: - None
5. Attorney/Client Privilege: -Ordinances
-Captain's Cove
-Personnel Matter

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

Mayor Broullon motioned to adjourn to Executive Session, seconded by Councilmember Mazzola. Motion was carried to move to executive session.

REGULAR MEETING 8:15PM

Roll Call

Councilmember Braswell, Councilmember Mazzola, Councilmember Valkos, Council President Ryan and Mayor Broullon were all Present

Also in attendance were Administrator Kim Gonzales, Borough Attorneys Brian Chabarek, Esq., Borough Engineer Douglas Rohmeyer, P.E., Acting Municipal Clerk Michelle Hutchinson

The Borough Clerk read the public meetings statement.

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In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. Official action may be taken at this meeting.

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PUBLIC HEARING AND FINAL ADOPTION OF ORDINANCES:

O-20-23 BOND ORDINANCE PROVIDING FOR THE REHABILITATION OF THE WATERWITCH WASTEWATER PUMP STATION, APPROPRIATING \$435,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$435,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY

Mayor Broullon opened the meeting for public comments.

Hearing no comments from the public, it was moved by Councilmember Braswell and seconded by Mayor Broullon to close public hearing and carried to adopt this ordinance on second and final hearing.

Roll Call Vote:

Ayes: Braswell, Mazzola, Valkos, Ryan, Mayor Broullon

Nays: None

Abstention: None

Absent:

Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on second and final reading.

O-20-24 AN ORDINANCE AMENDING CHAPTERS 3 AND 7 OF BOROUGH CODE TO ADDRESS PUBLIC PARKING REQUIREMENTS

Mayor Broullon opened the meeting for public comments.

Kim Skorka questioned what procedure was in place if someone was intoxicated couldn't drive home and had to leave their vehicle in the lot. A policy is being developed with the Chief on enforcement of ordinance.

Shelia Weinstock opposes the ordinance believes it should be worked out before being passed.

Hearing no further comments from the public, it was moved by Mayor Broullon and seconded by Councilmember Mazzola to close public hearing and carried to adopt this ordinance on second and final hearing.

Roll Call Vote:

Ayes: Braswell, Mazzola, Valkos, Ryan, Mayor Broullon

Nays: None

Abstention: None

Absent:

Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on second and final reading

INTRODUCTION OF PROPOSED ORDINANCES:

None

RESOLUTIONS:

Resolution 20-224

A Resolution Authorizing the Payment of Bills

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated October 7, 2020, which totals as follows:

Current Fund	\$ 129,180.01
Sewer Account	\$ 3,754.35
Capital Fund	\$ 69,330.31
Trust-Other	\$ 1,016.20
Federal/State Grants	\$
Total	\$ 203,280.87

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$ 203,280.87** to be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

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BRASWELL			X			
MAZZOLA			X			
RYAN	X		X			
VALKOS		X	X			
BROULLON			X			

RESOLUTION 20-225

A RESOLUTION AUTHORIZING THE LAND USE BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER VARIOUS PROPERTIES QUALIFY FOR DESIGNATION AS AREAS IN NEED OF REDEVELOPMENT PURSUANT TO N.J.S.A 40A:12A-1 ET. SEQ.

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (“LRHL”) authorizes municipalities to determine whether certain parcels of land located therein constitute areas in need of redevelopment; and

WHEREAS, the governing body of the Borough of Highlands desires to explore whether the following real property, commonly referred to as the Central Business District/ Bay Avenue Corridor (“Study Areas”) may be appropriate areas for consideration for the program of redevelopment:

- Block 40.01, Lots 21.01, 22.01
- Block 41, Lots 9, 10, 13.01
- Block 42, Lots 1, 10, 12.01, 13, 14, 15
- Block 45, Lots 4.01, 6.01, 7
- Block 46, Lots 1, 2, 3, 4, 5, 6, 7, 8
- Block 47, Lot 10
- Block 53, Lots 1, 3, 4, 5, 6, 7, 8, 9
- Block 54, Lots 1, 3.01, 4, 5, 7.01
- Block 58, Lots 1, 3.01, 17.01, 18, 19, 20, 23.01, 24, 25, 26
- Block 59, Lots 5, 6, 8, 9, 10, 11.01, 11.02, 13.01, 14, 16.01
- Block 64, Lots 1, 2, 24, 25, 28.01
- Block 69, Lots 1, 2, 4.01, 5, 6; and

