

**Mayor and Council  
Reorganization Meeting  
Community Center,  
22 Snug Harbor Avenue, Highlands  
Sunday, January 1, 2017  
2:00 p.m.**

**As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken.**

Pledge of Allegiance  
Call to Order  
Meeting Statement  
Roll Call  
Executive Session Resolution

**Oath of Office:**  
Rick O'Neil, Mayor

**Oath of Office:**  
Fire Chief  
First Aide Captain

**RESOLUTIONS**

- R-17-001 - Appointing Municipal Attorney for the Calendar Year 2017**
- R-17-002 - Appointing Council President for the Calendar Year 2017**
- R-17-003 - Appointing Municipal Auditor for the Calendar Year 2017**
- R-17-004 - Approving Professional Bond Counsel Services**
- R-17-005 - Awarding Labor Counsel**
- R-17-006 - Awarding Professional Legal Counsel for Tax Appeal and Tax Litigation**
- R-17-007 - Appointing Borough Prosecutor as a Non-Fair and Open Contract**
- R-17-008 - Appointing of Municipal Public Defender**
- R-17-009 - Appointing Members to the Borough of Highlands Housing Authority**
- R-17-010 - Council Member Appointments**
- R-17-011 - Appointing Juvenile Officer**
- R-17-012 - Resolution Designating Official Newspapers of the Borough of Highlands**
- R-17-013 - Setting The Schedule for Meetings of the Mayor and Council**
- R-17-014 - Establishing a Green Team**
- R-17-015 - Amending R-98-42, R-09-50, R-14-23 and R-16-25 Auth. Cash Management Plan**
- R-17-016 - Authorizing Payment of Bills**
- R-17-017 - Temporary Municipal Budget**
- R-17-018 - Appointing Clean Communities Coordinator**
- R-17-019 - Appointing Special Police Officers**
- R-17-020 - Appointing Tax Assessment Searcher**
- R-17-021 - Appointing Members of the Highlands Business Partnership**
- R-17-022 - Appointing Fire Police**
- R-17-023 - Shade Tree Advisory**
- R-17-024 - Open Space Committee**
- R-17-025 - Animal Control Officer**
- R-17-026 - Appoint Zoning Officer**
- R-17-027 - Communications Committee**
- R-17-028 - Appointing Class III Members Land Use Board**
- R-17-029 - Community Development**
- R-17-030 - Designating a Public Agency Compliance Officer (P.A.C.O.)**
- R-17-031 - Environmental Advisory Board**
- R-17-032 - Recreation Committee**

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**MAYOR'S COMMITTEE APPOINTMENTS:**

Public Safety  
Building/Housing  
Parks & Recreation  
Public Works  
Finance/Budget  
Public Relations  
Environmental/Shade Tree Liaison  
Sewer Department

**Mayoral Appointments to the Land Use Board**

Adjourn:

**Mayor and Council  
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Pledge of Allegiance lead by outgoing Mayor, Frank L. Nolan

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**Oath of Office:**

The swearing in of Rick O'Neil as Mayor. The oath was administered by Matt O'Neil.

---

**Oath of Office:**

The swearing in of John McKay as Fire Chief. The oath was administered by Mayor O'Neil.

---

**Oath of Office:**

The swearing in of Kerry Gowan as First Aide Captain. The oath was administered by Mayor O'Neil.

---

**ROLL CALL:**

**Present:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil

**Absent:**

**Also Present:** Brian Geoghegan, Borough Administrator  
Dwayne Harris, Acting Borough Clerk  
Brian Chabarek, Borough Attorney

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**R-17-001 - Appointing Brian J. Chabarek, Esq. as Municipal Attorney for the Calendar Year 2017**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)

**NAY:** None (0)

**ABSENT:** None (0)

**ABSTAIN:** None (0)

**R-17-001 has been properly approved.**

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**R-17-002 - Appointing Carolyn Broullon as Council President for the Calendar Year 2017**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

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**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-002 has been properly approved.**

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**R-17-003 - Appointing the firm of Holman, Frenia, Allison, P.C. as Municipal Auditor for the Calendar Year 2017 & Authorizing the Award of a "Fair and Open" Contract for Professional Auditing Services**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-003 has been properly approved.**

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**R-17-004 - Approving the firm of Archer & Griener, PC as Professional Bond Counsel Services and Awarding a Non-Fair and Open Contract**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-004 has been properly approved.**

