



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 17-074

AUTHORIZING PURCHASE OF MODULAR OFFICE SPACE AS A NON-FAIR AND OPEN CONTRACT

WHEREAS, by way of Resolution R-15-145, and in accordance with N.J.S.A. 40A:11-3(a), the Borough's Qualified Purchasing Agent was granted authorization to negotiate and award contracts below the bid threshold which was increased to \$40,000; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to purchase modular office space from St. Joseph High School in Metuchen, NJ in the amount of \$30,000 through a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough intends to purchase the aforesaid modular office space from St. Joseph High School in "as is" condition; and

WHEREAS, the Borough intends to utilize the said modular office space as the temporary Borough Hall and temporary Borough offices until a new Borough Hall is constructed in place of the trailers currently situated at 42 Shore Drive; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500 and that the funds for the aforesaid purchase are available; and

WHEREAS, St. Joseph High School will complete and submit a Political Contribution Disclosure Form, in accordance with P.L. 2005, c271 as well as all the requirements set forth in N.J.S.A. 19:44A-20.5 et seq., prior to execution of a Contract.

NOW, THEREFORE, BE IT RESOLVED, that the governing body is hereby authorizing the purchase of the aforesaid modular office space from St. Joseph High School, in the amount of \$30,000 in "as is" condition, for use as the temporary Borough Hall and Borough offices in place of the trailers currently situated at 42 Shore Drive subject to St. Joseph High School meeting all the requirements set forth in N.J.S.A. 19:44A-20.5 et seq.

BE IT FURTHER RESOLVED, that the Borough officials, including, but not limited to, the Mayor, Borough Administrator and Borough Clerk are hereby authorized to execute all documents required for the said purchase, including a contract of sale, for the aforesaid modular office space subject St. Joseph High School meeting all the requirements set forth in N.J.S.A. 19:44-20.5 et seq.

BE IT FURTHER RESOLVED, that a copy of this Resolution as well as the approved Contract shall be placed on file with the Borough Clerk of the Borough of Highlands and that the Borough Clerk shall publish notice as required by law.

Motion: Approve Resolution [Consent Agenda], **moved** by Councilmember Broullon; **Seconded** by Councilmember Wells.

Vote: Motion carried by roll call vote (summary: Yes = 4; No = 0).

Yes: Councilmember Broullon, Councilmember D'Arrigo, Councilmember Wells, Mayor O'Neil

No: None

Absent: Councilmember Card

I, Dwayne M, Harris, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Meeting, held March 15, 2017. WITNESS my hand this 20th day of March 2017.



Dwayne M. Harris, RMC
Acting Municipal Clerk