WHEREAS, the governing body of the Borough of Highlands considers it to be in the best interest of the Borough to have the Land Use Board conduct such an investigation for the properties referenced above, commonly referred to as the Central Business District/Bay Avenue Corridor; and

WHEREAS, the governing body of the Borough of Highlands believes that the subject parcels are potentially valuable for contributing to, serving and protecting the public health, safety and welfare and for the promotion of smart growth within the Borough; and

WHEREAS, the LRHL sets forth a specific procedure for establishing areas in need of redevelopment; and

WHEREAS, pursuant to N.J.S.A. 49A:12A-6, prior to the governing body of the Borough of Highlands making a determination as to whether the Study Areas qualify as areas in need of redevelopment, the governing body must authorize the Land Use Board, by Resolution, to undertake a preliminary investigation to determine whether the Study Areas meet the criteria for designation as areas in need of redevelopment as set forth in N.J.S.A. 40A:12A-5; and

WHEREAS, the governing body of the Borough of Highlands wishes to direct the Land Use Board to undertake such preliminary investigation to determine whether the Study Areas meet the criteria for designation as areas in need of redevelopment pursuant to N.J.S.A. 40A:12A-5 and in accordance with the investigation and hearing process set forth in N.J.S.A. 40A:12A-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, that governing body of the Borough of Highlands hereby directs the Borough of Highlands Land Use Board to conduct the necessary investigation and to hold a public hearing to determine whether the Study Areas defined hereinabove qualify for designation as areas in need of redevelopment under the criteria and pursuant to the public hearing process set forth in N.J.S.A. 40A:12A-1 et seq.

BE IT FURTHER RESOLVED, that the redevelopment area determination shall further authorize

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the municipality to use all those powers provided by the New Jersey Legislature for use in a redevelopment area, other than the use of eminent domain (hereinafter referred to as a “Non-Condensation Redevelopment Area”).

BE IT FURTHER RESOLVED, that the Land Use Board shall submit its findings and recommendations to the governing body of the Borough of Highlands in the form of a Resolution with supportive documentation.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Acting Borough Clerk, Chief Financial Officer, Borough Land Use Board and Land Use Board Secretary.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA			X			
RYAN	X		X			
VALKOS		X	X			
BROULLON					X	

RESOLUTION 20-226

A RESOLUTION APPROVING CLOSE OUT CHANGE ORDER AND DECLARING ACCEPTANCE OF THE CONTRACT FOR THE IMPROVEMENTS TO MOUNTAIN STREET

WHEREAS, by way of Resolution 20-169 duly adopted on July 15, 2020, Black Rock Enterprises, LLC was awarded the contract associated with improvements to Mountain Street; and

WHEREAS, the contract awarded to Black Rock Enterprises, LLC, by way of Resolution 20-169, was in the amount of \$70,750.00; and

WHEREAS, the Project Engineer, CME Associates, has advised that the project is complete at this time, including all previously issued punch list items. The change order reflects increases and decreases in original contract quantities required to complete the project; and

WHEREAS, CME Associates has advised that the Closeout Change Order results in a decrease in the project cost from the original amount of \$70,750.00 to an adjusted total of \$58,778.60 for a decrease of \$11,971.40, as specifically set forth in their correspondence dated October 15, 2020; and

WHEREAS, in accordance with the requirements of the aforesaid contract, Black Rock Enterprises, LLC has submitted a two (2) year Maintenance Bond in the amount of \$8,816.79, fifteen (15) percent of the final Contract Amount; and

WHEREAS, the Project Engineer, CME Associates, has recommended authorizing the aforesaid Change Order, releasing the Performance Bond and accepting the project.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands, that based on the above recommendations from the Project Engineer, CME Associates, that the Closeout Change Order changing the original contract amount to \$58,778.60 for a decrease of \$11,971.40 be and is hereby approved.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands, that it hereby acknowledges that this project has been satisfactorily completed and accepts same.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Highlands that it authorizes the acceptance of the two (2) year Maintenance Bond No. CA-3414391M, in the sum of \$8,816.79 issued by Great American Insurance Group.

BE IT FURTHER RESOLVED, that any lien claims filed more than sixty (60) days after the adoption of the Resolution shall be ineffective pursuant to N.J.S.A. 2A:44-132.

BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, the Borough of Highlands shall release the Performance Bond issued by Great American Insurance Company in the amount of \$70,750.00.

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BE IT FURTHER RESOLVED, that upon expiration of said sixty (60) day period, if no lien claim notices have been filed, a voucher authorizing final payment of any sums due to the Contractor may be listed upon the bill list for action.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded to the Chief Financial Officer, the Project Engineer, Purchasing Agent and Black Rock Enterprises, LLC.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA		X	X			
RYAN			X			
VALKOS	X		X			
BROULLON			X			

RESOLUTION 20-227

A RESOLUTION AWARDING A FAIR AND OPEN CONTRACT FOR THE IMPROVEMENTS TO LOCUST STREET

WHEREAS, by way of Resolution 20-109, duly adopted on April 1, 2020, the Borough authorized the Municipal Engineer to prepare specifications and solicit bids for the improvements to Locust Street; and

WHEREAS, five (5) bids were received for the aforesaid project and reviewed by the Municipal Engineer; and

WHEREAS, Joe-Med Contracting Corp., the lowest bidder, withdrew its bid by letter dated October 5, 2020; and

WHEREAS, based upon the above, James R. Ientile, Inc. now appears to be the lowest responsible bidder for the aforesaid Proposal; and

WHEREAS, the Project Engineer, CME Associates, has made the recommendation that James R. Ientile, Inc. be awarded the project, subject to the availability of funds by the Chief Financial Officer of the Borough of Highlands, as well as the submission of the required bonds and insurance certificates for the project; and

WHEREAS, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Highlands governing body that the Contract for the improvements to Locust Street is hereby awarded to James R. Ientile, Inc. in the amount of \$251,212.00, subject to the submission of the required bonds and insurance certificates for the project.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA			X			
RYAN			X			
VALKOS	X		X			
BROULLON		X	X			

RESOLUTION 20-228
A RESOLUTION ADOPTING THE MONMOUTH COUNTY
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the Borough of Highlands, NJ, has experienced natural hazards that result in public safety hazards and damages to private and public property; and

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offer the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risks; and

WHEREAS, the New Jersey Office of Emergency Management has provided federal mitigation funds to support development of an updated mitigation plan; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan has been developed by the County Office of Emergency Management and Mitigation Planning Committee; and

WHEREAS, the Multi-Jurisdictional Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time will help minimize and reduce safety threats and damage to private and public property; and

WHEREAS, the draft plan was provided to each participating jurisdiction through a website hosted by Michael Baker International, the contracted vendor assisting with the planning process. Links were also posted on the Emergency Management and Division of Planning websites so as to introduce the planning concept and to solicit questions and comments and to present the Plan and request comments, as required by law; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highlands as follows:

1. The Monmouth County Multi-Jurisdictional Hazard Mitigation Plan, as submitted on June 23, 2020 by the Monmouth County Office of Emergency Management to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency and subsequently approved by both agencies on August 27, 2020, be and is hereby adopted as an official plan of the County or Monmouth; with the required yearly updates and minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.

2. The Borough of Highland's departments identified in the Plan are hereby directed to further pursue potential or suggested implementation of the recommended high priority activities that are assigned to their departments.

3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Borough of Highlands, and this resolution shall not be interpreted so as to mandate any such appropriation.

4. The Borough of Highlands Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date agreed upon by all stakeholders.

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified true copy of this resolution to the Monmouth County Office of Emergency Management Coordinator, the Borough of Highlands Emergency Management Coordinator and all Borough Departments referenced in the Multi-jurisdictional Hazard Mitigation Plan.

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BRASWELL			X			
MAZZOLA			X			
RYAN	X		X			
VALKOS		X	X			
BROULLON			X			

RESOLUTION 20-229

A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL CONSTRUCTION ADMINISTRATION SERVICES REGARDING THE IMPROVEMENTS TO LOCUST STREET

WHEREAS, the Borough of Highlands has a need for professional construction administration services in connection with improvements to Locust Street, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, CME Associates has set forth its proposed services in a written proposal dated October 15, 2020, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the proposed services and the amount of the contract with CME Associates is \$36,400.00, consisting of the following:

1. Attend preconstruction meeting.
2. Prepare and distribute preconstruction minutes.
3. Provide assistance with interpretation of contract documents.
4. Review shop drawings for site-related items.
5. Provide construction observation services.
6. Coordinate testing of new sanitary sewer system.
7. Manage project for NJDOT funding requirements.
8. Prepare contractor punch lists.
9. Review and approve monthly progress estimates.

