

**Highlands Borough Mayor & Council Meeting Minutes  
Community Center, 22 Snug Harbor Avenue, Highlands May 19, 2021– Meeting Minutes**

**EXECUTIVE SESSION 6:30PM -CANCELLED**

**REGULAR MEETING: 8:00PM - MEETING STATEMENT:**

The Borough Clerk read the public meetings statement.

This is a meeting of the Borough Council May 19, 2021. The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2021.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Councilmember Martin, Councilmember Mazzola, Councilmember Melnyk, Councilmember Olszewski, and Mayor Broullon were all Present.

Absent: None

Also in attendance were Administrator Michael Muscillo, Borough Attorney Brian Chabarek, Esq., Borough Engineer Greg Valesi, CFO Patrick DeBlasio, and Acting Municipal Clerk Michelle Hutchinson

**Approval of Minutes**

None

**PUBLIC HEARING AND FINAL ADOPTION OF ORDINANCES:**

Acting Borough Clerk Michelle Hutchinson read the following ordinance by title:

1. O-21-17 Refunding Bond Ordinance of The Borough of Highlands, In the County of Monmouth, New Jersey, Providing for The Refunding of All or A Portion of The Atlantic Highlands/Highlands Sewerage Authority Sewer Bonds, Series 2011, Assumed by The Borough on April 1, 2014, Appropriating an Amount Not Exceeding \$2,750,000 Therefor and Authorizing The Issuance Of Not To Exceed \$2,750,000 General Obligation Refunding Bonds Of The Borough Of Highlands For Financing The Cost Thereof  
Mayor opened to Council.  
No Comments.  
Mayor opened to the public.  
No Comments.  
It was moved by Mayor Broullon and seconded by Councilmember Martin to close public hearing and carried to adopt this ordinance on second and final reading.  
Roll Call Vote:  
Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon  
Nays: None  
Abstention: None  
Absent: None  
Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on second and final reading.
  
2. O-21-18 An Ordinance Amending Chapter 2-5.8 Of Borough Code with Regard To Issuance Of Bingo And Raffle Licenses  
Mayor opened to Council.  
No Comments.  
Mayor opened to the public.  
No Comments.  
It was moved by Mayor Broullon and seconded by Councilmember Mazzola to close public hearing and carried to adopt this ordinance on second and final reading.  
Roll Call Vote:  
Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon  
Nays: None  
Abstention: None  
Absent: None  
Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on second and final reading.

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3. O-21-19 Bond Ordinance Providing For The Construction Of A New Municipal Building, Appropriating \$10,000,000 Therefor And Authorizing The Issuance Of \$4,750,000 Bonds And Notes To Finance A Portion Of The Costs Thereof, Authorized In And By The Borough Of Highlands, In The County Of Monmouth, New Jersey  
Mayor opened to Council.  
No Comments.  
Mayor opened to the public.  
Frank Nolan, 65 Snug Harbor-Questioned if FEMA funds are guaranteed. Administrator explained.  
Claudette D'Arigo, Questioned status of CDL loan. Administrator explained.  
Michelle Diebold, 221 Navesink Avenue-Opposes ordinance.  
Melissa Pedersen, 17 Bay-Opposes ordinance and size of building.  
Kim Skorka, Shore Drive- Opposes ordinance.  
Frank Nolan, 65 Snug Harbor-Question for CFO what is estimated cost. CFO Patrick DeBlasio explained.  
Chief Robert Burton, 22 Atlantic-Support's ordinance. Gave an overview of the building which is not elaborate.  
Claudette D'Arigo, 12 Seadrift-Opposes size of building.  
Martin Kiely, B-5 Twinlights Terrace-Questioned the building's occupancy versus the space and if prisoners will be housed in Highlands. Administrator and Police Chief explained.  
Kim Skorka, Shore Drive-Questioned status of DCA/State study of Highlands police department: Administrator explained.  
Michele Pezzullo, 115 Highland Avenue-Opposes ordinance.  
Peter Allegra, 62 Highland Avenue-Opposes ordinance.  
Mayor closed public portion.  
CFO Patrick DeBlasio explained tax rate increase.  
Mayor opened to Council. No comment.  
It was moved by Councilmember Melnyk and seconded by Council President Olszewski to close public hearing and failed to adopt this ordinance on second and final reading.  
Roll Call Vote:  
Ayes: Melnyk, Olszewski, Mayor Broullon  
Nays: Martin, Mazzola  
Abstention: None  
Absent: None  
Acting Borough Clerk Hutchinson stated motion to adopt this ordinance failed on second and final reading.

