

**Highlands Borough Mayor & Council Meeting Minutes
Community Center, 22 Snug Harbor Avenue, Highlands May 5, 2021– Meeting Minutes**

REGULAR MEETING: 8:00PM - MEETING STATEMENT:

TO ATTEND THIS MEETING PLEASE FOLLOW THE LINK BELOW

For instructions and a link to join this meeting from your mobile device or computer please copy and paste the following URL into your browser:

<https://zoom.us/j/99825842793?pwd=MGptc3E5ZE9SbiAwdm1sZ09TMGVlZz09>

*To call into the meeting dial: 1- 929- 436- 2866. Enter Webinar ID: 998 2584 2793
Participant ID: 2021 Passcode: 2021*

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2021.

EXECUTIVE SESSION 6:30PM

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

1. Pending or Anticipated Litigation: - None
2. Contract Negotiations: - None
3. Purchase, Lease or Sale of Real Estate: - None
4. Matters of Personnel: - None
5. Attorney/Client Privilege: - Cannabis Legislation
- Zoning

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

Mayor Broullon motioned to adjourn to Executive Session, seconded by Councilmember Mazzola. Motion was carried to move to executive session.

REGULAR MEETING 8:00PM

The Borough Clerk read the public meetings statement.

This is a meeting of the Borough Council May 5, 2021. The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2021.

Please be advised that due to the current state of emergency and public health emergency declared by Governor Phil Murphy and pursuant to executive order in an effort to prevent further spread of COVID-19, the general public will be excluded from Borough Council meetings until further notice. The public will be able to participate in all Borough Council meetings by video conference. Members of the public will be able to give public comment during relevant portions of the meeting.

If you want to ask a question or make a statement to the Governing Body, please press the "raise hand" button then wait to be acknowledged by the Clerk before speaking. If you are calling in, please use *9 to "raise hand". Please state your name and address for the record before making your statement. There is a three-minute time limit for your comments. The Clerk will inform you when you are near the end of your time and ask you to finish up. Thank you.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Mayor Broullon swore in Nancy Messina, Highlands Housing Authority.

ROLL CALL

Councilmember Martin, Councilmember Mazzola, Councilmember Melnyk, Councilmember Olszewski, and Mayor Broullon were all Present.

Absent: None

Also in attendance were Administrator Michael Muscillo, Borough Attorney Brian Chabarek, Esq., Borough Engineer Bennet Matlack, CFO Patrick DeBlasio, and Acting Municipal Clerk Michelle Hutchinson

Approval of Minutes

1. April 7, 2021 Executive Meeting Minutes

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2. April 7, 2021 Regular Meeting Minutes
3. April 21, 2021 Executive Meeting Minutes
4. April 21, 2021 Regular Meeting Minutes

It was moved by Mayor Broullon and seconded by Councilmember Melnyk to approve minutes.

Roll Call Vote:

Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon

Nays: None

Abstention: None

Absent: None

INTRODUCTION OF ORDINANCES:

Acting Borough Clerk Michelle Hutchinson read the following ordinance by title:

1. O-21-17 Refunding Bond Ordinance of The Borough of Highlands, In the County of Monmouth, New Jersey, Providing for The Refunding of All or A Portion of The Atlantic Highlands/Highlands Sewerage Authority Sewer Bonds, Series 2011, Assumed by The Borough on April 1, 2014, Appropriating an Amount Not Exceeding \$2,750,000 Therefor and Authorizing The Issuance Of Not To Exceed \$2,750,000 General Obligation Refunding Bonds Of The Borough Of Highlands For Financing The Cost Thereof
CFO Patrick DeBlasio explained ordinance.
It was moved by Mayor Broullon and seconded by Council President Olszewski to pass this ordinance on first reading.
Roll Call Vote:
Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon
Nays: None
Abstention: None
Absent: None
Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on first reading with a public hearing to be held on May 19, 2021.
2. O-21-18 An Ordinance Amending Chapter 2-5.8 Of Borough Code with Regard To Issuance Of Bingo And Raffle Licenses
Mayor explained ordinance.
It was moved by Mayor Broullon and seconded by Councilmember Mazzola to pass this ordinance on first reading.
Roll Call Vote:
Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon
Nays: None
Abstention: None
Absent: None
Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on first reading with a public hearing to be held on May 19, 2021.
3. O-21-19 Bond Ordinance Providing For The Construction Of A New Municipal Building, Appropriating \$10,000,000 Therefor And Authorizing The Issuance Of \$4,750,000 Bonds And Notes To Finance A Portion Of The Costs Thereof, Authorized In And By The Borough Of Highlands, In The County Of Monmouth, New Jersey
CFO Patrick DeBlasio explained ordinance.
It was moved by Mayor Broullon and seconded by Councilmember Martin to pass this ordinance on first reading.
Roll Call Vote:
Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon
Nays: None
Abstention: None
Absent: None
Acting Borough Clerk Hutchinson stated motion carried to pass this ordinance on first reading with a public hearing to be held on May 19, 2021.