Total Fee Estimate: \$36,400.00; and

WHEREAS, such professional construction administration services can only be provided by licensed professionals and the firm of CME Associates, 1460 Route 9 South, Howell, New Jersey 07731 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain CME Associates for the proposed construction administration services in connection with the improvements to Locust Street; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$36,400.00 for professional construction administration services as stated in the CME Associates proposal dated October 15, 2020; and

WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that CME Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:

Patrick DeBlasio, Chief Financial Officer

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with

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respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. CME Associates is hereby retained to provide construction administration services in connection with the improvements to Locust Street as outlined above for an amount not to exceed \$36,400.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA		X	X			
RYAN	X		X			
VALKOS			X			
BROULLON			X			

RESOLUTION 20-230

A RESOLUTION LIMITING THE HOURS OF TRICK OR TREATING IN THE BOROUGH OF HIGHLANDS

WHEREAS, on October 6, 2020 Governor Murphy announced that Halloween activities could proceed on October 31, 2020 however residents should follow the State Department of Health Guidelines; and

WHEREAS, the Borough of Highlands Chief of Police has recommended to the Borough Council that the hours of trick or treating be limited to 12:00 p.m. until 7:00 p.m.; and

WHEREAS, the Borough Council believes it is in the best interests of its residents to limit the hours of trick or treating as recommended by the Borough’s Chief of Police; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highlands that the hours for trick or treating on October 31, 2020 be limited to 12:00 p.m. until 7:00 p.m.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA			X			
RYAN		X	X			
VALKOS	X		X			
BROULLON			X			

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RESOLUTION 20-231

**A RESOLUTION IN SUPPORT OF MONMOUTH COUNTY DESIGNATING THE BOROUGH OF
HIGHLANDS A STIGMA-FREE COMMUNITY**

WHEREAS, the Monmouth County Board of Chosen Freeholders, along with the Monmouth County Department of Human Services, supports the designation of Stigma-Free Communities in every municipality; and

WHEREAS, at their June 26, 2018 meeting, the Monmouth County Board of Chosen Freeholders unanimously passed a resolution supporting the designation of Monmouth County as a Stigma-Free Community; and

WHEREAS, Monmouth County recognizes that one in four Americans has experienced mental illness, including substance use disorders, in a given year according to the National Institute of Mental Health; and

WHEREAS, mental health problems are more common than cancer and heart disease combined, affecting children and adults, including more than half of our Iraq and Afghanistan Veterans treated at Veteran's Administration hospitals; and

WHEREAS, given the serious nature of this public health problem, we must continue to reach the millions who need help; and

WHEREAS, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from the disease; and

WHEREAS, Stigma-Free Communities aim to inspire public interest and open dialogues about stigma, raise awareness of the disease of mental illness and substance use disorder and create a culture wherein residents who have the disease of mental illness and/or substance use feel supported by their community and neighbors and feel free to seek treatment for the disease without fear of stigma; and

WHEREAS, promoting awareness that there can be no “health” without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed; and

WHEREAS, local resources are available to treat the diseases of mental illness and substance use disorder so no one resident needs to suffer alone or feel hopeless; and

WHEREAS, establishing Stigma-Free Communities will raise awareness of resources, inclusive language, and encourage residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided; and

NOW, THEREFORE, BE IT RESOLVED that the Borough of Highlands recognizes the community needs and supports the efforts of the County of Monmouth in designating the Borough of Highlands as a Stigma-Free Community.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA			X			
RYAN			X			
VALKOS		X	X			
BROULLON	X		X			

RESOLUTION 20-232

RESOLUTION AUTHORIZING TEMPORARY STREET CLOSURE

WHEREAS, a request has been received for the closing of Washington Avenue from Cheerful Place to Marine Place for a block party on Saturday, October 31, 2020 between the hours of 12:00noon and 10:00p.m.; and

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WHEREAS, the Chief of Police has approved the aforesaid request.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council hereby approve the request for the closing of Washington Avenue from Cheerful Place to Marine Place for a block party on Saturday, October 31, 2020 between the hours of 12:00noon and 10:00p.m.

