

Mayor & Council Meeting Minutes
Community Center – 22 Snug Harbor - Highlands
Wednesday, December 7, 2016
8:00 pm

As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken.

Call to Order
Meeting Statement
Roll Call
Executive Session Resolution

EXECUTIVE SESSION: 7:00pm

| | |
|-----------------------------------|---|
| Litigation: | Valley Avenue Pipe Repairs 171 Bay Avenue Housing Element and Fair Share Plan [COAH] |
| Contract Negotiations: | Block 47, Lot 10 and Block 56, Lot 8 |
| Attorney/Client Privilege: | Citizen Leadership Form |

REGULAR MEETING: 8:00PM

Call to Order
Pledge of Allegiance
Roll Call

Approval of Minutes:
October 18, 2016

PUBLIC COMMENT - Resolutions

NEW BUSINESS:

CONSENT AGENDA:

- R-16-222 - Property Tax Cancellation on 40 West North Street, Borough Owned Property
- R-16-223 - Authorizing Refund of Tax Overpayment
- R-16-224 - Special Item of Revenue – Chapter 159 – Drunk Driving Enforcement
- R-16-225 - Providing for the Transfer of Surplus Funds
- R-16-226 - Resolution Insertion of Revenue Item - Municipal Alliance
- R-16-227 - Cancellation of Capital Improvement Appropriation Balances
- R-16-229 - Acceptance of the Resignation of Kim Skorka
- R-16-230 - Authorizing Refund of Tax Overpayment
- R-16-231 - Renewal of Shared Services Agreement with Atlantic Highlands
- R-16-232 - Authorize Contracts with Approved NJPA Contractors
- R-16-233 - Payment of Bills
- R-16-234 - Authorizing Contracts with Certain Approved State Contract Vendors
- R-16-235 - Extending Shared Services Agreement for Municipal Court Services
- R-16-236 - Authorizing Contracts with Certain Approved State Contract Vendors

Other Resolutions:

- R-16-228 - Authorizing the Land Use Board to undertake a Preliminary Investigation

Ordinances: Introduction

- O-16-25 - Amending Borough Code, Chapter 3-13 Permitted Parking at Public Parks
- O-16-26 - Amending Borough Code, Chapter 3 - Motor Vehicle Towing & Storage Services
- O-16-27 - Amending Borough Code, Chapter 6-3.4 License Fees for the Sale or Distribution of Alcoholic Beverages
- O-16-28- Authorization of a New Lease Agreement for Borough Owned Property to the Baymen's Protective Association, Inc. for a Public Purpose

Ordinances: Public Hearing/Possible Adoption

- O-16-24- Amending Borough Code, Chapter 2, Creating Section Police Chaplains

Council/Committee Reports:

Council Member Broullon
Council Member Card

Mayor & Council Meeting Minutes
Community Center – 22 Snug Harbor - Highlands
Wednesday, December 7, 2016
8:00 pm

Council Member D' Arrigo

Council Member Kane-Wells

Recreation Committee Accomplishments 2016

Recreation Committee Meetings 2017

Mayor Nolan

Others

Public Comments:

Adjourn:

Mayor & Council Meeting Minutes
Community Center – 22 Snug Harbor - Highlands
Wednesday, December 7, 2016
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REGULAR MEETING: **8:00PM**

Call to Order
Pledge of Allegiance

ROLL CALL:

Present: **Councilmembers Broullon, Card, D’Arrigo, Kane-Wells & Mayor Nolan**
Absent: **None**
Also Present: **Dwayne Harris, Acting Borough Clerk**
 Brian Chabarek, Borough Attorney
 Patrick DeBlasio, Borough CFO

RESOLUTIONS:

R-16-228 - Authorizing the Land Use Board to undertake a Preliminary Investigation to Determine Whether Block 105.107, Lot 1.1 and Block 84, Lot 2.01, Qualify for Designation as Areas in Need of Redevelopment Pursuant to N.J.S.A. 40A:12A-1 ET. SEQ.

A motion to approve this resolution was offered by Councilmember Broullon and seconded by Councilmember Card.

ROLL CALL:

AYE: **Councilmembers Broullon, Card, D’Arrigo, Kane-Wells & Mayor Nolan (5)**
NAY: **None (0)**
ABSENT: **None (0)**
ABSTAIN: **None (0)**

R-16-228 has been properly approved.

Public Comment on Resolutions

Mayor Nolan opened the floor to public comments on the consent agenda.

Carol Bucco, Shore Drive, inquired about R-16-231 and the details of the shared service with Atlantic Highlands for a Clerk. Mr. Chabarek responded by reading the terms in the original resolution, R-16-149.

Ms. Bucco questioned the details of the shared service for the Borough court and how the employees are paid. Mr. Chabarek stated the Borough of Highlands pays a flat fee to Atlantic Highlands and how the employees were paid from there was unknown to him.

Ms. Bucco asked if the borough was buying a paver. Councilmember Card explained that the item wasn’t a paver but a “hot box” machine and would enable the borough to do small road repairs. Councilmember Broullon stated that it would be a great savings to the community.