RESOLUTIONS:

It was moved by Councilmember Mazzola and seconded by Councilmember Melnyk to remove all items from consent agenda and read individually.

Roll Call Vote:

Ayes: Martin, Mazzola, Melnyk, Olszewski, Mayor Broullon

Nays: None

Abstention: None

Absent: None

RESOLUTION 21-107
RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, certain numbered vouchers have been submitted to the Borough of Highlands for payment from a list, prepared and dated April 30, 2021, which totals as follows:

Current Fund	\$ 1,291,571.43
Sewer Account	\$ 1,812.16
Capital Fund	\$ 39,002.66
Trust-Other	\$ 9,562.80
Federal/State Grants	\$ 176.81
Total	\$ 1,342,125.86

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the vouchers, totaling \$ 1,342,125.86 to be paid to the person[s] named, for the amounts set opposite their respective name[s], and endorsed and approved on said vouchers. An individual listing of all bills is posted on the borough website at www.highlandsborough.org and on file in the Municipal Clerk's office for reference.

Motion to Approve R-21-107:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

RESOLUTION 21-108
A RESOLUTION AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8 sets forth that the budget may be read by title only at the time of the public hearing, if a resolution is passed by not less than a majority of the full governing body, provided that at least one (1) week prior to the date of hearing and at the hearing, a complete copy of the approved budget:

- (a) shall be made available for public inspection, and
- (b) shall be made available to each person upon request.

WHEREAS, the conditions of N.J.S.A. 40A:4-8(1)(a) and (b), as set forth above, have been met.

NOW THEREFORE BE IT RESOLVED, by a majority of the full membership of the governing body that the Budget for 2021 shall be read by title only at the hearing currently scheduled for May 5, 2021.

Motion to Approve R-21-108:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

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RESOLUTION 21-109
A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2021 TEMPORARY BUDGET

WHEREAS, The Revised Statutes of New Jersey N.J.S. 40A:4-20 provides for the adoption of emergency temporary appropriations in addition to temporary appropriations necessary for the period between the beginning of the current fiscal year and the date of the adoption of the Local Budget for the Year 2021.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the following amendments to the temporary appropriations be made in the amounts and for the purposes herein set forth for the period between January 1st, 2021 and the adoption of the Local budget for the Borough of Highlands, County of Monmouth and State of New Jersey for the Year 2021.