BE IT FURTHER RESOLVED, that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to the Chief of Police.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA			X			
RYAN			X			
VALKOS		X	X			
BROULLON	X		X			

**RESOLUTION 20-233
A RESOLUTION ACCEPTING RESIGNATION OF DAVID MILMOE**

WHEREAS, by way of Resolution R-18-166, duly adopted on August 1, 2018, David Milmoë was appointed as the Public Works Superintendent for the Borough of Highlands; and

WHEREAS, David Milmoë has submitted a letter of resignation from the above position effective October 30, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the Borough hereby accepts the resignation of David Milmoë from the above position, effective October 30, 2020, and wishes him well in his future endeavors.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA			X			
RYAN		X	X			
VALKOS	X		X			
BROULLON			X			

OTHER BUSINESS:

None

REPORTS:

None

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PUBLIC PORTION:

Mayor read comments/questions send via email by Tricia Rivera, Waterwitch Ave.

Questions concerning the Waterwitch pump station. Engineer explained how the building will be saved and the improvements being made.

R 20-225 why are there no lots on Huddy side of town included. Mayor explained that this is only the first phase of the study.

Please explain resolution R 20-228. Mayor explained that the mitigation plan is updated every 5 years. Administrator stated the report is available for viewing.

Asked for Mr. David Milmo resignation letter to be read or released. Attorney Chabarek confirmed this is personnel issue not to be discussed in public.

Update and timeline on the lower ninth ward project. Borough engineer explained that the project is going well and moving along as quickly as possible.

Chris Francy, 36 5th Street- questioned whether the new Waterwitch project would fix the root of the problem. Borough engineer explained the two-prong approach that will be used to address the situation. Mr. Francy also asked for clarification on the Monmouth County Mitigation plan resolution. The Borough Administrator explained it.

Kim Skorka, Shore Drive – would like sprinklers to be switched from timers to sensors to avoid overwatering. Disappointed that the other part of town is being considered for redevelopment. Believes executive session should be held at community center. Stated she is sad to see Mr. Milmo go. Questioned ordinance O-20-24 why parking lots are closing at 11pm. Mayor explained that 11pm was put in to encourage dining but not drinking and driving. Attorney Chabarek explained the requirements for public meetings at this time is either all remote or all-in person.

Michael Mahoney, 5 Beach Boulevard – questioned what the Borough's position on the agreement between the Waterwitch Beach Association and the Borough is. Mayor explained that the Borough is waiting on the cost analysis from the Tax Assessor. Borough Attorney explained that the borough is just doing their due diligence to get the numbers from the Assessor no cause for alarm.

Sally Rodriguez, 22 Gravelly Point Road, questions on parking ordinance. Mayor answered the questions.

William Cullen, 26 Central Ave – is opposed to parking ordinance. Believes people should be able to leave cars if needed. Mayor stated signs will be put in place as discussed.

Tricia Rivera, Waterwitch Ave – thanked Dave Milmo for all his work.

Laura Cowan, 215 Linden Ave - questioned block and lots that are being used in ordinance for redevelopment. Mayor clarified.

Dave Milmo, DPW Superintendent stated it was an honor to serve residents and hopes that the DPW continues to grow and thrive. He has given the Administrator a recommendation and wishes everyone the best.

Administrator's report not on agenda.

Thanked Dave Milmo for all his hard work and the money he saved the Borough through all his projects.

Eye clinics happening with Monmouth County check their website for further information on their services.

Report given on revenues.

Safe routes to school grant available.

New website is being worked on.

Purple pumpkins are not required but can be placed if participating in Trick or Treating.

Thanked resident Kim Skorka for donating dog leashes to Police Department.

Doug Lentz, 3 Cornwall St – does not believe the Waterwitch Beach Association agreement should be terminated. Also asked for an accounting of the vacation of Cornwall street. Administrator stated once the professionals are paid if there is any excess left it will be refunded via bills list.

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ADJOURN:

Upon motion by Mayor Broullon, seconded by Councilmember Valkos, motion carries to adjourn at 9:36PM.
All in Favor.

Approve: 

Carolyn Broullon

Attest: 

Michelle Hutchinson, Acting Borough Clerk