

**REQUEST FOR PROPOSALS**  
**Lead Inspections and Lead Hazard Removal**  
**Project Management Services**  
**Borough of Highlands, New Jersey**

The Borough of Highlands seeks professional lead inspection and project management consulting services for properties participating under the State of New Jersey Lead Hazard Reduction Program.

The Borough has been awarded a lead hazard reduction grant to remove lead from homes affected by Superstorm Sandy. The consulting services include but are not limited to: Inspections, risk assessments, cost estimates, development of scope of work, monitoring inspections, and clearance certifications.

All services must comply with state and local laws and be in accordance with the existing rules, orders, directives, regulations and handbooks promulgated by the United States Department of Housing and Urban Development.

Scope of Services may be obtained at the Borough of Highlands Clerk's Office 42 Shore Drive, Highlands, NJ 07732, during regular business hours (9:00 am to 4:00 pm), or by visiting the Borough website at [www.highlandsnj.com](http://www.highlandsnj.com).

Proposals are due in **an original and two (2)** copies submitted to the Borough of Highlands, 42 Shore Drive, Highlands, NJ 07732; Attention: Tim Hill "RFP- Lead Inspection and Removal Services" on or before 1:00 pm (EST prevailing time) on **November 13, 2015. NO LATE PROPOSALS WILL BE ACCEPTED.** The Borough of Highlands reserves the right to reject any and all proposals and to waive any informality. No proposal may be withdrawn for a period of sixty (60) days without written consent of the Borough. The Borough also reserves the right to terminate for convenience, at any time during the term of the contract. This solicitation is being made in accordance with the New Jersey Local Unit Pay to Play Law (NJSA 19:44A 20.4 et seq.) as a "fair and open" process.

October 26, 2015