



BOROUGH OF HIGHLANDS  
 COUNTY OF MONMOUTH

**Resolution 21-66**

**A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS**

**WHEREAS**, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated January 15, 2021, which totals as follows:

Current Fund	\$ 771,642.26
Sewer Account	\$ 8,323.97
Capital Fund	\$ 38,729.21
Trust-Other	\$ 4,334.96
Federal/State Grants	\$ 3,306.00
<b>Total</b>	<b>\$ 826,336.40</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that the vouchers, totaling **\$826,336.40** to be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at [www.highlandsborough.org](http://www.highlandsborough.org) and on file in the Municipal Clerk's office for reference.

Motion to Approve R-21-66:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 3, 2021

\_\_\_\_\_  
 Michelle Hutchinson Acting Municipal Clerk  
 Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 21-67

**A RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN  
THE BOROUGH OF HIGHLANDS AND THE BOROUGH OF  
SEA BRIGHT FOR THE PROVISION OF LIFEGUARD OPERATIONS FROM THE  
BOROUGH OF SEA BRIGHT**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

**WHEREAS**, the Borough of Highlands and the Borough of Sea Bright wish to encourage inter-municipal cooperation; and

**WHEREAS**, the Borough of Sea Bright has the necessary staffing and certifications to provide Lifeguard Operations by and through Sea Bright Ocean Rescue which is a nationally certified ocean rescue agency; and

**WHEREAS**, the Borough of Sea Bright has the staffing and personnel to provide Lifeguard Operations to the Borough of Highlands at two (2) beaches, commonly referred to as Snug Harbor and Miller Street, for the period of June 19, 2021 through and including September 6, 2021; and

**WHEREAS**, a total of four (4) Lifeguards will be assigned to the Highlands beaches (with a roving supervisor) for the aforesaid period; and

**WHEREAS**, Snug Harbor Beach will be assigned two (2) USLA qualified open water beach lifeguards and the Miller Street Beach will be assigned two (2) USLA qualified open water beach lifeguards, however, between August 17<sup>th</sup> through Labor Day, staffing may drop to one (1) lifeguard per beach during the weekdays depending upon available personnel; and

**WHEREAS**, the Borough of Highlands and the Borough of Sea Bright have reached an agreement for which the cost to provide such services to the Borough of Highlands will equate to \$51,972 consisting of the following:

- Lifeguard Rescue Equipment and Medical Supplies - \$6,047.
- Beach Maintenance - \$2,025.
- Rescue Personnel - \$38,400.
- Borough of Sea Bright Administrative Fee – \$5,500.

; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows:

\_\_\_\_\_  
Patrick DeBlasio, Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Highlands, that the Mayor be and is hereby authorized to execute a Shared Services Agreement with the Borough of Sea Bright for the provision of Life Guard Services for the period between June 19, 2021 through September 6, 2021, wherein the cost for the said services will equate to \$51,972.

**BE IT FURTHER RESOLVED**, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

**BE IT FURTHER RESOLVED**, that certified copies of this Resolution be forwarded to the Chief Financial Officer, the Borough of Highlands Administrator and the Borough of Sea Bright Administrator.

Motion to Approve R-21-67:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 3, 2021

\_\_\_\_\_  
Michelle Hutchinson Acting Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 21-68

### AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2021 IRRIGATION SYSTEM MAINTENANCE

**WHEREAS**, the Borough of Highlands has a need for irrigation system services which includes seasonal activation, system inspections, system maintenance and winterization services pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Growing Concern, Inc. has set forth its proposed services in a written proposal dated February 5, 2021, a copy of which is available at the Office of the Borough Clerk; and

**WHEREAS**, said proposal will not exceed the Borough's bid threshold; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$5,000.00 for the aforesaid irrigation system maintenance services; and

**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to retain Growing Concerns, Inc. for the 2021 irrigation system maintenance at Huddy Park, Cornwall Park, Veterans Park and Ederle Park; and

**WHEREAS**, Growing Concerns, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Growing Concerns, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, Growing Concerns, Inc. has completed and submitted a Political Contribution form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows:

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Patrick DeBlasio, Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands that:

1. Growing Concerns, Inc. is hereby retained to provide irrigation system services which includes seasonal activation, system inspections, system maintenance and winterization services at Huddy Park, Cornwall Park, Veterans Park and Ederle Park for an amount not to exceed \$5,000.00.
2. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R-21-68:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 3, 2021