Kim Skorka, Shore Drive asked for an explanation of what occurred with R-16-228. Mayor Nolan explained that it was removed from the consent agenda as a stand-alone item. Councilmember Card added that this gives more control to the community with zoning further explained how this resolution will help benefit the community with redevelopment plans.

Seeing no one else wishing to speak from the public, Mayor Nolan closed the meeting to public comments.

Approval of Minutes: October 18, 2016

A motion to approve the meeting minutes was offered by Councilmember Broullon and seconded by Councilmember Kane-Wells.

ROLL CALL:

AYE: **Councilmembers Broullon, Card, D’Arrigo, & Kane-Wells (4)**
NAY: **None (0)**
ABSENT: **None (0)**
ABSTAIN: **Mayor Nolan (1)**

The October 18, 2016 meeting minutes have been properly approved.

CONSENT AGENDA:

Mayor & Council Meeting Minutes
Community Center – 22 Snug Harbor - Highlands
Wednesday, December 7, 2016
8:00 pm

Mayor Nolan asked the Council if they had any questions or comments on the consent agenda.

Councilmember Card expressed some concerns over employee reimbursements included in the Payment of Bills and the proper submission of supporting documentation. He requested a conversation be had between the Borough Administrator and the Borough Attorney. Mayor Nolan agreed.

Councilmember Kane-Wells asked if R-16-234 was replacing or adding contracts. Councilmember Card explained the addition of equipment would overall be beneficial to the borough.

R-16-222 - Property Tax Cancellation on 40 West North Street, Borough Owned Property
R-16-223 - Authorizing Refund of Tax Overpayment
R-16-224 - Special Item of Revenue – Chapter 159 – Drunk Driving Enforcement
R-16-225 - Providing for the Transfer of Surplus Funds
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R-16-233 - Payment of Bills
R-16-234 - Authorizing Contracts with Certain Approved State Contract Vendors
R-16-235 - Extending Shared Services Agreement for Municipal Court Services
R-16-236 - Authorizing Contracts with Certain Approved State Contract Vendors

A motion to approve the consent agenda was offered by Mayor Nolan and seconded by Councilmember Broullon.

ROLL CALL:
AYE: Councilmembers Broullon, Card, D’Arrigo, Kane-Wells & Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

The consent agenda has been properly approved.

Ordinances: Introduction

O-16-25 - An Ordinance Amending Chapter 3-13 of the Borough Code Concerning Permitted Parking at Public Parks of the Borough

Mr. Chabarek explained this ordinance stating that the amendment would be a specific time that parking would be allowed as opposed to dawn to dusk. A motion to introduce Ordinance 16-25 was offered by Councilmember Broullon and seconded by Mayor Nolan.

ROLL CALL:
AYE: Councilmembers Broullon, Card, D’Arrigo, Kane-Wells & Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

O-16-25 has been properly introduced and will have a public hearing on December 21, 2016.

O-16-26 - An Ordinance Amending Chapter 3 of the Borough Code Concerning Regulations Pertaining to Motor Vehicle Towing and Storage Services

Mr. Chabarek explained this amendment. A motion to introduce Ordinance 16-26 was offered by Mayor Nolan and seconded by Councilmember Card.

ROLL CALL:
AYE: Councilmembers Broullon, Card, D’Arrigo, Kane-Wells & Mayor Nolan (5)
NAY: None (0)
ABSENT: None (0)
ABSTAIN: None (0)

O-16-26 has been properly introduced and will have a public hearing on December 21, 2016.

Mayor & Council Meeting Minutes
Community Center – 22 Snug Harbor - Highlands
Wednesday, December 7, 2016
8:00 pm

O-16-27 - An Ordinance Amending Chapter 6-3.4 of the Borough Code Concerning License Fees for the Sale or Distribution of Alcoholic Beverages in the Borough.

Mr. Chabarek explained this amendment. A motion to introduce Ordinance 16-27 was offered Councilmember Card by and seconded by Mayor Nolan.

ROLL CALL:

AYE: Councilmembers Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

O-16-27 has been properly introduced and will have a public hearing on December 21, 2016.

O-16-28 Authorization of a New Lease Agreement for Borough Owned Property to the Baymen's Protective Association, Inc. for a Public Purpose

A motion to introduce Ordinance 16-28 was offered by Councilmember Card and seconded by Mayor Nolan.

ROLL CALL:

AYE: Ms. Broullon, Mr. Card, Ms. D'Arrigo, Ms. Kane-Wells, Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

O-16-28 has been properly introduced and will have a public hearing on December 21, 2016.

Ordinances: Public Hearing/Possible Adoption

O-16-24- An Ordinance to Amend Chapter 2 Section 10 of the Code of the Borough of Highlands by the Addition Thereto of a New Section Entitled Police Chaplain

Police Chief Joseph Blewett explained the need for this ordinance. Mayor Nolan opened the public hearing to comments on this ordinance.

Mary Saltzman, Snug Harbor Avenue, questioned the number of chaplains which Chief Blewett answered.

Mayor Nolan closed the meeting to the public.

A motion to adopt Ordinance 16-24 was offered by Councilmember D'Arrigo and seconded by Mayor Nolan.

ROLL CALL:

AYE: Councilmembers Broullon, Card, D'Arrigo, Kane-Wells & Mayor Nolan (5)

NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

O-16-24 has been properly adopted.