Department	Salaries	Other Expenses	Total
General Government:			
Mayor and Borough Council	\$ 0.00	\$ 16,400.00	\$ 16,400.00
Borough Clerk	\$ 18,000.00	\$ 10,212.50	\$ 28,212.50
Borough Administrator	\$ 22,500.00	\$ 1,075.00	\$ 23,575.00
Central Services	\$ 5,000.00	\$ 9,275.00	\$ 14,275.00
Financial Administration	\$ 38,000.00	\$ 4,625.00	\$ 42,625.00
Grants Writer	\$ 0.00	\$ 5,000.00	\$ 5,000.00
Audit	\$ 0.00	\$ 11,250.00	\$ 11,250.00
Assessment of Taxes	\$ 8,750.00	\$ 11,625.00	\$ 20,375.00
Collection of Taxes	\$ 30,000.00	\$ 2,750.00	\$ 32,750.00
Legal Services	\$ 0.00	\$ 72,500.00	\$ 72,500.00
Municipal Prosecutor	\$ 0.00	\$ 4,750.00	\$ 4,750.00
Engineering Services	\$ 0.00	\$ 63,000.00	\$ 63,000.00
Public Buildings & Grounds	\$ 16,750.00	\$ 24,750.00	\$ 41,500.00
Municipal Land Use Law	\$ 2,500.00	\$ 14,637.50	\$ 17,137.50
Master Plan	\$ 0.00	\$ 2,500.00	\$ 2,500.00
Shade Tree Commission	\$ 0.00	\$ 250.00	\$ 250.00
Environmental Commission	\$ 0.00	\$ 125.00	\$ 125.00
Insurance:			
Group Insurance	\$ 0.00	\$ 322,500.00	\$ 322,500.00
Group Insurance Stipend	\$ 8,750.00	0.00	\$ 8,750.00
General Liability	\$ 0.00	\$ 25,000.00	\$ 25,000.00
Workers' Compensation	\$ 0.00	\$ 100,000.00	\$ 100,000.00
Flood Insurance	\$ 0.00	\$ 10,000.00	\$ 10,000.00
Unemployment	\$ 0.00	\$ 0.00	\$ 0.00
Public Safety:			
Fire	\$ 0.00	\$ 22,702.50	\$ 22,702.50
Police	\$ 463,250.00	\$ 42,296.25	\$ 505,546.25
Dispatch	\$ 0.00	\$ 0.00	\$ 0.00
First Aid	\$ 0.00	\$ 8,875.00	\$ 8,875.00
911 Telecommunications	\$ 0.00	\$ 3,500.00	\$ 3,500.00
Emergency Management	\$ 1,025.00	\$ 6,250.00	\$ 7,275.00
School Crossing Guards	\$ 7,500.00	\$ 1,000.00	\$ 8,500.00
Municipal Court	\$ 4,250.00	\$ 1,850.00	\$ 6,100.00
Public Defender	\$ 500.00	\$ 0.00	\$ 500.00
Streets and Roads:			
Road Repair & Maintenance	\$ 66,500.00	\$ 22,262.50	\$ 88,762.50
Snow Removal	\$ 0.00	\$ 0.00	\$ 0.00
Health and Welfare:			
Regional Health Commission	\$ 0.00	\$ 0.00	\$ 0.00
Dog Control	\$ 0.00	\$ 5,250.00	\$ 5,250.00
Substance Abuse Program	\$ 0.00	\$ 750.00	\$ 750.00
P.E.O.S.H.A.	\$ 0.00	\$ 1,000.00	\$ 1,000.00
Recreation and Education:			
Beachfront Maintenance	\$ 1,250.00	\$ 2,400.00	\$ 3,650.00
Parks & Playgrounds	\$ 0.00	\$ 2,500.00	\$ 2,500.00
Public Events-	\$ 0.00	\$ 4,000.00	\$ 4,000.00
Community Center	\$ 30,750.00	\$ 7,925.00	\$ 38,675.00
Uniform Fire Safety Act	\$ 10,625.00	\$ 1,527.50	\$ 12,152.50

