



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

**Resolution 20 - 172**

**A Resolution Authorizing Award of a Fair and Open Contract for Borough Planner  
for Business District and Residential Development Modifications**

**WHEREAS**, the Borough of Highlands has a need for professional planning services to be provided to the Borough of Highlands pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough has, through the fair and open process, publicly advertised for a Request for Proposals and Qualifications for a professional Planner to review and make recommendations concerning modifications to the existing Residential and Business District; and

**WHEREAS**, proposals were received up until 11:00 a.m. on Thursday, June 25, 2020, and later evaluated by the Governing Body, for the individual who was most advantageous, with due consideration to the qualifications, experience, compensation and other factors and criteria; and

**WHEREAS**, the Borough has reviewed all proposals received and has determined that the Mayor and Borough Council desires to authorize the execution of a professional services contract between Phillips, Preiss, Grygiel, Leheny, Hughes, LLC and the Borough for the provisions of said service for the year of 2020.

**WHEREAS**, a certification of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands.

Account # 0-01-21-185-000-245

Amount: Not to exceed \$30,000.00

  
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Patrick DeBlasio, Chief Financial Officer

**NOW THEREFORE BE IT RESOLVED**, by the Borough of Highlands Council as follows:

1. Phillips, Preiss, Grygiel, Leheny, Hughes, LLC is hereby retained as Borough Planner to provide professional services for business district and residential redevelopment modifications for an amount not to exceed \$30,000.00, plus reimbursable expenses for professional planning services provided to the Borough, at an hourly rate of \$150.00 for Paul Grygiel, AICP, PP, with additional hourly rates set forth in the proposal submitted, for the year 2020.

2. That that the services to be rendered shall be in compliance with the laws of the State of New Jersey.
3. The Mayor and Borough Clerk are hereby authorized to sign a contract for Professional Planning Services in accordance with this Resolution.
4. This contract is awarded without competitive bidding as "Professional Services" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.
5. A copy of this Resolution as well as the contract shall be placed on file with the Clerk of the Borough of Highlands.
6. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA		X	X			
RYAN			X			
VALKOS			X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: August 3, 2020



Matthew Conlon, RMC, Municipal Clerk