Council/Committee Reports:

Councilmember Broullon

Communications – Councilmember Broullon reported that the website is being updated daily and borough employees will all be on the same email account. She stated that there is plans for a joint meeting between the Communications Committee and the Environmental Commission on December 14th to discuss the recycling/composting initiative.

Councilmember Broullon informed the Council that the borough has been approached by Rutgers to do another studio project and explained what they were wanting to do. She also updated them on the progress of the TNR program.

Councilmember Broullon informed the Council that the Monmouth County Planning Award will have a presentation on the December 19th where Sandy Hook Bay Marina is being recognized for the redevelopment. She also provided an update on the Borough's contract with New Jersey Natural Gas for paving portions of the roads and noted the same contractor will be used to pave additional roads not

Mayor & Council Meeting Minutes
Community Center – 22 Snug Harbor - Highlands
Wednesday, December 7, 2016
8:00 pm

covered by the NJNG project. Councilmember Broullon informed the public on two upcoming public shredding dates which were funded the borough's recycling grant. In addition, Councilmember Broullon provided an update on various open Borough grants.

Councilmember Broullon informed the Council on a meeting with the United States Geological regarding a report that will be released in June 2017 on the findings of the monitoring stations readings These monitors register slope movement, among other things. Councilmember Card noted the survey will continue to be conducted over the next five years and USGS will make recommendations on the types of plants and trees that are needed to slow slope movement.

Councilmember Card

Councilmember Card stated that the old borough hall is being cleaned out by DPW and documents are being brought down from the second floor. He updated the Council on the Streetscape Project noting that it is wrapping up faster than expected even with the oil tanks that were discovered. Councilmember Card added that the Valley Street Pump Station concrete model from Tri-Bar is due to be delivered the following day.

Councilmember D' Arrigo

Councilmember reported that the Fire Department would be hosting Breakfast with Santa at the OLPH in conjunction with the Knights of Columbus. She also noted that they will be hosting a collection for Toys for Tots.

Councilmember D'Arrigo thanked Councilmember Broullon for posting the committee reports to the Highlands Facebook page each month.

Councilmember Kane-Wells

Councilmember Kane provided a year in review for the Recreation Committee and listed their accomplishments for 2016. She also commented on possible recreation programs for 2017.

Councilmember Kane announced that Highlands Elementary School is celebrating its 85th anniversary and requested that a proclamation be presented at the next council meeting. Mayor Nolan stated that HES had their anniversary event earlier this evening and many councilmembers were in attendance.

Mayor Nolan

Mayor Nolan thanked Kim Skorka for all the time and work she has done for the Borough.

Public Comments:

Mayor Nolan opened the public comments portion.

Kim Skorka, Shore Drive, asked if the USGS is going to give updates throughout the year. Councilmember Card explained that the details are being worked out.

Carol Bucco, Shore Drive, stated that something must be done about the parking issue. She stated that people cannot get out of their driveways safely. Ms. Bucco also stated that she heard the Seastreak is building a parking garage on the new property they purchased. Council explained that there are no plans to change the zoning in that area to allow for a parking garage. Mayor Nolan suggested that Ms. Bucco have a conversation with Police Chief Blewett. Ms. Bucco stressed that greater parking regulations were needed.

Chief Blewett responded to Ms. Bucco concerns explaining that he spoke to Seastreak and noted that they were going to have a meeting later that week. Chief Blewett said he also spoke to the borough attorney and the borough has the right to regulate Seastreak's mercantile license if needed. Mayor Nolan also asked if there was a way to enforce a minimum parking distance from an active driveway. Chief Blewett stated that there is no state regulation for parking distance from driveways. Councilmember Card stated that Seastreak agreed to certain terms to gain the use of that terminal.

Councilmember Card stated that Seastreak needs to be more responsible put on to resolve these issues. He pointed out that Seastreak has been issued a liquor license and Mayor Nolan commented that they should be responsible for safety. Chief Blewett mentioned that up until 2006 the borough had traffic control over these parking areas and there were no complaints. Council continued to discuss Ms. Bucco's safety concerns.

Mayor & Council Meeting Minutes
Community Center – 22 Snug Harbor - Highlands
Wednesday, December 7, 2016
8:00 pm

Tricia Rivera, Waterwitch Avenue, suggested including Atlantic Highlands into the discussion since they are having the same issues with Seastreak.

Carol Bucco, Shore Drive, asked if the Chief Financial Officer had an analysis of the sewer costs. Councilmember Card explained the increase in the sewer bills and why he doesn't think those costs will go down.

Ms. Bucco asked about the required number of members on the recreation committee. Councilmember Kane-Wells explained that members do come and go and the Borough is always looking for volunteers. Councilmember Broullon explained how committee appointments work.

Ms. Bucco asked what was being built down by the water plant. Councilmember Card responded that townhomes are being built.

Mary Saltzman, Snug Harbor Avenue, questioned when the Tilt Up would be removed. Councilmember Card responded provided the time line. Ms. Saltzman thanked everyone for all their work on this the Tilt-Up project. She explained how this directly impacted her.