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Code Enforcement Officer	\$ 18,750.00	\$ 2,687.50	\$ 21,437.50
Code – Substandard Housing	\$ 0.00	\$ 6,250.00	\$ 6,250.00
Sanitation	\$ 3,750.00	\$ 11,175.00	\$ 14,925.00
Sanitation- Contractual Service	\$ 0.00	\$ 87,500.00	\$ 87,500.00
Monmouth Cty Reclamation Svc	\$ 0.00	\$ 51,250.00	\$ 51,250.00
Mechanical Garage	\$ 0.00	\$ 4,000.00	\$ 4,000.00
Condominium Services	\$ 0.00	\$ 6,625.00	\$ 6,625.00
Construction Code Official	\$ 625.00	\$ 3,625.00	\$ 4,250.00
Accumulated Leave	\$ 10,000.00	\$ 0.00	\$ 10,000.00
Utilities:			
Electricity	\$ 0.00	\$ 16,500.00	\$ 16,500.00
Street Lighting	\$ 0.00	\$ 14,250.00	\$ 14,250.00
Telephone	\$ 0.00	\$ 10,000.00	\$ 10,000.00
Water	\$ 0.00	\$ 4,375.00	\$ 4,375.00
Gasoline-Fuel	\$ 0.00	\$ 16,250.00	\$ 16,250.00
Natural Gas	\$ 0.00	\$ 3,750.00	\$ 3,750.00
Telecommunications	\$ 0.00	\$ 8,500.00	\$ 8,500.00
Fire Hydrants	\$ 0.00	\$ 17,500.00	\$ 17,500.00
Deferred Charges:			
PERS	\$ 0.00	\$ 0.00	\$
Social Security System	\$ 0.00	\$ 36,250.00	\$ 36,250.00
PFRS	\$ 0.00	\$ 0.00	\$
DCRP	\$ 0.00	\$ 1,000.00	\$ 1,000.00
Contingent	\$ 0.00	\$ 2,500.00	\$ 2,500.00
TOTAL INSIDE “CAP”	\$ 769,025.00	\$ 1,150,301.25	\$ 1,919,326.25
“OUTSIDE CAPS”			
Matching Funds for Grants			
LOSAP	\$ 0.00	\$ 13,750.00	\$ 13,750.00
Recycling Tax	\$ 0.00	\$ 500.00	\$ 500.00
Stormwater Management	\$ 0.00	\$ 14,375.00	\$ 14,375.00
Interlocal:			
EMS/JFK Medical Services		\$ 60,000.00	\$ 60,000.00
Atlantic Highlands: Garage	\$ 0.00	\$ 20,000.00	\$ 20,000.00
Atlantic Highlands Mun. Court	\$ 0.00	\$ 20,500.00	\$ 20,500.00
Middletown Township:			
UCC Construction	\$ 0.00	\$ 52,500.00	\$ 52,500.00
Sea Bright Lifeguards	\$ 0.00	\$ 11,750.00	\$ 11,750.00
Monmouth County 911 Dispatch	\$ 0.00	\$ 25,000.00	\$ 25,000.00
Grants:			
Alliance Grant	\$ 0.00	\$ 1,997.50	\$ 1,997.50
TOTAL OUTSIDE “CAP”	\$ 0.00	\$ 224,122.50	\$ 224,122.50
SUB TOTAL APPROPRIATIONS	\$ 769,025.00	\$ 1,374,423.75	\$ 2,143,448.75
Statutory Additions:			
Capital Improvement Fund		\$ 0.00	\$ 0.00
TOTAL	\$ 769,025.00	\$ 1,374,423.75	\$ 2,143,448.75
SEWER UTILITY:			
	Salaries	Other Expenses	Total
Sewer Operating	\$ 26,750.00	\$ 258,000.00	\$ 284,750.00
Group Insurance		\$ 7,250.00	\$ 7,250.00
Workers Compensation		\$ 5,500.00	\$ 5,500.00
Insurance Other		\$ 5,000.00	\$ 5,000.00
PERS		\$	\$ 1,578.13
Social Security System		\$ 2,000.00	\$ 2,000.00

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Sub Total	\$ 26,750.00	\$ 277,750.00	\$ 304,500.00
Statutory Additions:			
Payment of Bond Principal		\$ 0.00	\$ 0.00
Interest on Bonds		\$ 0.00	\$ 0.00
Principal/Interest on Notes/Loans		\$ 0.00	\$ 0.00
Total Statutory Additions	\$ 0.00	\$ 0.00	\$ 0.00
Total Sewer Utility Budget	\$ 26,750.00	\$ 277,750.00	\$ 304,500.00

Motion to Approve R-21-109:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

Motion to Table to May 19, 2021 Meeting R-21-110:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

**RESOLUTION 21-111
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR SERVICES FOR THE OPERATION AND MAINTENANCE OF WASTEWATER PUMPING
STATIONS AND COLLECTION SYSTEM WITHIN THE BOROUGH**

WHEREAS, the Borough of Highlands has a need for services for the operation and maintenance of wastewater pumping stations and collection system within the Borough pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, O&M Solutions has submitted a proposal dated January 15, 2021 in the amount of \$2,200.00 per month for the services; and

WHEREAS, said proposal will not exceed the Borough's bid threshold; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$26,400.00 for the aforesaid services; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain O&M Solutions for services for the operation and maintenance of wastewater pumping stations and collection system within the Borough; and

WHEREAS, O&M Solutions has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit O&M Solutions from making any reportable contributions through the term of the contract; and

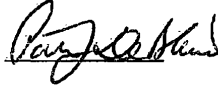
WHEREAS, O&M Solutions has completed and submitted a Political Contribution form in accordance

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with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands:

I hereby certify that funds are available as follows:



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands that:

1. O&M Solutions is hereby retained to provide services for the operation and maintenance of wastewater pumping stations and collection system within the Borough for an amount not to exceed \$26,400.00 .
2. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R-21-111:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

RESOLUTION 21-112

RESOLUTION AUTHORIZING EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE UNITED STATES COAST GUARD AND THE BOROUGH OF HIGHLANDS

WHEREAS, the Revised General Ordinances of the Borough of Highlands, Chapter 2-11, establishes the Fire Department of the Borough of Highlands; and

WHEREAS, in accordance 14 U.S.C. § 141, the United States Coast Guard has requested that a Memorandum of Agreement be entered into with the Borough in order to provide fire protection and emergency services to United States Coast Guard Detachment Sandy Hook, located at 20 Crispin Road, Highlands NJ and

WHEREAS, the aforesaid Memorandum of Agreement sets forth the terms and conditions under which the Borough of Highlands Fire Department will provide fire protection and emergency services to the United States Coast Guard.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Highlands, that the Mayor be and is hereby authorized to execute a Memorandum of Agreement between the United States Coast Guard and the Borough of Highlands, which sets forth the terms and conditions under which the Borough of Highlands Fire Department will provide fire protection and emergency services to base facilities, areas, and structures designated by the United States Coast Guard, located at 20 Crispin Road, Highlands NJ subject to the approval of the Borough Attorney.

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Motion to Approve R-21-112:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN		X	X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

RESOLUTION 21-113

A COMMUNITY DEVELOPMENT BLOCK GRANT RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A PROJECT AGREEMENT WITH MONMOUTH COUNTY FOR PERFORMANCE AND DELIVERY OF FISCAL YEAR 2021 COMMUNITY DEVELOPMENT PROJECTS

WHEREAS, certain federal funds are potentially available to Monmouth County under the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the County of Monmouth expects to receive an allocation for Fiscal Year 2021 from the United States Department of Housing and Urban Development; and

WHEREAS, the County of Monmouth has submitted its Annual Plan for Fiscal Year 2021 to the U.S. Department of Housing and Urban Development, which included a project hereinafter referred to as Pedestrian Improvements to Marine Place West with a grant allocation of \$179,605.00.

WHEREAS, the Borough of Highlands hereby met all the requirements for the release of funds to begin incurring costs for this project; and

WHEREAS, the Borough of Highlands has filed with the Monmouth County Community Development Program an acceptable timetable for completion and expenditure of grant funds, which is included as an appendix to the Project Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to execute with the County of Monmouth the attached Project Agreement on behalf of the Borough of Highlands.

