



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 20-067

A Resolution Appointing a Part Time Payroll Clerk/Administrative Assistant for the Borough of Highlands

WHEREAS, the Borough has a need for a part-time Payroll Clerk/Administrative Assistant with a work schedule not to exceed fifteen (15) hours per week; and

WHEREAS, Kim Gonzales, Borough Administrator, has made the following recommendation to the Governing Body for appointment; and

WHEREAS, the position for a part-time Payroll Clerk/Administrative Assistant has been included in the Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that Kathleen Schuster is hereby appointed as a part-time Payroll Clerk/Administrative Assistant for the Borough of Highlands with a work schedule not to exceed fifteen (15) hours per week, at a yearly salary of \$12,000.00, effective February 9, 2020.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA			X			
RYAN	X		X			
VALKOS		X	X			
BROULLON			X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: 02/05/2020

Matthew Conlon, RMC, Municipal Clerk