Ms. Saltzman asked that the communications committee record all the meetings, not just the council meetings noting that the record-keeping is far behind. Councilmember Broullon stated that redesigning the website and updating the borough e-mails were a huge undertaking to improve communications and also noted why there had been a delay with minutes.

Ms. Saltzman stated that she felt that the community center needed to place emphasis on creating a library. Councilmember Kane-Wells explained the efforts have been made to concentrate on expanding the book cart and increasing media use at the community center.

Tricia Rivera, Waterwitch Avenue, asked if there could be more programs that are geared toward people in between children and seniors. Councilmember Kane-Wells said other programs are being considered and the Council discussed why it had not been done in the past.

Ms. Rivera asked if the street paving was going to be the whole street or just in parts. Councilmember Card explained that the utilities only pave the portion they were responsible for.

Ms. Rivera asked when was the flooding going to be fixed. Mayor Nolan stated that there would be improvements over the next six months but the project would take place over the eighteen months and it is a significant multimillion dollar project.

Ms. Rivera asked why there would be no pump on that part of town if the pump worked on the other part of town. Councilmember Card explained the study from the Army Corp of Engineers on how to eliminate the maintenance costs associated with the use of the pumps.

Ms. Rivera asked if fixing Captain's Cove would help eliminate some flooding. Councilmember Card stated that Captain's Cove was private property. He added that the owner didn't qualify for the commercial loans it would take to make improvements to the bulkhead. Mr. Card said that the redevelopment programs may allow the owner of Captain's Cove to get the loans he would need.

Ms. Rivera stated that she is tired of the flooding and how long it takes the water to recede noting she has been stuck in her home for many hours. Councilmember Card stated that flooding is part of life for a coastal town at sea level but flood mitigation is the responsibility of the borough.

Scott Keller, Huddy Avenue, asked for an update on the lifeguards and shared services with Sea Bright. Councilmember D'Arrigo stated the they are working on this but it is not final yet.

Councilmemner D'Arrigo asked Chief Blewett about the parking and the paving.

Councilmember D'Arrigo also wanted to clarify that she is the liaison to the public safety departments not the head of public safety as was stated on social media. Councilmember D'Arrigo explained her role which the Council discussed.

Mayor Nolan motioned for adjournment.

Adjourn:

Mayor & Council Meeting Minutes
Community Center – 22 Snug Harbor - Highlands
Wednesday, December 7, 2016
8:00 pm

Approval of the Minutes

A motion to approve the Minutes of December 7th 2016 was made by Councilmember Broullon and seconded by Councilmember Kane-Wells.

AYE: Councilmembers Broullon & Kane-Wells (2)
NAY: None (0)
ABSENT: Councilmember Card & D'Arrigo (2)
ABSTAIN: Mayor O'Neil (1)

I, Bonnie Brookes, Deputy Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be the action of the Governing Body at its meeting held October 18th 2017.

Approve: 
Richard W. O'Neil, Mayor

Attest: 
Bonnie Brookes RMC, Deputy Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-222

PROPERTY TAX CANCELLATION

WHEREAS, The Borough of Highlands currently owns Block 40.01, Lot 21.01, known as 40 West North Street, and

WHEREAS, taxes were erroneously assessed for the 2015 tax year and the tax Collector is recommending that they be cancelled.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, New Jersey, that the Tax Collector cancel taxes on Block 40.01, Lot 21.01 for the 2015 tax year in the amount of \$7,364.83.

| | NTRODUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|---|-----------|----------|-----|-----|---------|--------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE-WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| | | | | | | |
| ON CONSENT AGENDA: <u>X</u> YES ___ NO | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.



Dwayne M. Harris, RMC
Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-223

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain residents and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

| <u>BLOCK</u> | <u>LOT</u> | <u>YEAR</u> | <u>AMOUNT</u> | <u>NAME</u> |
|--------------|------------|-------------|---------------|--------------------------|
| 60 | 7.02 | 2014 | \$534.10 | HARDING, JAMES & SUSAN |
| 115 | 9.121 | 2013 | \$1857.31 | WEISSER, ROBERT & JUDITH |
| | | 2014 | \$1931.77 | |
| | | 2015 | \$1537.25 | |

| | INTRODUCED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|------------------------------------|------------|----------|-----|-----|--------|---------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE-WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| ON CONSENT AGENDA: X YES ___ NO | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.

Dwayne M. Harris, RMC
Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-224

SPECIAL ITEM OF REVENUE – CHAPTER 159 DRUNK DRIVING ENFORCEMENT

WHEREAS, N.J.S.A. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any Special Item of Revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Highlands in the County of Monmouth, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2016 in the sum of \$10,124.98 appropriated under the caption of;

General Appropriations:
(a) Operations Excluded from “CAPS”
Drunk Driving Enforcement Fund - \$10,124.98

BE IT FURTHER RESOLVED, that the Chief Financial Officer records this resolution with the Director of Local Government Services.

| | INTRODUCED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|------------------------------------|------------|----------|-----|-----|--------|---------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE-WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| | | | | | | |
| ON CONSENT AGENDA: X YES ___ NO | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.