Motion to Approve R-21-113:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

RESOLUTION 21-114

A COMMUNITY DEVELOPMENT BLOCK GRANT RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CERTIFICATION PROHIBITING THE USE OF EXCESSIVE FORCE AND A CERTIFICATION PROHIBITING THE USE OF FEDERAL FUNDS FOR LOBBYING

WHEREAS, certain federal funds are potentially available to Monmouth County through the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the United States Department of Housing and Urban Development has allocated funding to the County of Monmouth for Fiscal Year 2021; and

WHEREAS, the County is making some of these funds available to certain participating municipalities and non-profit agencies; and

WHEREAS, it is required that the Borough of Highlands execute a Project Agreement with Monmouth County to undertake a project known as Pedestrian Improvements to Marine Place West and WHEREAS, the U.S. Department of Housing and Urban Development is requiring that the Mayor of the Borough of Highlands sign additional certifications in order to receive these funds; and

WHEREAS, the Borough of Highlands has adopted a policy prohibiting the use of excessive force by its law enforcement agency (police force) within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

WHEREAS, a copy of that policy is attached to and made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands has met the conditions of receiving a Fiscal Year 2021 allocation by adopting a policy prohibiting the use of excessive force and by not using federal funds for lobbying or by disclosing that funds have been used for lobbying.

BE IT FURTHER RESOLVED, that the Mayor of the Borough of Highlands is hereby authorized to sign the attached certifications which will become part of the Fiscal Year 2021 Project Agreement.

Motion to Approve R-21-114:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

RESOLUTION 21-115

RESOLUTION APPROVING SHARED SERVICES AGREEMENT WITH MONMOUTH COUNTY FOR MODIV PROPERTY ASSESSMENT COMPUTER SERVICES

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq. authorizes local units such as this Municipality to enter into Shared Services Agreements with other local units; and

WHEREAS, the rules and regulations of the State of New Jersey, Department of Treasury, Division of Taxation, provide for a uniform system of maintaining and reporting tax information as to real estate throughout the State of New Jersey, by municipalities and counties, which is commonly known as the MODIV Property Assessment Computer System; and

WHEREAS, the County of Monmouth has the facilities to provide the computer services necessary in order to comply with the aforesaid rules and regulations; and

WHEREAS, it is in the best interest of the Borough of Highlands to enter into such an Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Highlands hereby approves entry in the Agreement with the County of Monmouth consistent with the foregoing.

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and Borough Clerk are each

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hereby authorized and directed to execute the attached Shared Services Agreement, for the provision of MODIV Property Assessment Computer Services, on behalf of the Borough.

Motion to Table to May 19, 2021 R-21-115:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

**RESOLUTION 21-116
RESOLUTION AUTHORIZING A PROPERTY TAX CANCELLATION AND REFUND**

WHEREAS, Block 120, lot 10.2-14 applied for and received a tax exemption under the provisions for a total disabled veteran status in accordance with N.J.S.A. 54:4-3.30et seq, and

WHEREAS, this property was subsequently sold on April, 2020, and the tax assessment was erroneously placed on the property for the entire 2020 tax year, and

WHEREAS, the Tax Assessor recommends that the assessment should be prorated from the date of sale to reflect the 3 months that the property was tax exempt, and

WHEREAS, the Tax Collector is recommending that the 2020 taxes be cancelled in the amount of \$1,617.70 and refunded to

Franc Weinperl & Jennifer Molloy
225 Shore Dr, Unit #14
Highlands, NJ 07732

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, New Jersey, that the Tax Collector cancel taxes as set forth above and refund the overpayment in the amount of \$1,617.70.

Motion to Approve R-21-116:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK		X	X			
OLSZEWSKI			X			
BROULLON	X		X			

**RESOLUTION 21-117
REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL
GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST RIDER FOR
STORM RECOVERY TRUST FUND**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a Municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, PL2013, C.271 and NJS 40A:4-62.1 provides for the receipt of Storm Recovery Trust Funds by the municipality to provide for the operating costs to administer this act, and

WHEREAS, NJSA 40A:4-39 provides the dedicated revenues anticipated from the Storm

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Recovery Trust Funds are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by Statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands, County of Monmouth, State of New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures for Storm Recovery Trust Fund per PL2013, C.271 and NJS 40A:4-62.1.
2. The Municipal Clerk of the Borough of Highlands is hereby directed to forward two certified copies of this resolution to the Director of the Division of local Government Services.

