



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

Resolution 20-092

A Resolution Authorizing the Award of a Non-Fair and Open Contract for Professional Services to Settembrino Architects for Additional A/E Services for the New Municipal Building

WHEREAS, on October 3, 2018, by Resolution No. 18-209, the Borough of Highlands awarded a contract to Settembrino Architects for A/E services for the new municipal building; and

WHEREAS, the Borough of Highlands desires to have additional architectural services performed for a new exterior design associated with the new Municipal Building project and therefore has a need for professional architectural services, pursuant to the provisions of N.J.S.A. 19:44-A-20.5; and

WHEREAS, in order to provide the Borough's objectives for additional architectural services, Settembrino Architects will provide the services, as reflected in its proposal dated January 30, 2020, revised February 21, 2020; and

WHEREAS, the services will include a revised schematic design for the building exterior and a revised roof/electric plan with/for solar array, preparation of construction documents and a final estimate for additional services for exterior elevation redesign including the design expansion and renderings; and

WHEREAS, Settembrino Architects will perform the scope of work associated with this project for a fee of \$145,000.00 plus reimbursable expenses, and \$3,000.00 per rendering, as reflected in the aforesaid proposal, consisting of the following:

- A. Prepare a revised schematic design for the building exterior, as well as a revised roof electric plan with/for a solar array, for a fee of \$27,500 plus reimbursable expenses.
- B. Prepare construction documents and a final estimate for additional services for exterior elevation redesign, including the design expansion for a fee of \$117,500 plus reimbursable expenses.

Fee for above referenced professional services: \$145,000.00, plus \$3,000.00 per rendering.

WHEREAS, such professional services can only be provided by licensed professionals and the firm of Settembrino Architects, 25 Bridge Avenue, Suite 201, Red Bank, New Jersey 07701 is so recognized; and

WHEREAS, the Chief Financial officer has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$145,000.00, plus \$3,000.00 per rendering and reimbursable expenses for Professional Services as stated in the aforesaid proposal dated February 21, 2020; and

WHEREAS, Settembrino Architects has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Settembrino Architects from making any reportable contributions through the term of the contract; and

WHEREAS, Settembrino Architects has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c. 271; and

WHEREAS, a certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

Account Number: C-04-16-101-000-202

Amount: \$145,000 plus \$3000 per rendering and reimbursable expenses



Patrick DeBlasio, Chief Financial Officer


WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bidding must be publicly advertised.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough Highlands as follows:

1. Settembrino Architects is hereby retained to provide professional architectural services as described in their proposal dated February 21, 2020, for an amount not to exceed \$145,000.00 plus \$3,000.00 per rendering and reimbursable expenses.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA			X			
RYAN	X		X			
VALKOS				X		
BROULLON		X	X			

This is a Certified True copy of the Original
Resolution on file in the Municipal Clerk's Office.
DATE OF VOTE: March 4, 2020


Matthew Conlon, RMC, Municipal Clerk

