



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 19-003

RESOLUTION AUTHORIZING AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – MUNICIPAL AUDITOR

WHEREAS, the Borough of Highlands has a need for professional auditing services for the calendar year 2019 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, such professional services can only be provided by licensed professionals; and

WHEREAS, the Borough has, through the fair and open process, publicly advertised for a Request for Proposals and Qualifications and said requests for Professional Services – Municipal Auditor were received in the Office of the Municipal Clerk no later than 11:30 am on December 13, 2018; and

WHEREAS, the Borough has reviewed all proposals received and has determined that the Mayor and Borough Council desires to authorize the execution of a professional services contracts between the following listed persons/firms and the Borough for the provisions of said services for the year of 2019; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, certification of availability of funds has been provided by the Chief Financial Officer contingent upon the adoption of the 2019 budget.

NOW THEREFORE BE IT RESOLVED, by the Borough of Highlands Council as follows:

1. That the firm of, Holman Frenia Allison PC, is hereby retained to provide professional auditing services for an amount not to exceed \$57,950 for a 12-month period to expire December 31, 2019.
2. That the services to be rendered shall be in compliance with the Laws of New Jersey.
3. The attached Professional audit services Contract is hereby approved and the Mayor and Borough Clerk are hereby authorized to sign the contract.
4. This contract is awarded without competitive bidding as "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(l)(a) because it is for services performed by persons authorized by law to practice a recognized profession.
5. A copy of this Resolution as well as the contract shall be placed on file with the

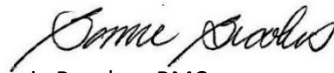
Clerk of the Borough of Highlands.

6. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

Motion to Approve Resolution 19-03:

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA			X			
RYAN	X		X			
O'NEIL		X	X			

I, Bonnie Brookes, Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held January 1, 2019. WITNESS my hand this 2nd day of January 2019.



Bonnie Brookes, RMC
Municipal Clerk