



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

Resolution 21-47

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated January 15, 2021, which totals as follows:

Current Fund	\$ 1,677,497.58
Sewer Account	\$ 9,308.37
Capital Fund	\$ 116,081.24
Trust-Other	\$ 63,051.99
Federal/State Grants	\$
Total	\$ 1,865,939.18

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling \$ **1,865,939.18** to be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R-21-47:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
Martin						
Mazzola						
Melnyk						
Olszewski						
Broullon						

I, Michelle Hutchinson, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held February 3, 2021.

Michelle Hutchinson
Acting



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-48

RESOLUTION AUTHORIZING PARTICIPATION AND ACCEPTANCE OF HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT FFY20 HMEP PROGRAM SUBAWARD, CFDA NO. 20.703

WHEREAS, the Borough of Highlands, as Subrecipient, has been awarded a subgrant from the Department of Law and Public Safety, Office of the Attorney General, U.S. Department of Transportation, PHMSA; and

WHEREAS, the Federal Grant Program is FFY20 HMEP Planning and Training and the project is titled FY20 Hazardous Materials Emergency Preparedness Grant Program; and

WHEREAS, the subaward number is 693JK31940030HMEP, the performance period is September 30, 2020 through September 30, 2021 and the Federal award is \$11,050.00 with no in-kind or cash match, or local matching funds (hereafter Subaward); and

WHEREAS, Subrecipient Borough of Highlands does hereby accept the Subaward; and

WHEREAS, the Subrecipient is accepting the Subaward for the purpose of training employees to respond to accidents and incidents involving hazardous materials and/or develop emergency hazardous incident plans.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Highlands that it hereby accepts the Subaward in the amount of \$11,050.00 for the performance period of September 30, 2020 through September 30, 2021 for the purpose of training employees to respond to accidents and incidents involving hazardous materials and/or develop emergency hazardous incident plans.

BE IT FURTHER RESOLVED, that the Borough Administrator is hereby designated as the official representative of the Borough in connection with this Hazardous Materials Emergency Preparedness Grant and is hereby directed and authorized to act on behalf of the Borough and shall provide any additional information to the State or such other agency as may be required.

Motion to Approve R-21-48:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: February 3, 2021

Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
 COUNTY OF MONMOUTH

RESOLUTION 21-49

A RESOLUTION APPOINTING FULL-TIME EMPLOYEES IN THE DEPARTMENT OF PUBLIC WORKS FOR THE BOROUGH OF HIGHLANDS

WHEREAS, the Borough has the need to hire full-time employees to work with the DPW due to openings in the department; and

WHEREAS, Ronald Boyce, Public Works Superintendent, has made the following recommendations to the Governing Body for appointments.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the following appointment be and hereby is approved:

DPW	Position	Name	Salary
Full-time	Laborer I	Tyler Alvares	\$15/hourly
Full-time	Laborer I	Anthony Cavallo	\$15/hourly
Full-time	Laborer I	Dominick Direda	\$15/hourly

BE IT FURTHER RESOLVED that the aforesaid appointment is effective February 3, 2021.
 *Pending background check.

Motion to Approve R-21-:49

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
Martin						
Mazzola						
Melnyk						
Olszewski						
Broullon						

I, Michelle Hutchinson, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held February 3, 2021.

 Michelle Hutchinson
 Acting Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-50

RESOLUTION DECLARING ACCEPTANCE OF THE CONTRACT FOR MISCELLANEOUS CONTRACT WORK WITHIN THE BOROUGH

WHEREAS, by way of Resolution No. 20-155, duly adopted June 17, 2020, the Borough awarded a contract to S. Batata Construction, Inc. for Miscellaneous Contract Work within the Borough in the amount of \$10,000; and

WHEREAS, the Borough Engineer has by way of correspondence, dated January 19, 2021, advised that the project is complete at this time, including all previously issued punch list items; and

WHEREAS, the Borough Engineer has recommended payment in the amount of \$10,000 for the work completed by S. Batata Construction, Inc.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Highlands that based upon the above recommendation, that the Borough accepts the project for Miscellaneous Contract Work within the Borough and authorizes final payment be made in the amount of \$10,000 to S. Batata Construction, Inc.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Chief Financial Officer, Borough Engineer and S. Batata Construction, Inc.

Motion to Approve R-21-50:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 3, 2021

Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-51

AUTHORIZING PURCHASE OF FACILITY CLEANING SERVICES

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), the Borough may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Highlands has the need for facility cleaning services using New Jersey State Contract # 1028818, from Cintas Corporation; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available using budget # 1-01-26-310-000-294 in an amount not to exceed \$13,097.24 annually.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands authorizes the purchase of facility cleaning services through a three-year contract in the amount not to exceed \$13,097.24 annually.

Motion to Approve R-21-51:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: February 3, 2021

Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands