



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

RESOLUTION 21-013

**RESOLUTION SETTING THE SCHEDULE FOR MEETINGS OF THE MAYOR AND
COUNCIL OF THE BOROUGH OF HIGHLANDS FOR THE CALENDAR YEAR 2021**

WHEREAS N.J.S.A. 10:4-18 provides that at least once each year, within seven (7) days following the annual organization or reorganization meeting of a public body, every public body shall adopt, post and distribute a schedule of its regular meetings for the coming year. The schedule must contain the date, time and location of the meeting. In addition, it shall be mailed to at least two (2) newspapers which newspapers shall be designated by the public body to receive such notices,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands, County of Monmouth, and State of New Jersey, that due to the pending state of emergency, Regular meetings of the Borough Council will be held electronically via Zoom, and links to access the remote meetings shall be included in the meeting agendas which are published on the Borough website at: <https://highlandsborough.org> Public comment may be made during the public comment portion of a remote meeting, or may be submitted in writing prior to the meeting in accordance with the procedure set forth in Resolution 20-220. Any documents relevant to remote meetings shall be accessible on the Borough website at: <https://highlandsborough.org>. At such time that the state of emergency is concluded, or once the Borough determines that it can safely conduct in-person meetings, at 8:00pm during the year 2021, Regular meetings of the Borough Council shall resume at the Robert D. Wilson Community Center, 22 Snug Harbor Ave., Highlands, New Jersey; electronic notice shall be provided on the Borough website to confirm when in-person meetings will resume. Meetings shall be held on the following dates:

1. Regular Meetings shall be held on the following dates:

January 20th

February 3rd & 17th

March 3rd & 17th

April 7th & 21st

May 5th & 19th

June 2nd & 16th

July 14th

August 18th

September 1st & 15th

October 6th & 20th

November 10th

December 1st & 15th

Formal action will be taken at all Regular meetings. Public comments will be permitted at designated periods during all meetings. Executive Sessions, which are closed to the public, may be held to discuss matters authorized for closed sessions under N.J.S.A. 10:4-12. Executive Session will be held at 6:30pm during the year 2021. Prior to each Executive

Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. Regular or Special meetings may be adjourned, rescheduled, or held on different dates providing such are duly noticed as provided by law.

2. The Reorganization Meeting for 2022 shall be held at 12:00 noon on January 1, 2022 at the Robert D. Wilson Community Center, 22 Snug Harbor Ave., Highlands, New Jersey 07732.
3. The Municipal Clerk shall post this “Annual Notice” on the official bulletin board in the Municipal Building, transmit it to the *Asbury Park Press and Two River Times*, and file this notice in the Office of the Municipal Clerk of the Borough of Highlands, all in accordance with the “Open Public Meetings Law.”

Motion to Approve R-21-013:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
Martin			X			
Mazzola			X			
Melnyk			X			
Olszewski		X	X			
Broullon	X		X			

I, Michelle Hutchinson, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held January 1, 2021.



Michelle Hutchinson
Acting Municipal Clerk