

R-16-149

**RESOLUTION APPOINTING ACTING MUNICIPAL BOROUGH
CLERK/REGISTRAR AS WELL AS ACTING DEPUTY REGISTRAR AND
AUTHORIZING SHARED SERVICES AGREEMENT WITH THE BOROUGH OF
ATLANTIC HIGHLANDS FOR SUCH SERVICES**

WHEREAS, the Borough Clerk is out with a medical disability for an indeterminate amount of time; and

WHEREAS, the Deputy Borough Clerk and Registrar is also out with a medical disability for an indeterminate amount of time; and

WHEREAS, in accordance with N.J.S.A. 40A:9-133, there currently exists a vacancy in the office of the Municipal Borough Clerk, due to the aforementioned medical disabilities of the Borough Clerk and Deputy Borough Clerk; and

WHEREAS, in accordance with N.J.S.A. 40A:9-133, the governing body may appoint an acting municipal clerk due to the vacancy in the office of the municipal Borough Clerk; and

WHEREAS, in accordance with N.J.S.A. 40A:9-133, the governing body hereby appoints Dwayne M. Harris, RMC, CMR, RPPO and QPA to serve in the position of acting Municipal Borough Clerk and Elizabeth Merkel to serve as acting Deputy Registrar, with an effective date of July 14, 2016, until December 31, 2016, in accordance with the terms of a Shared Services Agreement which has a right to renew and/or terminate with advance written notice; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in this agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

WHEREAS, the Borough of Highlands and the Borough of Atlantic Highlands have reached an agreement for the said services at the rate of \$3,600.00 per month for twelve (12) hours per week, wherein any time for services in excess of the twelve (12) hours per week will be billed out at \$75.00 per additional hour and the time for attendance at meetings of the governing body as well as planning board meetings will be paid by way of an additional fee to be determined by their current overtime hourly rate plus 35% for administrative processing; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Highlands that Dwayne M. Harris, RMC, CMR, RPPO and QPA is hereby appointed to serve in the position of acting municipal Borough Clerk and Elizabeth Merkel is hereby appointed to serve as acting Deputy Registrar, with an effective date of July 14, 2016 until December 31, 2016, in accordance with the terms of a Shared Services Agreement which has a right to renew and/or terminate with advance written notice; and