Dwayne M. Harris, RMC
Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-225

PROVIDING FOR THE TRANSFER OF SURPLUS FUNDS

WHEREAS, N.J.S.A. 40A:4-58 provides for the transfer of surplus funds from one account to the other during the last two months of the calendar year:

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Highlands that transfers be made in the Boroughs' 2016 budget appropriations in accordance with the following schedule:

BE IT FURTHER RESOLVED that this Resolution shall take immediately:

| <u>A/C #</u> | <u>FROM</u> | <u>TO</u> |
|----------------------------------|---------------------|---------------------|
| 25-240-010 Police-S&W | \$ 107,000.00 | |
| 20-120-010 Clerk-S&W | | \$ 5,000.00 |
| 26-300-020 Mechanic-Garage-OE | | 2,000.00 |
| 26-310-020 Building & Grounds-OE | | 15,000.00 |
| 36-472-000 Social Security | | 5,000.00 |
| 45-920-299 Bond Principal | | 20,000.00 |
| 28-375-020 Parks-OE | | 60,000.00 |
| vet park electric/tilt-up | | |
| Totals | <u>\$107,000.00</u> | <u>\$107,000.00</u> |

| | INTRODUCED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|------------------------------------|------------|----------|-----|-----|--------|---------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE-WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| | | | | | | |
| ON CONSENT AGENDA: X YES ___ NO | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.

Dwayne M. Harris, RMC
Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-226

**REQUESTING APPROVAL OF THE INSERTION OF
\$28,525.00 AS AN ITEM OF REVENUE IN THE 2016 BUDGET
AVAILABLE FROM THE MUNICIPAL ALLIANCE PROGRAM GRANT**

WHEREAS, N.J.S.A 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Highlands hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$28,525.00 which item is now available as revenue from the Municipal Alliance Program Grant.

BE IT FURTHER RESOLVED that a like sum of \$28,525.00 be and the same is hereby appropriated under the caption of Municipal Alliance Program Grant, and

BE IT FURTHER RESOLVED that the sum of \$7,131.25 representing the amount required for the borough’s share of the aforementioned undertaking or improvement appears in the budget of the year 2016 under the caption of Matching Funds for Grants and is hereby appropriated under the caption of Municipal Alliance Program Grant Matching Funds. (Sheet 25)

| | INTRODUCED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|------------------------------------|------------|----------|-----|-----|--------|---------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE- WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| | | | | | | |
| ON CONSENT AGENDA: X YES ___ NO | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.

Dwayne M. Harris, RMC
Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-227

CANCEL CAPITAL IMPROVEMENT APPROPRIATION BALANCES

WHEREAS, certain general capital improvement appropriation balances remain dedicated to projects that are now completed due to the conclusion of the 2008 Refunding Bond Issue, and

WHEREAS, it is necessary to formally cancel said balances so that the unused debt authorizations may be cancelled.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, State of New Jersey, that the following unexpended and dedicated balances of general capital appropriations be cancelled:

| ORD NO. | DATE AUTH. | PROJECT DESCRIPTION | AMOUNT CANCELLED UNFUNDED |
|------------|---------------|--------------------------|------------------------------|
| 15-12 | 04/15/15 | Refunding 2008 Bond Ord. | \$645,000.00 |

| | INTRODUCED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|------------------------------------|------------|----------|-----|-----|--------|---------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE- WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| | | | | | | |
| ON CONSENT AGENDA: X YES ___ NO | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.

Dwayne M. Harris, RMC
Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-228

RESOLUTION AUTHORIZING THE LAND USE BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER BLOCK 105.107, LOT 1.1 AND BLOCK 84, LOT 2.01, QUALIFY FOR DESIGNATION AS AREAS IN NEED OF REDEVELOPMENT PURSUANT TO N.J.S.A. 40A:12A-1 ET. SEQ.

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. ("LRHL") authorizes municipalities to determine whether certain parcels of land located therein constitute areas in need of redevelopment; and

WHEREAS, the governing body of the Borough of Highlands desires to explore whether the real property located at Block 105.107, Lot 1.1, commonly referred to as the Shadow Lawn Mobile Home Park site as well as the real property located at Block 84, Lot 2.01, commonly referred to as Captains Cove Marina (the "Study Areas"), may be appropriate areas for consideration for the program of redevelopment; and

WHEREAS, the governing body of the Borough of Highlands considers it to be in the best interest of the Borough to have the Land Use Board conduct such an investigation for the properties located at Block 105.107, Lot. 1.1, commonly referred to as the Shadow Lawn Mobile Home Park site, as well as the real property located at Block 84, Lot 2.01, commonly referred to as Captains Cove Marina; and

WHEREAS, the governing body of the Borough of Highlands believes the subject parcels are potentially valuable for contributing to, serving, and protecting the public health, safety and welfare and for the promotion of smart growth within the Borough; and

WHEREAS, the Local Redevelopment and Housing Law sets forth a specific procedure for establishing areas in need of redevelopment; and

WHEREAS, pursuant to N.J.S.A. 49A:12A-6, prior to the governing body of the Borough of Highlands making a determination as to whether the Study Areas qualify as areas in need of redevelopment, the governing body must authorize the Land Use Board, by resolution, to undertake a preliminary investigation to determine whether the Study Areas meet the criteria for designation as areas in need of redevelopment as set forth in N.J.S.A. 40A:12A-5; and

WHEREAS, the governing body of the Borough of Highlands wishes to direct the Land Use Board to undertake such preliminary investigation to determine whether the Study Areas meet the criteria for designation as areas in need of redevelopment pursuant to N.J.S.A. 40A:12A-5 and in accordance with the investigation and hearing process set forth in N.J.S.A. 40A:12A-1 et. seq.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highlands hereby directs the Borough of Highlands Land Use Board to conduct the necessary investigation and to hold a public hearing to determine whether the Study areas defined hereinabove qualify for designation as areas in need of redevelopment under the criteria and pursuant to the public hearing process set forth in N.J.S.A. 40A:12A-1, et. seq.