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**R-17-005 - Awarding Labor Counsel as a Non-Fair and Open Contract to the firm of Appruzzese, McDermott, Mastro & Murphy, P.C.**

A motion to approve this appointment was offered by Council Member Card and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

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**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-005 has been properly approved.**

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**R-17-006 - Appointing Lanza and Lanza, LLP as Professional Legal Counsel for Tax Appeal and Tax Litigation**

A motion to approve this appointment was offered by Council Member Card and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-006 has been properly approved.**

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**R-17-007 - Appointing James Butler, Esq. as Chief Municipal Prosecutor and Steve Rubin, Esq. as Municipal Prosecutor as a Non-Fair and Open Contract**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-007 has been properly approved.**

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**R-17-008 - Appointing Douglas J. Widman, Esq. as Municipal Public Defender**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

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**R-17-008 has been properly approved.**

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**R-17-009 - Appointing Ida Tkoch and Ray Goddard to the Borough of Highlands Housing Authority**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)**  
**NAY: None (0)**  
**ABSENT: None (0)**  
**ABSTAIN: None (0)**

**R-17-009 has been properly approved.**

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**R-17-010 - Council Member Appointments**

A COUNCIL MEMBER APPOINTMENTS  
(1 year, ending 12/31/17)

Council Committee/Liaisons

Board of Education..... Council Member Rebecca Kane-Wells  
Building/Housing ..... **Mayor Richard O'Neil**  
**Substandard Housing** ..... Council Member Douglas Card\  
Environmental/Shade Tree..... Council Member Douglas Card  
Finance/Budget..... **Mayor Richard O'Neil**  
Finance/Budget..... Council Member Carolyn Broullon  
Parks & Recreation ..... **Council Member Claudette D'Arrigo**  
Public Relation ..... Council Member Carolyn Broullon  
Public Safety: ..... **Mayor Richard O'Neil**  
Public Works ..... Council Member Rebecca Kane-Wells  
Sewer Dept. .... Council Member Douglas Card  
**Recreation**..... **Council Member Claudette D 'Arrigo**  
**Recreation**..... Council Member Rebecca Kane-Wells

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**R-17-011 - Appointing George Ruth as Juvenile Officer**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)**

**NAY: None (0)**

**ABSENT: None (0)**

**ABSTAIN: None (0)**

**R-17-011 has been properly approved.**

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**R-17-012 - Resolution Designating Asbury Park Press and the Two River Times as Official Newspapers of the Borough of Highlands**

A motion to approve this resolution was offered by Mayor O'Neil and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)**

**NAY: None (0)**

**ABSENT: None (0)**

**ABSTAIN: None (0)**

**R-17-012 has been properly approved.**

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**R-17-013 - Setting The Schedule for Meetings of the Mayor and Council**

A motion to approve this resolution was offered by Mayor O'Neil and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)**

**NAY: None (0)**

**ABSENT: None (0)**

**ABSTAIN: None (0)**

**R-17-013 has been properly approved.**

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**R-17-014 - Establishing a Green Team**

A motion to establish this committee was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

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**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-014 has been properly approved.**

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**R-17-015 - Amending R-98-42, R-09-50, R-14-23 and R-16-25 Auth. Cash Management Plan**

A motion to amend these resolutions was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-015 has been properly approved.**

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**R-17-016 - Authorizing Payment of Bills**

A motion to authorized this resolution was offered by Council Member Broullon and was duly seconded by Mayor O'Neil.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-016 has been properly approved.**

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**R-17-017 - Temporary Municipal Budget**

A motion to approve this resolution was offered by Council Member Wells and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Ms. D'Arrigo, Mrs. Wells (3)  
**NAY:** Mr. Card (1)  
**ABSENT:** None (0)  
**ABSTAIN:** Mayor O'Neil (1)



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**R-17-017 has been properly approved.**

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**R-17-018 - Appointing Dianne Keavey as the Clean Communities Coordinator**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-018 has been properly approved.**

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**R-17-019 - Appointing Diane Alvator, Connor McGrath, and David Osuch as Special Police Officers**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-019 has been properly approved.**

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**R-17-020 – Appointing Donna Conrad as Tax Search and Assessment Search Officers**

A motion to approve these appointments was offered by Council Member Broullon and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-020 has been properly approved.**

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**R-17-021 - Appointing Rebecca Kane-Wells and Andrew Stockton as Members of the Highlands Business Partnership**

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A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (4)