\_\_\_\_\_  
 Michelle Hutchinson Acting Municipal Clerk  
 Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 21-69

### RESOLUTION OF PROCLAMATION IN SUPPORT OF ASSEMBLY JOINT RESOLUTION-197 DESIGNATING THE MONTH OF MAY AS LAW ENFORCEMENT AND CORRECTIONAL POLICE OFFICER APPRECIATION MONTH

**WHEREAS**, law enforcement and correctional police officers in this State and throughout the nation are routinely called upon to serve and protect their fellow citizens; and

**WHEREAS**, law enforcement officers protect the community by responding to horrendous events and acting heroically to save the lives of others; and

**WHEREAS**, correctional police officers provide public safety and security through the custody and management of those individuals incarcerated within the criminal justice system; and

**WHEREAS**, it is increasingly dangerous to perform these jobs in a world where law enforcement and correctional police officers are targeted for the uniforms they wear and the duties they perform in service to their community; and

**WHEREAS**, law enforcement and correctional police officers in this State and throughout the nation serve with valor, dignity, and integrity; and

**WHEREAS**, as of October 2020, 235 law enforcement officers died in the line of duty in the United States in less than one year, including nine officers in New Jersey; and

**WHEREAS**, as COVID-19 continues to spread around the country, the first responders on the front lines are increasingly vulnerable to contracting the virus and at least eight correctional police officers have died resulting from this pandemic; and

**WHEREAS**, these officer's deaths are a sober reminder that our nation's law enforcement and correctional police officers face danger every day they carry out their sworn duty to protect the citizens of this country; and

**WHEREAS**, countless other law enforcement and correctional police officers are injured and disabled each year while performing their duties; and

**WHEREAS**, these burdens are carried not only by law enforcement and correctional police officers, but also by their families who make personal sacrifices in order for these officers to carry out their duties; and

**WHEREAS**, in light of recent negativity directed toward law enforcement nationally, there is a need to show law enforcement and correctional police officers that our citizens recognize the difficult career these officers have chosen; and

**WHEREAS**, these men and women, by their distinctive service and dedicated efforts as law enforcement and correctional police officers, have earned our highest respect and deepest gratitude; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Highlands hereby support Assembly Joint Resolution-197 which designates the month of May of each year being "Law Enforcement and Correctional Police Officer Appreciation Month" in New Jersey and further encourages the citizens of the Borough of Highlands and this State to join in the observance of this month and provide appreciation for the law enforcement and correctional police officers who serve and protect them.

Motion to Approve R-21-69:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 3, 2021

\_\_\_\_\_  
Michelle Hutchinson Acting Municipal Clerk  
Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 21-70

**RESOLUTION OF THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY, MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:2-26**

WHEREAS, THE BOROUGH OF HIGHLANDS, IN THE COUNTY OF MONMOUTH, NEW JERSEY (the "Borough"), desires to make application to the Local Finance Board for its review and consent of a proposed debt issuance of general obligation refunding bonds in an amount not to exceed \$2,400,000;

WHEREAS, the Borough Council of the Borough believes:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, wealth, convenience or betterment of the inhabitants of the Borough;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the Borough and will not create an undue financial burden to be placed upon the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Highlands, in the County of Monmouth, New Jersey, as follows:

**Section 1.** The application to the Local Finance Board is hereby approved, and the Borough's Chief Financial Officer, Auditor, Municipal Advisor and Bond Counsel, along with other representatives of the Borough, are hereby authorized to prepare such application and to represent the Borough in matters pertaining thereto.

**Section 2.** The Clerk of the Borough is hereby directed to file a copy of this Resolution with the Local Finance Board as part of such application.