BE IT FURTHER RESOLVED, that the redevelopment area determination shall further authorize the municipality to use all those powers provided by the New Jersey Legislature for use in a redevelopment area, other than the use of eminent domain (hereinafter referred to as a "Non-Condensation Redevelopment Area").

BE IT FURTHER RESOLVED, that the Land Use Board shall submit its findings and recommendations to the governing body of the Borough of Highlands in the form of a Resolution with supportive documentation.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Acting Borough Clerk, Chief Financial Officer, Borough Land Use Board and Land Use Board Secretary.

| | INTRODUCED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|--------------------------------------|------------|----------|-----|-----|--------|---------|
| BROULLON | X | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE-WELLS | | | X | | | |
| NOLAN | | | X | | | |
| | | | | | | |
| | | | | | | |
| ON CONSENT AGENDA ____ YES ____ NO X | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.



Dwayne M. Harris, RMC
Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-229

RESOLUTION ACCEPTING RESIGNATION OF MEMBER OF THE OPEN SPACE
COMMITTEE AND FINANCE COMMITTEE

WHEREAS, by way of Resolution R-14-18, Kimberly Skorka was appointed to serve on the Open Space Committee for a three (3) year term set to expire on December 31, 2016; and

WHEREAS, Kimberly Skorka also served on the Finance Committee for a one (1) year term set to expire on December 31, 2016; and

WHEREAS, by way of correspondence dated November 4, 2016, Kimberly Skorka submitted a letter of resignation from both the Finance Committee and the Open Space Committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Highlands that the Borough hereby accepts the resignation of Kimberly Skorka from both the Finance Committee and the Open Space Committee and thanks her for her service to the Community.

| | INTRODUCED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|------------------------------------|------------|----------|-----|-----|--------|---------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE- WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| ON CONSENT AGENDA: X YES ___ NO | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.

Dwayne M. Harris, RMC
Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-230

AUTHORIZING REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector of the Borough of Highlands has reviewed the rolls and determined that certain monies are due and payable by the Borough of Highlands to certain banks residents, and property owners within the Borough of Highlands, as a result of an overpayment of taxes, and

WHEREAS, the Tax Collector recommends the immediate reimbursement of the excess funds currently collected by the Borough of Highlands to certain enumerated individuals,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Highlands, in the County of Monmouth, State of New Jersey, that the Tax Collector is authorized to immediately refund and pay the overpayment of taxes to the individuals and property owners of the specific properties listed below, and attached hereto:

| <u>BLOCK</u> | <u>LOT</u> | <u>YEAR</u> | <u>AMOUNT</u> | <u>NAME</u> |
|--------------|------------|-------------|---------------|----------------------|
| 101 | 20 | 2016 | \$503.73 | BOROUGH OF HIGHLANDS |
| | | 2017 | \$692.14 | BOROUGH OF HIGHLANDS |

| | INTRODUCED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|------------------------------------|------------|----------|-----|-----|--------|---------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE-WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| | | | | | | |
| ON CONSENT AGENDA: X YES ___ NO | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.

Dwayne M. Harris, RMC
Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-231

RESOLUTION RENEWING SHARED SERVICES AGREEMENT WITH THE BOROUGH OF ATLANTIC HIGHLANDS TO PROVIDE THE SERVICES OF THE ACTING MUNICIPAL CLERK/REGISTRAR AND ACTING DEPUTY REGISTRAR AND EXTENDING THE TERMS OF THE SAID AGREEMENT FOR A PERIOD OF NINETY (90) DAYS

WHEREAS, by way of Resolution R-16-149, Dwayne M. Harris, RMC, CMR, RPPO and QPA was appointed to serve in the position of acting Municipal Borough Clerk in accordance with the terms of a Shared Services Agreement which has a right to renew; and

WHEREAS, by way of Resolution R-16-149, Elizabeth Merkel was appointed to serve in the position of acting Deputy Registrar in accordance with the terms of a Shared Services Agreement which has a right to renew; and

WHEREAS, the aforesaid appointments were made due to medical disabilities of the Borough Clerk and Deputy Borough Clerk and Registrar, wherein the said individuals were out with medical disabilities for an indeterminate amount of time; and

WHEREAS, the Borough Clerk remains out with a medical disability for an indeterminate amount of time; and

WHEREAS, the Deputy Borough Clerk and Registrar also remains out with a medical disability for an indeterminate amount of time; and

