

**R-16-131**

**RESOLUTION AUTHORIZING THE AWARD OF A "FAIR AND OPEN"  
CONTRACT FOR PROFESSIONAL ARCHITECTURAL SERVICES**

**WHEREAS**, the Borough of Highlands has a need for professional Architectural Services for the Borough Hall Phase I Project; and

**WHEREAS**, the Borough has gone through the fair and open process, advertised on its website and in the Asbury Park Press on March 28, 2016, the solicitation for receipt of proposals from professional grant writers for said services and nineteen (19) proposals were received and documented on April 8, 2016; and

**WHEREAS**, the Borough has reviewed all proposals received and it was determined that Settembrino Architects satisfies the requisites contained in the request for proposals to be considered for professional services that the Borough may require during the contract year; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$20,000 for the contract year set to expire on December 31, 2016; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

I hereby certify funds are available as follows:

Bond Ordinance #O-16-7      C-04-16-10 1000-202

  
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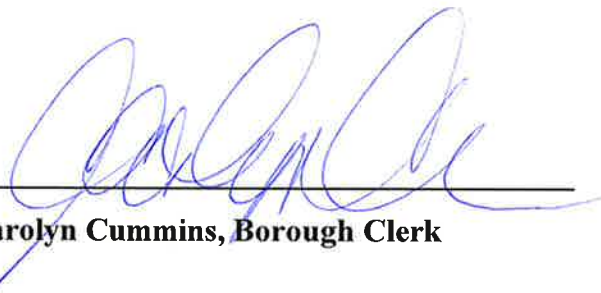
Patrick DeBlasio, Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Highlands as follows:

1. Settembrino Architects, 25 Bridge Ave, Suite 201, Red Bank, NJ 077014 is hereby retained to provide professional architectural services for an amount not to exceed \$20,000 for the contract year to expire on December 31, 2016.
2. The contract is awarded through the fair and open process as a Professional Service in accordance with N.J.S.A. 19:44A-20.5 et seq. and in accordance with N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this Resolution as well as the contract/proposal shall be placed on file with the Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BROULLON	X		X			
CARD		X	X			
D'ARRIGO			X			
WELLS			X			
NOLAN			X			
ON CONSENT AGENDA			YES		X	NO

**Date: June 1, 2016**




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**Carolyn Cummins, Borough Clerk**

I hereby certify this to be a true copy of Resolution R-16-131 adopted by the Governing Body of the Borough of Highlands on June 1, 2016.

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Carolyn Cummins, Borough Clerk