**Section 3.** The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statutes.



Motion to Approve R-21-70:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 3, 2021

\_\_\_\_\_  
 Michelle Hutchinson Acting Municipal Clerk  
 Borough of Highlands



BOROUGH OF HIGHLANDS  
 COUNTY OF MONMOUTH

# RESOLUTION 21-71

## AUTHORIZING PURCHASE OF ELECTRONIC DOCUMENT MANAGEMENT SERVICES

**WHEREAS**, pursuant to N.J.S.A. 40A:11-12 and N.J.S.A. 52:34-6.2, the Borough may by resolution and without advertising for bids, purchase any goods or services using a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit; and

**WHEREAS**, the Borough of Highlands has the need for document management services; and

**WHEREAS**, the Borough of Highlands wishes to authorize a Contract with FileBank, Inc., Contract No. KPN IFB #201701-01 for document management services; and

**WHEREAS**, FileBank, Inc. is an authorized vendor under Contract No. KPN IFB #201701-01; and

**WHEREAS**, FileBank, Inc. has submitted a proposal dated March 1, 2021 in the amount of \$16,182.50 for the document management services; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are available using budget # 1-01-26-310-000-123 in an amount not to exceed \$16,182.50.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Highlands authorizes the purchase of document management services with FileBank, Inc. and that the Borough Administrator is authorized to execute an Agreement in a form to be reviewed and approved by the Borough Attorney in an amount not to exceed \$16,182.50.

Motion to Approve R-21-71:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 3, 2021

\_\_\_\_\_  
 Michelle Hutchinson Acting Municipal Clerk  
 Borough of Highlands



BOROUGH OF HIGHLANDS  
 COUNTY OF MONMOUTH

# RESOLUTION 21-72

## APPROVING PLANT SALE AT HUDDY PARK

**WHEREAS**, the Garden Club has requested the use of Huddy Park on Saturday, May 8, 2021 from 8:00 a.m. until sellout to hold a plant sale.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Highlands hereby approve the request of the Garden Club to hold a plant sale at Huddy Park on Saturday, May 8, 2021 from 9:00 a.m. to sellout.

Motion to Approve R-21-72:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
Martin						
Mazzola						
Melnyk						
Olszewski						
Broullon						

I, Michelle Hutchinson, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Governing Body, at its Council Meeting, held March 3, 2021.

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Michelle Hutchinson  
 Acting Municipal Clerk



BOROUGH OF HIGHLANDS  
 COUNTY OF MONMOUTH

# RESOLUTION 21-73

## RESCINDING RESOLUTION 21-035 AUTHORIZING THE PURCHASE OF EMERGENCY EQUIPMENT

**WHEREAS**, Resolution No. 21-035, adopted by the Borough Council at its meeting of January 1, 2021 authorized the purchase of emergency equipment from Emergency Equipment Sales & Services, LLC through the State of New Jersey Cooperative Purchasing Program; and

**WHEREAS**, subsequent to the adoption of the above Resolution, it was determined that Emergency Equipment Sales & Services, LLC is not an authorized dealer pursuant to the requirements of the State of New Jersey Cooperative Purchasing Program; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Highlands hereby rescinds Resolution No 21-035 adopted on January 1, 2021, authorizing the purchase of emergency equipment.

Motion to Approve R-21-73:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

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DATE OF VOTE: March 3, 2021

\_\_\_\_\_  
 Michelle Hutchinson Acting Municipal Clerk  
 Borough of Highlands



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## RESOLUTION 21-74

### AUTHORIZING PURCHASE OF EMERGENCY EQUIPMENT

**WHEREAS**, pursuant to N.J.S.A. 40A:11-12 and N.J.S.A. 52:34-6.2, the Borough may by resolution and without advertising for bids, purchase any goods or services using a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit; and

**WHEREAS**, the Borough of Highlands has the need to purchase emergency equipment and services from Stryker pursuant to Savvik Buying Group's Stretcher and Power Cots Contract No. 2019-05 in the total amount of \$50,480.08; and

**WHEREAS**, Stryker is an authorized vender under Savvik Buying Group's Stretcher and Power Cots Contract No. 2019-05; and

**WHEREAS**, Stryker has submitted a proposal dated February 2, 2021 in the amount of \$50,580.08 for the emergency equipment and services; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are available using budget # C-04-20-101-000-202 in an amount not to exceed \$50,480.08.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Highlands authorizes the purchase of emergency equipment and services from Stryker under Savvik Buying Group's Stretcher and Power Cots Contract No. 2019-05 as set forth in Stryker's proposal in the total amount of \$50,480.08.

Motion to Approve R-21-74:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: March 3, 2021

\_\_\_\_\_  
Michelle Hutchinson Acting Municipal Clerk  
Borough of Highlands