WHEREAS, in accordance with Resolution R-16-149, the Borough executed a Shared Services Agreement with the Borough of Atlantic Highlands to provide the services of Acting Municipal Clerk/Registrar and Acting Deputy Registrar in accordance with the applicable statutes of the State of New Jersey; and

WHEREAS, in accordance with the terms of the aforesaid Shared Services Agreement and as set forth in Resolution R-16-149, the aforementioned appointments to Acting Municipal Borough Clerk and Acting Deputy Registrar were effective through December 31, 2016 with the right to renew the said Shared Services Agreement upon the terms and conditions set forth therein; and

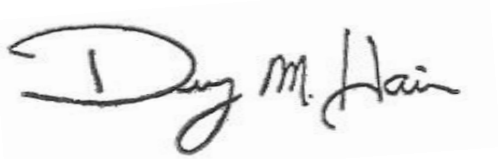
WHEREAS, the Borough of Highlands has notified the Borough of Atlantic Highlands of its intention to renew the Shared Services Agreement and extend the same for a period of ninety (90) days, through March 31, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Highlands that the appointment of Dwayne M. Harris, RMC, CMR, RPPO and QPA to serve in the position of Acting Municipal Borough Clerk is hereby extended for a period of ninety (90) days, through March 31, 2017 and the appointment of Elizabeth Merkel to serve as Acting Deputy Registrar, is hereby extended for a period of ninety (90) days, through March 31, 2017, in accordance with the terms of the aforesaid Shared Services Agreement which has a right to renew.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to the Chief Financial Officer and the Borough of Highlands Administrator as well as the Borough of Atlantic Highlands Administrator and Municipal Clerk for the Borough of Atlantic Highlands.

| | INTRODUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|--|------------|----------|-----|-----|---------|--------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE-WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| | | | X | | | |
| | | | | | | |
| ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.



Dwayne M. Harris, RMC
Municipal Clerk



RESOLUTION 16-232

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED NJPA
CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A.
40A:11-12a

WHEREAS, the Borough of Highlands, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the NJ PA Cooperative Purchasing Program, for any NJ PA contracts entered into on behalf of the NJ PA; and

WHEREAS, the Borough of Highlands has the need on a timely basis to purchase goods or services utilizing NJ PA contracts; and

WHEREAS, the Borough of Highlands intends to enter into contracts with the attached referenced NJ PA Contract Vendor[s] through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current NJ PA contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands authorizes the Purchasing Agent to purchase certain goods or services from those approved NJ PA Contract Vendors on the attached list, pursuant to all conditions of the individual NJ PA contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Highlands pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Borough of Highlands and the referenced NJ PA Contract Vendors shall be from December 07, 2016 – November 30, 2017.

| | INTRODUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|--|------------|----------|-----|-----|---------|--------|
| BROULLON | | | X | | | |
| CAR D | | X | X | | | |
| D'ARRIGO | | | X | | | |
| WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| ON C O N S E N T A G E N D A : X Y E S ___ NO | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.

Dwayne M. Harris, RMC
Municipal Clerk

Referenced NJ PA Contract Vendors

| Commodity/Service | Vendor | NJPA Contract # |
|------------------------------------|---|-----------------|
| 2-Ton Falcon RME Asphalt Recycling | McGrath Municipal Equipment, LLC Spring Field, NJ 07081 Purchase price \$19,129.00. | 11302 FRM |

Purchase on NJPCA Contract



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-233

RESOLUTION AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated December 02, 2016, which totals as follows:

| | |
|----------------------|--------------|
| Current Fund | \$339,798.42 |
| Sewer Account | \$107,622.23 |
| Capital Fund | \$160,457.09 |
| Trust-Other | \$83,649.69 |
| Federal/State Grants | \$1,537.68 |

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$690,065.11** be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is on file in the Municipal Clerk's office for reference.

| | INTRODUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|-------------------|------------|----------|-----|-----|---------|--------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE-WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| ON CONSENT AGENDA | Yes | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.

Dwayne M. Harris, RMC
Municipal Clerk



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-234
RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN
APPROVED STATE CONTRACT VENDORS FOR
CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the Borough of Highlands, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Highlands has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Borough of Highlands intends to enter into contracts with the attached Referenced State Contract Vendor[s] through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Highlands pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Borough of Highlands and the Referenced State Contract Vendors shall be from December 07, 2016 – November 30, 2017.

| | INTRODUCED | SECONDED | AYE | NAY | ABSTAIN | ABSENT |
|-------------------|------------|----------|-----|-----|---------|--------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE-WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| ON CONSENT AGENDA | Yes | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.