**INTRODUCTION OF ORDINANCES:**

1. O-21-20 An Ordinance Amending Chapter 4-2 Of The Borough Code Concerning The Licensing Of Peddlers, Hawkers And Vendors  
Mayor explained ordinance.  
It was moved by Mayor Broullon and seconded by Council President Olszewski to pass this ordinance on first reading.  
Roll Call Vote:  
Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon  
Nays: None  
Abstention: None  
Absent: None  
Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on first reading with a public hearing to be held on June 2, 2021.
2. O-21-21 An Ordinance Amending The Land Use Provisions Of The Borough Code To Address Prohibited And Conditional Uses For Cannabis Establishments  
Mayor explained ordinance.  
It was moved by Mayor Broullon and seconded by Councilmember Melnyk to pass this ordinance on first reading.  
Roll Call Vote:  
Ayes: Martin, Melnyk, Olszewski, Mayor Broullon  
Nays: Mazzola  
Abstention: None  
Absent: None  
Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on first reading with a public hearing to be held on July 14, 2021.
3. O-21-22 An Ordinance Creating Section 4-18 Of The Borough Code Regarding Cannabis Retailer Licensing Requirements  
Mayor explained ordinance.  
It was moved by Mayor Broullon and seconded by Councilmember Martin to pass this ordinance on first reading.

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Roll Call Vote:

Ayes: Martin, Melnyk, Olszewski, Mayor Broullon

Nays: Mazzola

Abstention: None

Absent: None

Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on first reading with a public hearing to be held on July 14, 2021.

4. O-21-23 An Ordinance Amending Article XVII, Business And Waterfront Zone Districts, Section 21-91, Central Business District (CBD) And Section 21-92.01, Highway Oriented Business

Mayor explained ordinance.

It was moved by Mayor Broullon and seconded by Councilmember Melnyk to pass this ordinance on first reading.

Roll Call Vote:

Ayes: Martin, Melnyk, Olszewski, Mayor Broullon

Nays: Mazzola

Abstention: None

Absent: None

Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on first reading with a public hearing to be held on July 14, 2021.

5. O-21-24 An Ordinance Repealing Section 7-3.8 Of The Borough Code Regarding Residents-Only Permit Parking On Certain Streets

Mayor explained ordinance.

It was moved by Mayor Broullon and seconded by Councilmember Mazzola to pass this ordinance on first reading.

Roll Call Vote:

Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon

Nays: None

Abstention: None

Absent: None

Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on first reading with a public hearing to be held on June 2, 2021.

6. O-21-25 An Ordinance Repealing Section 7-3.8a Of The Borough Code Regarding Temporary Permit Parking For Residents During Washington Avenue Reconstruction Project

Mayor explained ordinance.

It was moved by Mayor Broullon and seconded by Councilmember Mazzola to pass this ordinance on first reading.

Roll Call Vote:

Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon

Nays: None

Abstention: None

Absent: None

Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on first reading with a public hearing to be held on June 2, 2021.

7. O-21-26 An Ordinance Amending Chapter VII, Schedule 1 "No Parking" Of The Code Of The Borough Of Highlands Related To Areas Of No Parking In Various Locations Throughout The Borough

It was moved by Mayor Broullon and seconded by Council President Olszewski to table this ordinance to the June 2 meeting.

Roll Call Vote:

Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon

Nays: None

Abstention: None

Absent: None

Acting Borough Clerk Hutchinson stated motion carried to table introduction of this ordinance to June 2, 2021.

