



**BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH**

LAND USE BOARD RESOLUTION 2020-06

A Resolution Appointing a Land Use Board Engineer for the Calendar year 2020 and Authorizing the Award of a Fair and Open Contract for Professional Engineering Services

WHEREAS, the Borough of Highlands Land Use Board has a need for professional engineering services to be provided for the calendar year 2020 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough has, through the fair and open process, publicly advertised for a Request for Proposals and Qualifications and said requests for Professional Services – Land Use Board Engineer were received in the Office of the Municipal Clerk no later than 11:40 am on November 26, 2019; and

WHEREAS, the Land Use Board has reviewed all proposals received and has made the determination to authorize execution of a professional services contracts between the following listed persons/firms and the Borough Land Use Board for the provisions of said services for the year of 2020; and

WHEREAS, T & M Associates has completed and submitted a Business Entity Disclosure Certification which certifies that T & M Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year, and that the contract will prohibit T & M Associates from making any reportable contributions through the term of the contract; and

WHEREAS, T & M Associates has completed and submitted a Political Contribution Disclosure Form in accordance with P.L. 2005, c271; and

WHEREAS, certification of the availability of funds is hereby made contingent upon the adoption of the 2020 Municipal Budget as follows:

Account # 001-21-180-000-244	
Land Use Board Budget	\$6,000.00

For Engineering Services for the Period of January 1, 2020 through December 31, 2020.



Patrick DeBlasio, CFO

NOW, THEREFORE BE IT RESOLVED, by the Land Use Board of the Borough of Highlands as follows:

1. Edward Herrman P.E. of T&M Associates is hereby appointed Borough Engineer for the calendar year 2020 and is awarded a professional service contract for an amount not to exceed \$6,000.00 for professional engineering services provided for the period of January 1, 2020 through December 31, 2020.
2. That the services to be rendered shall be in compliance with the Laws of New Jersey.
3. The Chairman and Board Secretary are hereby authorized to sign a contract for Professional Engineering Services in accordance with this Resolution.
4. This contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.
5. A copy of the Resolution as well as the contract shall be placed on file with the Land Use Board Secretary and the Borough Clerk.
6. The Board Secretary is hereby directed to publish notice of this award as required by law.

Member and Class	Name:	Intro	2nd	Aye	Nay	Abstain	Absent
Mayor – Class I	Mayor Broullon			X			
Borough Official – Class II	Chief Burton	X		X			
Councilmember – Class III	Councilmember Mazzola						X
Member – Class IV	Mr. Stockton			X			
Member - Class IV	Mr. Kutosh		X	X			
Member – Class IV	Mr. Lee			X			
Member – Class IV	Mr. Knox			X			
Member – Class IV	Mr. Colby			X			
Member – Class IV	Ms. Larussa						X
Alternative 1	Ms. Walsh			X			
Alternative 2	Mr. Montecalvo						X
Alternative 3	Ms. Nash			X			
Alternative 4	Ms. Tierney						

I, Michelle Hutchinson, certify that this is a true and correct record of the actions of the Borough of Highlands Land Use Board on January 2, 2020 on LUBR Resolution 20-006.



Michelle Hutchinson, Land Use Secretary