

BOROUGH OF HIGHLANDS, N. J.

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RICHARD W. O'NEIL
MAYOR

KIMBERLY GONZALES
ADMINISTRATOR

ROSA R. PACE
LAND USE BOARD
SECRETARY

LAND USE BOARD MEETING MINUTES

THURSDAY, APRIL 4, 2019 - 7:30 PM

MEETING LOCATION: ROBERT WILSON COMMUNITY CENTER,
22 SNUG HARBOR ROAD, HIGHLANDS, NJ 07732

Call to Order 7:32 pm by Mr. Nolan

Pledge to Flag led by Mr. Nolan

Open Public Meeting Statement:

As per requirement, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Land Use Board and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken.

Roll Call

Present: Councilwoman Mazzola, Mr. Francy, Mr. Knox, Mr. Colby, Mr. Gallagher, Mr. Nolan, Mr. Lee, Mr. Kutosh (8)

Absent: Mayor O'Neil, Chief Burton, Mr. Stockton, Mr. Montecalvo (4)

Mr. Baxter was present as Land Use Board Attorney. Edward Hermann, Land Use Board Engineer, was absent.

Open for Public Comments

Mr. Nolan opened the meeting to the public and explained that this public comment was for any public having questions regarding general Land Use Board questions. No public comments received.

Action on Other Business: None.

Resolutions:

- 1) **2018-08, 38 North Street, Block 54, Lot 5 (John Flannery)** – Memorialization of Approval for Bulk Variance.

Mr. Gallagher offered a motion to approve Resolution 2018-08 which was seconded by Mr. Knox.

Ayes: Councilwoman Mazzola, Mr. Francy, Mr. Knox, Mr. Gallagher, Mr. Nolan, Mr. Lee

Nayes: None

Absent: Mayor O’Neil, Chief Burton, Mr. Colby, Mr. Stockton

Resolution 2018-08 was properly approved.

- 2) **2018-11, 24 Ralph Street, Block 113, Lot 6 (Socha)** – Memorialization of Approval for Bulk Variance.

Mr. Baxter clarified blank to read Marlene Jennings on typed Resolution.

Mr. Knox offered a motion to approve Resolution 2018-11 which was seconded by Mr. Gallagher.

Ayes: Councilwoman Mazzola, Mr. Francy, Mr. Knox, Mr. Gallagher, Mr. Nolan, Mr. Lee

Nayes: None

Absent: Mayor O’Neil, Chief Burton, Mr. Colby, Mr. Stockton

Resolution 2018-11 was properly approved.

Hearings on New Business:

- 1) **2019-01, 10 N. Peak Street, Block 35, Lots 6 & 7 (Alvator)** – Application for Bulk Variance

Mr. Baxter provided an explanation as to why the application will be carried to the next meeting as follows: due to failure to provide to meet noticing requirements; as Monmouth County Bayshore Outfall Authority did not receive their notice the Board does not have jurisdiction to proceed at this meeting. Mr. Baxter explained that the noticing is proper however the applicant must serve missing notice as well as sign Affidavit of Service for hand delivered notices with details as to the method of delivery. Mr. Baxter recommended a motion to carry without re-noticing or re-serving other than the Bayshore Outfall Authority and providing the Affidavits of Service for hand delivered notices. The applicant was present and understood what is required for the next meeting.

Mr. Gallagher offered a motion to carry application 2019-01 to the May 2, 2019 which was seconded by Mr. Francy.

Ayes: Councilwoman Mazzola, Mr. Francy, Mr. Knox, Mr. Gallagher, Mr. Nolan, Mr. Lee

Nayes: None

Absent: Mayor O'Neil, Chief Burton, Mr. Colby, Mr. Stockton

The application was moved to be carried to the May 2nd, 2019 meeting

Approval of Minutes:

- 1) March 7, 2019 – Minutes were not prepared for the meeting; therefore, the approval of the March 7, 2019 minutes will be carried to the May 2nd meeting.

Communication and Vouchers:

- 1) Approval of Invoices from T&M Associates & Greg Baxter, Esq – *Signed by Mr. Nolan*

Adjournment-

Mr. Gallagher moved to adjourn the meeting which was seconded by Mr. Knox

Ayes: Councilwoman Mazzola, Mr. Francy, Mr. Knox, Mr. Gallagher, Mr. Nolan, Mr. Lee

Nays: None

Absent: Mayor O'Neil, Chief Burton, Mr. Colby, Mr. Stockton

The meeting was adjourned at 7:40 pm.

Respectfully submitted,

Rosa R. Pace

Acting Land Use Board Secretary