**NAY:** Mr. Card (1)

**ABSENT:** None (0)

**ABSTAIN:** None (0)

**R-17-021 has been properly approved.**

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**R-17-022 - Appointing Fire Police**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)

**NAY:** None (0)

**ABSENT:** None (0)

**ABSTAIN:** None (0)

**R-17-022 has been properly approved.**

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**R-17-023 – Appointing Christian Lee, Chris Franczy, and Arnold Fuog as the Shade Tree Advisory**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)

**NAY:** None (0)

**ABSENT:** None (0)

**ABSTAIN:** None (0)

**R-17-023 has been properly approved.**

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**R-17-024 - Appointing Claudette D'Arrigo and John Urbanski as Members of the Open Space Committee**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

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**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-024 has been properly approved.**

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**R-17-025 - Approving Kerry Gowan as Animal Control Officer**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-025 has been properly approved.**

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**R-17-026 - Appoint Dale Leubner as Zoning Officer**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-026 has been properly approved.**

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**R-17-027 - Establishing a Communications Committee**

A motion to approve this appointment was offered by Council Member Broullon and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-027 has been properly approved.**

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**Mayor and Council  
Reorganization Meeting  
Community Center,  
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Sunday, January 1, 2017  
2:00 p.m.**

**R-17-028 - Appointing Class III Members Land Use Board**

A motion to **TABLED** this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

**R-17-028 has been TABLED.**

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**R-17-029 - Appointing Brian Geoghegan as Community Development Representative and Carla Cefalo-Braswell as Alternate Community Development Representative**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-029 has been properly approved.**

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**R-17-030 - Designating Brian Geoghegan as Public Agency Compliance Officer (P.A.C.O.)**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-030 has been properly approved.**

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**R-17-031 - Environmental Advisory Board**

A motion to **TABLED** this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

**R-17-031 has been TABLED.**

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**R-17-032 - Appointing Recreation Committee Members**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

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This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-030 has been properly approved.**

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**Mayoral Appointments to the Land Use Board**

CLASS I MEMBER: - 1 year, ending 12/31/17  
Rick O'Neil

CLASS II MEMBER - 1 year, ending 12/31/17  
[One of the Officials of the Municipality other than a member of the Governing Body]

Chief Joseph Blewett

CLASS IV MEMBERS:

ALTERNATE #2 - Frank Nolan - 2 years, ending 12/31/18  
ALTERNATE #4 - Christian Lee - 2 years, ending 12/31/18

**Adjourn:**

**MAYOR'S COMMITTEE APPOINTMENTS:**

Public Safety  
Building/Housing  
Parks & Recreation  
Public Works  
Finance/Budget  
Public Relations  
Environmental/Shade Tree Liaison  
Sewer Department

**Mayoral Appointments to the Land Use Board**

Adjourn:

**Mayor and Council  
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Pledge of Allegiance lead by outgoing Mayor, Frank L. Nolan

---

**Oath of Office:**

The swearing in of Rick O'Neil as Mayor. The oath was administered by Matt O'Neil.

---

**Oath of Office:**

The swearing in of John McKay as Fire Chief. The oath was administered by Mayor O'Neil.

---

**Oath of Office:**

The swearing in of Kerry Gowan as First Aide Captain. The oath was administered by Mayor O'Neil.

---

**ROLL CALL:**

**Present:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil

**Absent:**

**Also Present:** Brian Geoghegan, Borough Administrator  
Dwayne Harris, Acting Borough Clerk  
Brian Chabarek, Borough Attorney

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**R-17-001 - Appointing Brian J. Chabarek, Esq. as Municipal Attorney for the Calendar Year 2017**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)

**NAY:** None (0)

**ABSENT:** None (0)

**ABSTAIN:** None (0)

**R-17-001 has been properly approved.**

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**R-17-002 - Appointing Carolyn Broullon as Council President for the Calendar Year 2017**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

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**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-002 has been properly approved.**

---

**R-17-003 - Appointing the firm of Holman, Frenia, Allison, P.C. as Municipal Auditor for the Calendar Year 2017 & Authorizing the Award of a "Fair and Open" Contract for Professional Auditing Services**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-003 has been properly approved.**

---

**R-17-004 - Approving the firm of Archer & Griener, PC as Professional Bond Counsel Services and Awarding a Non-Fair and Open Contract**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-004 has been properly approved.**

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**R-17-005 - Awarding Labor Counsel as a Non-Fair and Open Contract to the firm of Appruzzese, McDermott, Mastro & Murphy, P.C.**

A motion to approve this appointment was offered by Council Member Card and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

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**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-005 has been properly approved.**

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**R-17-006 - Appointing Lanza and Lanza, LLP as Professional Legal Counsel for Tax Appeal and Tax Litigation**

A motion to approve this appointment was offered by Council Member Card and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-006 has been properly approved.**

---

**R-17-007 - Appointing James Butler, Esq. as Chief Municipal Prosecutor and Steve Rubin, Esq. as Municipal Prosecutor as a Non-Fair and Open Contract**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-007 has been properly approved.**

---

**R-17-008 - Appointing Douglas J. Widman, Esq. as Municipal Public Defender**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)



**Mayor and Council  
Reorganization Meeting  
Community Center,  
22 Snug Harbor Avenue, Highlands  
Sunday, January 1, 2017  
2:00 p.m.**

**R-17-008 has been properly approved.**

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**R-17-009 - Appointing Ida Tkoch and Ray Goddard to the Borough of Highlands Housing Authority**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)**  
**NAY: None (0)**  
**ABSENT: None (0)**  
**ABSTAIN: None (0)**

**R-17-009 has been properly approved.**

---

**R-17-010 - Council Member Appointments**

A COUNCIL MEMBER APPOINTMENTS  
(1 year, ending 12/31/17)

Council Committee/Liaisons

Board of Education..... Council Member Rebecca Kane-Wells  
Building/Housing ..... **Mayor Richard O'Neil**  
Substandard Housing ..... Council Member Douglas Card\  
Environmental/Shade Tree..... Council Member Douglas Card  
Finance/Budget..... **Mayor Richard O'Neil**  
Finance/Budget..... Council Member Carolyn Broullon  
Parks & Recreation ..... **Council Member Claudette D'Arrigo**  
Public Relation ..... Council Member Carolyn Broullon  
Public Safety: ..... **Mayor Richard O'Neil**  
Public Works ..... Council Member Rebecca Kane-Wells  
Sewer Dept. .... Council Member Douglas Card  
**Recreation..... Council Member Claudette D 'Arrigo**  
**Recreation..... Council Member Rebecca Kane-Wells**

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**Mayor and Council  
Reorganization Meeting  
Community Center,  
22 Snug Harbor Avenue, Highlands  
Sunday, January 1, 2017  
2:00 p.m.**

**R-17-011 - Appointing George Ruth as Juvenile Officer**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)**

**NAY: None (0)**

**ABSENT: None (0)**

**ABSTAIN: None (0)**

**R-17-011 has been properly approved.**

---

**R-17-012 - Resolution Designating Asbury Park Press and the Two River Times as Official Newspapers of the Borough of Highlands**

A motion to approve this resolution was offered by Mayor O'Neil and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)**

**NAY: None (0)**

**ABSENT: None (0)**

**ABSTAIN: None (0)**

**R-17-012 has been properly approved.**

---

**R-17-013 - Setting The Schedule for Meetings of the Mayor and Council**

A motion to approve this resolution was offered by Mayor O'Neil and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)**

**NAY: None (0)**

**ABSENT: None (0)**

**ABSTAIN: None (0)**

**R-17-013 has been properly approved.**

---

**R-17-014 - Establishing a Green Team**

A motion to establish this committee was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**Mayor and Council  
Reorganization Meeting  
Community Center,  
22 Snug Harbor Avenue, Highlands  
Sunday, January 1, 2017  
2:00 p.m.**

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-014 has been properly approved.**

---

**R-17-015 - Amending R-98-42, R-09-50, R-14-23 and R-16-25 Auth. Cash Management Plan**

A motion to amend these resolutions was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-015 has been properly approved.**

---

**R-17-016 - Authorizing Payment of Bills**

A motion to authorized this resolution was offered by Council Member Broullon and was duly seconded by Mayor O'Neil.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-016 has been properly approved.**

---

**R-17-017 - Temporary Municipal Budget**

A motion to approve this resolution was offered by Council Member Wells and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Ms. D'Arrigo, Mrs. Wells (3)  
**NAY:** Mr. Card (1)  
**ABSENT:** None (0)  
**ABSTAIN:** Mayor O'Neil (1)

**Mayor and Council  
Reorganization Meeting  
Community Center,  
22 Snug Harbor Avenue, Highlands  
Sunday, January 1, 2017  
2:00 p.m.**

**R-17-017 has been properly approved.**

---

**R-17-018 - Appointing Dianne Keavey as the Clean Communities Coordinator**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-018 has been properly approved.**

