



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 17-179

### RESOLUTION AWARDING A FAIR AND OPEN CONTRACT FOR THE PROJECT ENGINEER FOR THE 2017 CAPITAL ROAD IMPROVEMENTS TO VALLEY STREET, HILLSIDE AVENUE AND PORTLAND ROAD

WHEREAS, the Borough has a need for Professional Engineering Services which can only be provided by a licensed Professional; and

WHEREAS, the Borough of Highlands advertised, by way of requests for proposals, to serve as the Project Engineer for the 2017 Capital Road Improvement Program within the following project limits:

- a) Valley Street – from Shore Drive to Fifth Street;
- b) Hillside Avenue – from Portland Road to Hillside Court;
- c) Portland Road – from Highland Avenue to Riker Street;

WHEREAS, the scope of the services includes the Pre-Design Phase (Field Survey & data collection, base mapping and utility inquiries), Design Phase, Bidding Phase, Construction Phase Contract Administration and Construction Observation; and

WHEREAS, the following six (6) Proposals were received:

- JPCL Engineering LLC.;
- CME Associates;
- T & M Associates;
- Maser Consulting;
- French & Parrello Associates; and
- Suburban Consulting.

WHEREAS, the Borough has reviewed all proposals received and it was determined that CME Associates, satisfies the requisites contained in the request for proposals to be considered for professional services; and

WHEREAS, the governing body of the Borough of Highlands has made the determination that it is in the best interest of the Borough to award the contract for the Project Engineer to perform the necessary work as outlined in the Scope of Services, in the request for proposals that was advertised; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$ 45,500.00 for Professional Engineering Services as the Project Engineer for the aforesaid 2017 Capital Road Improvement Program as stated on the proposal submitted by CME Associates dated October 20, 2017; and

WHEREAS, CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that CME Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, CME Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, a certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands

I hereby certify funds are available as follows:

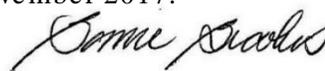
  
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 Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Highlands as follows:

1. CME Associates is hereby awarded the contract to serve as the Project Engineer for the aforesaid 2017 Capital Road Improvement Program in the amount of \$45,500.00.
2. This contract is awarded through a Fair and Open Process as Professional Services, in accordance with N.J.S.A. 40A:11-5(1)(a)(i), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this Resolution as well as the contract/proposal shall be placed on file with the Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON			X			
CARD					X	
D'ARRIGO			X			
KANE-WELLS		X	X			
O'NEIL	X		X			

I, Bonnie Brookes, Deputy Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held November 1, 2017. WITNESS my hand this 1<sup>st</sup> day of November 2017.



Bonnie Brookes, RMC  
 Deputy Municipal Clerk