**RESOLUTIONS:**

**RESOLUTION 21-120B**

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS**

**WHEREAS**, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated May 14, 2021, which totals as follows:

Current Fund	<b>\$ 366,753.93</b>
Sewer Account	<b>\$ 48,841.09</b>

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Capital Fund	\$ 47,351.80
Trust-Other	\$ 9,682.50
Federal/State Grants	\$ 68.00
Total	\$ 472,697.32

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that the vouchers, totaling \$ 472,697.32 to be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at [www.highlandsborough.org](http://www.highlandsborough.org) and on file in the Municipal Clerk's office for reference.

Motion to Approve R-21-120:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA	X		X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON			X			

**RESOLUTION 21-121  
A RESOLUTION APPOINTING A FIRE FIGHTER**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Highlands that the following persons be and hereby are appointed Fire Fighter:

Thomas J. Butler

Motion to Approve R-21-121:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN		X	X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

**RESOLUTION 21-122  
RESOLUTION APPROVING SHARED SERVICES AGREEMENT WITH MONMOUTH COUNTY  
FOR MODIV PROPERTY ASSESSMENT COMPUTER SERVICES**

**WHEREAS**, the New Jersey Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq. authorizes local units such as this Municipality to enter into Shared Services Agreements with other local units; and

**WHEREAS**, the rules and regulations of the State of New Jersey, Department of Treasury, Division of Taxation, provide for a uniform system of maintaining and reporting tax information as to real estate throughout the State of New Jersey, by municipalities and counties, which is commonly known as the MODIV Property Assessment Computer System; and

**WHEREAS**, the County of Monmouth has the facilities to provide the computer services necessary in order to comply with the aforesaid rules and regulations; and

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**WHEREAS**, it is in the best interest of the Borough of Highlands to enter into such an Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Highlands hereby approves entry in the Agreement with the County of Monmouth consistent with the foregoing.

**BE IT FURTHER RESOLVED**, that the Mayor, Borough Administrator and Borough Clerk are each hereby authorized and directed to execute the attached Shared Services Agreement, for the provision of MODIV Property Assessment Computer Services, on behalf of the Borough.

Motion to Approve R-21-122:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK		X	X			
OLSZEWSKI			X			
BROULLON	X		X			

**RESOLUTION 21-123**

**Resolution authorizing a place to place TRANSFER – extension of premises - OF LIQUOR LICENSE  
1317-33-022-010**

**WHEREAS**, an application has been filed for a Place to Place transfer of Plenary Retail Consumption License 1317-33-022-010 (M&D, Inc.) for the purpose of expanding the premises under license wherein the sale, service and storage of alcoholic beverages are authorized; and to amend the Retail Liquor License Application; and,

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Highlands does hereby approve, effective May 19, 2021, the expansion of the aforesaid Plenary Retail Consumption Licensed premises located at 1 Navesink Avenue, Highlands, New Jersey 07732 to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

Motion to Approve R-21-123:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN		X	X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

**RESOLUTION 21-124**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT  
FOR PROFESSIONAL PLANNING SERVICES FOR THE PREPARATION OF THE MIDPOINT  
REVIEW AND ANNUAL MONITORING REPORT REQUIRED BY THE FAIR HOUSING ACT**

**WHEREAS**, the Borough of Highlands has a need for professional planning services for the preparation of the Midpoint Review and Annual Monitoring Report required by the Fair Housing Act pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Heyer, Gruel & Associates has set forth its proposed services in a written proposal dated April 23, 2021, a copy of which is available at the Office of the Borough Clerk; and

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**WHEREAS**, such professional planning services can only be provided by licensed professionals and the firm of Heyer, Gruel & Associates, 236 Broad Street, Red Bank, NJ 07701 is so recognized; and

**WHEREAS**, this contract is to be awarded for an amount not to exceed \$5,000.00 for the aforesaid professional planning services; and

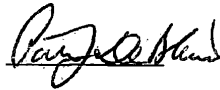
**WHEREAS**, the governing body has determined that it is in the best interest of the Borough to retain Heyer, Gruel & Associates for the preparation of the Midpoint Review and Annual Monitoring Report required by the Fair Housing Act; and

**WHEREAS**, Heyer, Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Heyer, Gruel & Associates from making any reportable contributions through the term of the contract; and

**WHEREAS**, Heyer, Gruel & Associates has completed and submitted a Political Contribution form in accordance with P.L. 2005, c 271; and

