



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 19-042

### **RESOLUTION APPOINTING BOROUGH RISK MANAGEMENT FIRM FOR THE CALENDAR YEAR 2019 & AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL RISK MANAGEMENT SERVICES**

**WHEREAS**, the Borough of Highlands has a need for professional risk management services to be provided to the Borough of Highlands for the calendar year 2019 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough has, through the fair and open process, publicly advertised for a Request for Proposals and Qualifications and said requests for Professional Services – Risk Management were received in the Office of the Municipal Clerk no later than 11:00 am on November 20, 2018; and

**WHEREAS**, the Borough has reviewed all proposals received and has determined that the Mayor and Borough Council desires to authorize the execution of a professional services contracts between the following listed persons/firms and the Borough for the provisions of said services for the year of 2019; and

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Highlands as follows:

1. Dominick Cinelli of Brown & Brown Metro, Inc. is hereby appointed Borough Risk Manager for the calendar year 2019 and is awarded a professional service contract for an amount not to exceed \$6% of the assessment by the Monmouth Municipal Joint Insurance Fund for the Calendar Year 2019 for professional insurance consulting services provided for the period of January 1, 2019 through December 31, 2019.
2. That the services to be rendered shall be in compliance with the Laws of New Jersey.
3. The attached Professional risk management services Contract is hereby approved and the Mayor and Borough Clerk are hereby authorized to sign the contract.
4. This contract is awarded without competitive bidding as "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(l)(a)

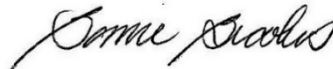
because it is for services performed by persons authorized by law to practice a recognized profession.

5. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk.
6. The Borough Clerk is hereby directed to publish notice of this award as required by law.

**Motion to TABLE Resolution 19-042:**

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA			X			
RYAN		X	X			
O'NEIL	X		X			

I, Bonnie Brookes, Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held January 1, 2019. WITNESS my hand this 2<sup>nd</sup> day of January 2019.

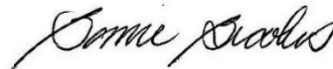


Bonnie Brookes, RMC  
Municipal Clerk

**Motion to Approve Resolution 19-042 as Amended:**

	INTROUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA			X			
RYAN		X	X			
O'NEIL	X		X			

I, Bonnie Brookes, Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held January 16, 2019. WITNESS my hand this 17<sup>th</sup> day of January 2019.



Bonnie Brookes, RMC  
Municipal Clerk