Dwayne M. Harris, RMC
Municipal Clerk

Referenced State Contract Vendors

| Commodity/Service | Vendor | State Contract # |
|--|---|------------------|
| VEHICLES, TRUCKS, CLASS 2, PICKUP/UTILITY, WITH SNOW PLOW OPTION | BEYER FORD LLC 170 RIDGEDALE AVE MORRISTOWN, NJ 07962 Purchase price \$37,760. | 88727 |



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 16-235

RESOLUTION EXTENDING SHARED SERVICES AGREEMENT WITH THE BOROUGH OF ATLANTIC HIGHLANDS FOR MUNICIPAL COURT SERVICES

WHEREAS, by way of Resolutions R-13-169 and R-13-246, the Borough of Highlands approved execution of a Shared Services Agreement with the Borough of Atlantic Highlands for Municipal Court Services; and

WHEREAS, in accordance with the terms of the said Shared Services Agreement, the Borough of Atlantic Highlands provides the Borough of Highlands with space in the Atlantic Highlands Municipal Building within which to conduct Municipal Court hearings and the Municipalities share facilities, equipment and staff pursuant to N.J.S.A. 2B:12-1(c) in accordance with the terms and conditions set forth therein; and

WHEREAS, the aforesaid Shared Services Agreement was for a term of three (3) years, beginning December 1, 2013 through November 30, 2016, in an amount not to exceed \$220,501.82 for the three-year period; and

WHEREAS, in accordance with the terms of the said Shared Services Agreement, the Borough of Highlands agreed to pay the Borough of Atlantic Highlands the following amounts on or before the dates referenced:

December 1, 2013 - \$72,050.00 (for the one (1) year period to November 30, 2014)
December 1, 2014 - \$73,491.00 (for the one (1) year period to November 30, 2015)
December 1, 2015 - \$74,960.82 (for the one (1) year period to November 30, 2016); and

WHEREAS, the aforesaid Shared Services Agreement set forth that the Agreement may be extended for a period of up to five (5) additional years with resolutions of both municipalities; and

WHEREAS, the governing body of the Borough of Highlands has determined that it is in the best interests of the Borough to extend the aforesaid Shared Services Agreement with the Borough of Atlantic Highlands for a period of two (2) years and one (1) month through December 31, 2018; and

WHEREAS, the Borough of Highlands has notified the Borough of Atlantic Highlands of its intention to extend the terms of the Shared Services Agreement for a period of two (2) years and one (1) month through December 31, 2018; and

WHEREAS, in accordance with the terms of the extension of the aforesaid Shared Services Agreement, the Borough of Highlands will pay the Borough of Atlantic Highlands the following amounts for the dates referenced, wherein any increase is effective January 1, 2017:

December 1, 2016 through December 31, 2016 - \$6,246.74
January 1, 2017 - \$77,209.64 (for the one (1) year period to December 31, 2017)
January 1, 2018 - \$79,525.93 (for the one (1) year period to December 31, 2018)

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Highlands that the Borough of Highlands hereby approves an extension of the Shared Services Agreement for Municipal Court Services for a period of two (2) years and one (1) month through December 31, 2018, in an amount not to exceed \$156,735.57 (for the two-year period beginning January 1, 2017) as well as \$6,246.74 for the period of December 1, 2016 through December 31, 2016 and the Borough Officials, including but

not limited to, the Borough Administrator, are hereby authorized to execute any and all documents necessary in order to effectuate the same.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to the Chief Financial Officer and the Borough of Highlands Administrator as well as the Borough of Atlantic Highlands Administrator and Municipal Clerk for the Borough of Atlantic Highlands.

| | INTRODUCED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|------------------------------------|------------|----------|-----|-----|--------|---------|
| BROULLON | | | X | | | |
| CARD | | X | X | | | |
| D'ARRIGO | | | X | | | |
| KANE- WELLS | | | X | | | |
| NOLAN | X | | X | | | |
| | | | | | | |
| ON CONSENT AGENDA: X YES ___ NO | | | | | | |

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting, held December 07, 2016. WITNESS my hand this 8th day of December 2016.



Dwayne M. Harris, RMC
Municipal Clerk

Recreation Committee Accomplishments 2016

Members: Jacqueline Kane, Scott Keller, Chris Moran, Greg Wells,
Rebecca Kane-Wells ~ Council Liaison, Jennifer Strehl ~ Recreation Employee

- Bonfire Event, 6/3/16 – 300+ people attended (Donations of food, drinks, snacks, **s'mores, crafts, wood, etc. from local Businesses and Community Groups**)
- Library Book Cart for Community Center was created, July 2016 – Kids can take home books, read, and return
- Summer Fun Reading Party for Summer Kidfest Participants, 8/10/16 – Acknowledged children who did Summer Reading and logged in their minutes with the Monmouth County Library by having a celebration with prizes, awards, cake, and cookies.
- Yoga for Seniors at Ptak Towers, Oct. 2016 to present – 20 participants
- Yoga for **Kids on the Move** participants, Oct. 2016 to present – 8 participants
- Basketball Clinic, 10/18/16 – 12/6/16 ~ For Grades K-6, 68 participants
- Had 11 Recreation Committee Meetings for 2016
- Upcoming 2017 Programs / Events – Rugby for Kids, Arts Program for Seniors at Ptak, 2nd Annual Bonfire, Beach Bingo, Teen Movie Nights, Mommy / Daddy & Me Reading Program, Summer Fun Reading Program, and lots more!

Recreation Committee Meetings ~ 2017 at the Robert D. Wilson Memorial Community Center

7:30 pm

January 23, 2017

February 27, 2017

March 27, 2017

April 24, 2017

May 22, 2017

June 26, 2017

July 24, 2017

August 28, 2017

September 25, 2017

October 23, 2017

November 20, 2017

December 11, 2017