**WHEREAS**, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands; Account: 1-01-20-155-000-242

I hereby certify that funds are available as follows:



Patrick DeBlasio, Chief Financial Officer

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Highlands that:

1. Heyer, Gruel & Associates is hereby retained for the preparation of the Midpoint Review and Annual Monitoring Report required by the Fair Housing Act for an amount not to exceed \$5,000.00.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R-21-124:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

**RESOLUTION 21-125**

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HIGHLANDS AND THE HIGHLANDS BOARD OF EDUCATION**

**WHEREAS**, the New Jersey Uniform Shared Services and Consolidation Act (C.40A:65-1 et. seq.) authorizes local units such as this Municipality to enter into Shared Services Agreements with other local units; and

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**WHEREAS**, the Highlands Board of Education has requested that the Borough provide snow plowing and sanding/salting services as well as trash removal services for the Highlands Elementary School; and

**WHEREAS**, the term of the Agreement shall be for a period of one (1) year, effective July 1, 2021 through June 30, 2022, with the ability to renew the said Agreement upon mutual consent of the parties and the passage of appropriate Resolutions; and

**WHEREAS**, it is in the best interest of the Borough of Highlands to enter into the proposed Shared Services Agreement with the Highlands Board of Education.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Highlands hereby authorizes the Mayor and Borough Clerk to execute a Shared Services Agreement with the Highlands Board of Education, effective July 1, 2021 through June 30, 2022, with the ability to renew the said Agreement upon mutual consent of the parties and the passage of appropriate Resolutions.

**BE IT FURTHER RESOLVED**, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

**BE IT FURTHER RESOLVED** that the Borough Clerk shall forward a certified copy of this Resolution to the Highlands Board of Education.

Motion to Approve R-21-125:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

**RESOLUTION 21-126**

**RESOLUTION AUTHORIZING THE LAND USE BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER VARIOUS PROPERTIES QUALIFY FOR DESIGNATION AS AREAS IN NEED OF REDEVELOPMENT PURSUANT TO N.J.S.A 40A:12A-1 ET. SEQ. AND SUPERSEDING PRIOR RESOLUTIONS 20-225 AND 21-62**

**WHEREAS**, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (“LRHL”) authorizes municipalities to determine whether certain parcels of land located therein constitute areas in need of redevelopment; and

**WHEREAS**, the governing body of the Borough of Highlands desires to explore whether the following real property, commonly referred to as the Central Business District/ Bay Avenue Corridor (“Study Areas”) may be appropriate areas for consideration for the program of redevelopment:

- Block 40.01, Lots 21.01, 21.02, 22.01
- Block 41, Lots 2.01, 3, 4, 5, 6, 7, 8, 9, 10, 13.01
- Block 42, Lots 1, 10, 12.01, 13, 14, 15
- Block 45, Lots 4.01, 6.01, 7
- Block 46, Lots 1, 2, 3, 4, 5, 6, 7, 8
- Block 47, Lots 6, 7, 8, 9, 10, 11, 12
- Block 52, Lots 1, 2
- Block 53, Lots 1, 2, 3, 4, 5, 6, 7, 8, 9
- Block 54, Lots 1, 3.01, 4, 5, 7.01
- Block 58, Lots 1, 3.01, 17.01, 18, 19, 20, 23.01, 24, 25, 26
- Block 59, Lots 5, 6, 8, 9, 10, 11.01, 11.02, 13.01, 14, 16.01
- Block 63, Lots 4, 5, 6, 7, 9.01, 10, 11, 13.01, 14, 15, 16, 17, 19.01
- Block 64, Lots 1, 2, 17, 18, 19, 20, 21, 22, 23, 24, 25, 28.01
- Block 69, Lots 1, 2, 4.01, 5, 6
- Block 70, Lots 1, 2, 3, 15, 16, 17
- Block 71, Lots 4, 5, 6
- Block 72, Lots 1, 2, 11.01, 12