---

**R-17-019 - Appointing Diane Alvator, Connor McGrath, and David Osuch as Special Police Officers**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-019 has been properly approved.**

---

**R-17-020 – Appointing Donna Conrad as Tax Search and Assessment Search Officers**

A motion to approve these appointments was offered by Council Member Broullon and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-020 has been properly approved.**

---

**R-17-021 - Appointing Rebecca Kane-Wells and Andrew Stockton as Members of the Highlands Business Partnership**

**Mayor and Council  
Reorganization Meeting  
Community Center,  
22 Snug Harbor Avenue, Highlands  
Sunday, January 1, 2017  
2:00 p.m.**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (4)

**NAY:** Mr. Card (1)

**ABSENT:** None (0)

**ABSTAIN:** None (0)

**R-17-021 has been properly approved.**

---

**R-17-022 - Appointing Fire Police**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)

**NAY:** None (0)

**ABSENT:** None (0)

**ABSTAIN:** None (0)

**R-17-022 has been properly approved.**

---

**R-17-023 – Appointing Christian Lee, Chris Francy, and Arnold Fuog as the Shade Tree Advisory**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)

**NAY:** None (0)

**ABSENT:** None (0)

**ABSTAIN:** None (0)

**R-17-023 has been properly approved.**

---

**R-17-024 - Appointing Claudette D'Arrigo and John Urbanski as Members of the Open Space Committee**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**Mayor and Council  
Reorganization Meeting  
Community Center,  
22 Snug Harbor Avenue, Highlands  
Sunday, January 1, 2017  
2:00 p.m.**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-024 has been properly approved.**

---

**R-17-025 - Approving Kerry Gowan as Animal Control Officer**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-025 has been properly approved.**

---

**R-17-026 - Appoint Dale Leubner as Zoning Officer**

A motion to approve this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-026 has been properly approved.**

---

**R-17-027 - Establishing a Communications Committee**

A motion to approve this appointment was offered by Council Member Broullon and was duly seconded by Council Member D'Arrigo.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-027 has been properly approved.**

---

**Mayor and Council  
Reorganization Meeting  
Community Center,  
22 Snug Harbor Avenue, Highlands  
Sunday, January 1, 2017  
2:00 p.m.**

**R-17-028 - Appointing Class III Members Land Use Board**

A motion to **TABLED** this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

**R-17-028 has been TABLED.**

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**R-17-029 - Appointing Brian Geoghegan as Community Development Representative and Carla Cefalo-Braswell as Alternate Community Development Representative**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-029 has been properly approved.**

---

**R-17-030 - Designating Brian Geoghegan as Public Agency Compliance Officer (P.A.C.O.)**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-030 has been properly approved.**

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**R-17-031 - Environmental Advisory Board**

A motion to **TABLED** this appointment was offered by Mayor O'Neil and was duly seconded by Council Member Broullon.

**R-17-031 has been TABLED.**

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**R-17-032 - Appointing Recreation Committee Members**

A motion to approve these appointments was offered by Mayor O'Neil and was duly seconded by Council Member Wells.

**Mayor and Council  
Reorganization Meeting  
Community Center,  
22 Snug Harbor Avenue, Highlands  
Sunday, January 1, 2017  
2:00 p.m.**

This motion was passed by the following vote:

**ROLL CALL:**

**AYE:** Ms. Broullon, Mr. Card, Ms. D'Arrigo, Mrs. Wells, Mayor O'Neil (5)  
**NAY:** None (0)  
**ABSENT:** None (0)  
**ABSTAIN:** None (0)

**R-17-030 has been properly approved.**

---

**Mayoral Appointments to the Land Use Board**

CLASS I MEMBER: - 1 year, ending 12/31/17  
Rick O'Neil

CLASS II MEMBER - 1 year, ending 12/31/17  
[One of the Officials of the Municipality other than a member of the Governing Body]

Chief Joseph Blewett

CLASS IV MEMBERS:

ALTERNATE #2 - Frank Nolan - 2 years, ending 12/31/18  
ALTERNATE #4 - Christian Lee - 2 years, ending 12/31/18

**Adjourn:**

**MAYOR'S COMMITTEE APPOINTMENTS:**

Public Safety  
Building/Housing  
Parks & Recreation  
Public Works  
Finance/Budget  
Public Relations  
Environmental/Shade Tree Liaison  
Sewer Department

**Mayoral Appointments to the Land Use Board**

**Adjourn:**