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Block 73, Lot 2  
Block 74, Lots 1, 8.01, 9  
Block 75, Lots 1, 17, 18  
Block 80, Lots 1, 2, 20, 21, 22  
Block 81, Lots 1, 2, 10.01, 12  
Block 82, Lots 1.01, 6.01  
Block 83, Lots 1, 14  
Block 88, Lots 1.01, 2, 3, 4.01, 5  
Block 89, Lots 1, 2, 13.01  
Block 94, Lots 1, 15, 16  
Block 95, Lot 1  
Block 96 Lots 1, 2.01  
Block 96.01, Lots 2.01, 3  
Block 114, Lots 1.01, 1.02, 3.02; and

**WHEREAS**, the governing body of the Borough of Highlands considers it to be in the best interest of the Borough to have the Land Use Board conduct such an investigation for the properties referenced above, commonly referred to as the Central Business District/Bay Avenue Corridor; and

**WHEREAS**, the governing body of the Borough of Highlands desires that this resolution and the list of properties referenced above supersede Resolution 20-225 adopted October 21, 2020 and Resolution 21-62 adopted February 17, 2021; and

**WHEREAS**, the governing body of the Borough of Highlands believes that the subject parcels are potentially valuable for contributing to, serving and protecting the public health, safety and welfare and for the promotion of smart growth within the Borough; and

**WHEREAS**, the LRHL sets forth a specific procedure for establishing areas in need of redevelopment; and

**WHEREAS**, pursuant to N.J.S.A. 49A:12A-6, prior to the governing body of the Borough of Highlands making a determination as to whether the Study Areas qualify as areas in need of redevelopment, the governing body must authorize the Land Use Board, by Resolution, to undertake a preliminary investigation to determine whether the Study Areas meet the criteria for designation as areas in need of redevelopment as set forth in N.J.S.A. 40A:12A-5; and

**WHEREAS**, the governing body of the Borough of Highlands wishes to direct the Land Use Board to undertake such preliminary investigation to determine whether the Study Areas meet the criteria for designation as areas in need of redevelopment pursuant to N.J.S.A. 40A:12A-5 and in accordance with the investigation and hearing process set forth in N.J.S.A. 40A:12A-1 et seq.

**NOW, THEREFORE, BE IT RESOLVED**, that governing body of the Borough of Highlands hereby directs the Borough of Highlands Land Use Board to conduct the necessary investigation and to hold a public hearing to determine whether the Study Areas defined hereinabove qualify for designation as areas in need of redevelopment under the criteria and pursuant to the public hearing process set forth in N.J.S.A. 40A:12A-1 et seq.

**BE IT FURTHER RESOLVED**, that the redevelopment area determination shall further authorize the municipality to use all those powers provided by the New Jersey Legislature for use in a redevelopment area, other than the use of eminent domain (hereinafter referred to as a “Non-Condensation Redevelopment Area”).

**BE IT FURTHER RESOLVED**, that the Land Use Board shall submit its findings and recommendations to the governing body of the Borough of Highlands in the form of a Resolution with supportive documentation.

**BE IT FURTHER RESOLVED**, that this resolution and the list of properties referenced above supersede Resolution 20-225 adopted October 21, 2020 and Resolution 21-62 adopted February 17, 2021; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Acting Borough Clerk, Chief Financial Officer, Borough Land Use Board and Land Use Board Secretary.



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Motion to Approve R-21-126:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN						
MAZZOLA						
MELNYK						
OLSZEWSKI						
BROULLON						

Motion to table R-21-126 to the June 2 meeting:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

**RESOLUTION 21-127  
RESOLUTION ACCEPTING DONATION OF PERSONAL FLOTATION DEVICES**

**WHEREAS**, the Twin Lights Marina has offered to donate personal flotation devices to be used for the new Jr. lifeguard program and Highlands River Day, scheduled for June 24, 2021, to the Borough of Highlands Recreation Department; and

**WHEREAS**, the Mayor and Borough Council have approved accepting said donation.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Borough Council of the Borough of Highlands, County of Monmouth, State of New Jersey hereby accepts the donation of personal flotation devices from the Twin Lights Marina to be used for the new Jr. Lifeguard program and Highlands River Day, scheduled for June 24, 2021, which will be operated by the Borough of Highlands Recreation Department and Sea Bright Ocean Rescue.

Motion to Approve R-21-127:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

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WHEREAS, the Calendar Year 2021 Budget was approved on the 7th day of April 2021, and  
WHEREAS, the public hearing on said budget was held as advertised, and  
WHEREAS, it is desired to amend said approved budget,

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the  
Borough of Highlands, County of Monmouth, that the following  
amendments to the approved Calendar Year 2021 Budget be made:

BE IT FURTHER RESOLVED, that a copy of this resolution be filed forthwith in  
the office of the Director of the Division of Local Government Services for certification of the  
Calendar Year 2021 budget so amended.

BE IT FURTHER RESOLVED, that this complete amendment, in accordance with the provisions  
of N.J.S.A. 40A: 4-9, be published in The Asbury Park Press in the issue of May 27, 2021, and that

said publication contain notice of public hearing on said amendment to be held at the Robert D.  
Wilson Community  
Center, 22 Snug Harbor Avenue, Highlands, NJ on June 2, 2021, at 8:00 o'clock pm.

It is hereby certified that this is a true copy of a resolution amending  
the budget, adopted by the governing body on the 19th day of May,  
2021.

Certified by me

  
\_\_\_\_\_  
Michelle Hutchinson  
Acting Borough Clerk

**OTHER BUSINESS:**

None

**REPORTS:**

Engineer's report-Greg Valesi gave report:  
Sanitary Sewer Project phase I submitted preliminary plans, bid process to begin mid-July, once  
awarded an allocation of 380 days.

Administrator gave an update on a reimbursement from FEMA for tropical storm in 2020 of  
\$37,000.00.

Communication Committee-Councilmember Melnyk gave report: Update on developing of website  
making it more user friendly. Content updates made as well as the addition of a section for municipal  
projects.

Shade Tree- Councilmember Melnyk gave report:  
Arbor day submissions to be improved. Summer projects to be completed in conjunction with DPW.

Open Space Committee- Councilmember Melnyk gave report:  
Grant money received for various Borough parks is now reflected on website. Green Acres space  
being addressed by Administrator. ROSI will be further discussed.

Schools-Council President Olszewski gave report:  
-Stem program established for grades K-5 using grant funds. Program is linked with the Community  
Center.

Environmental Commission-Councilmember Martin gave report:  
-Minutes from last meeting will be available on website.

Mayor reported on events and happenings in town:  
Borough will be applying for the DEP-Urban Park Grant. Public hearing noticed in Asbury Park  
Press for June 2, 2021. Memorial Day Parade will be May 29<sup>th</sup> at 11:00am.  
Town wide yard sale May 22<sup>nd</sup>.  
Shredding event June 6<sup>th</sup> 9:00am to 12:00pm will be held at the skate park.  
June 14<sup>th</sup> Blood drive from 1:00pm to 6:00pm.

**PUBLIC PORTION:**

Mayor opens public portion.

Claudette D'Arigo, 12 Seadrift-Would like Carol Bucco recognized as a valuable member of the  
community.

Highlands Borough Mayor & Council Meeting Minutes  
Community Center, 22 Snug Harbor Avenue, Highlands May 19, 2021- Meeting Minutes

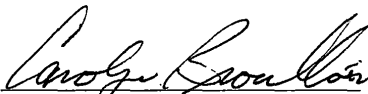
Kim Skorka, Shore Drive-Questioned fee schedule for nonprofit using Borough property. Questioned status of Storm water project downtown. Borough Engineer Greg Valesi explained. Supports in person meetings in conjunction with zoom. Requested status on JFK agreement. Administrator gave an update.

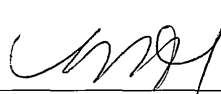
Frank Nolan, 65 Snug Harbor-Questioned proposed fees for Ordinance O-21-22. Attorney Chabarek explained. Announced celebration of life for Nina Flannery June 13 at 1:00pm.

Tina Camarato, 164 Linden Avenue-Supports recognition of Carol Bucco. Would like town to increase pickup of recycling.

**ADJOURN:**

Upon motion by Mayor Broullon, seconded by Councilmember Mazzola, motion carries to adjourn at 9:49P.M. All in Favor.

Approve:   
Carolyn Broullon

Attest:   
Michelle Hutchinson, Acting Borough Clerk