Motion to Approve R-21-117:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

**RESOLUTION 21-118
RESOLUTION AUTHORIZING PURCHASE OF A SPORT COURT AT SNUG HARBOR**

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), the Borough may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough of Highlands has the need to purchase a sport court, consisting of tennis and basketball courts for Snug Harbor, utilizing the ESCNJ (#65MCESCCPS) Cooperative Purchasing Program, from Sport Court using co-op # ESCNJ 20/21-06 in the amount of \$106,590.60; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available using budget # C-04-17-101-000-201 in the amount of \$106,590.60.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands authorizes the purchase of a sport court, consisting of tennis and basketball courts for Snug Harbor, from Sport Court using contract # ESCNJ 20/21-06, in the amount of \$106,590.60.

Motion to Approve R-21-118:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN		X	X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

**RESOLUTION 21-119
RESOLUTION AUTHORIZING PURCHASE OF
PLAYGROUND EQUIPMENT FOR HUDDY PARK, SNUG HARBOR AND VETERANS
MEMORIAL PARK**

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), the Borough may by

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resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough of Highlands has the need to purchase playground equipment for Huddy Park, Snug Harbor and Veterans Memorial Park, utilizing the ESCNJ (#65MCESCCPS) Cooperative Purchasing Program, from MRC using co-op # ESCNJ 20/21-06, in the amount of \$119,699.65; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available using budget # C-04-17-101-000-201, C-04-17-102-000-201 in the amount of \$119,699.65.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands authorizes the purchase of playground equipment from MRC using contract # ESCNJ 20/21-06, in the amount of \$119,699.65.

Motion to Approve R-21-119:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA			X			
MELNYK		X	X			
OLSZEWSKI			X			
BROULLON	X		X			

**RESOLUTION 21-120
RESOLUTION AUTHORIZING PURCHASE OF PLAYGROUND RUBBER MULCH**

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), the Borough may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough of Highlands has the need to purchase playground rubber mulch and curbs for Huddy Park, Snug Harbor and Veterans Memorial Park, utilizing the ESCNJ (#65MCESCCPS) Cooperative Purchasing Program, from Rubber Recycle using co-op # ESCNJ 20/21-02 in the amount of \$65,638.00; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available using budget # C-04-17-101-000-201, C-04-17-102-000-201 in the amount of \$65,638.00.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Highlands authorizes the purchase of playground rubber mulch and curbs from Rubber Recycle using contract # ESCNJ 2021-02, in the amount of \$65,638.00.

Motion to Approve R-21-120:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN		X	X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

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OTHER BUSINESS:

None

REPORTS:

Administrator's report: Michael Muscillo gave report:

New Borough Hall work progressing - met with professionals regarding the interior/furnishings

- Animal Control & SPCA working on Raccoon issue
- Working with County on additional grant funding for Snug Harbor
- Conference call with FEMA, additional funding available for new municipal building
- Updated insurance paperwork requested from risk manager
- Redevelopment agreements in process

Captains' Cove - work progressing on bulkhead

- Looking into credit card payment modules for website
- Parks meeting held, progressing on upgrading facilities

Safe Routes to Schools Grant, submitting required paperwork

- Hearing on CDL loan in Trenton scheduled for May 12

Engineer's report-Bennett Matlack gave report:

Update on Waterwitch Storm and Sanitary Sewer project.

Grants for Snug Harbor are being pursued.

Update on Captain's Cove construction, including replacement of the bulkhead near the corner of Washington Avenue and Marine place.

Mayor stated meetings would be in person beginning on May 19th. Town wide yard sale to be held on May 22nd. Memorial Day Parade 11:00am on May 29th.

PUBLIC PORTION:

Mayor opens public portion.

Lizzie Harvey, 15 Washington-Supports town wide garage sale. Questioned when next tax installment would be released. CFO Patrick DeBlasio explained.

Chris Francy, 36 5th Street-Asked CFO to repeat explanation of Bond Ordinance regarding municipal building. CFO gave a recap of his previous explanation. Questioned if FEMA could back out. Administrator as well as Mayor explained.

Claudette D'Arigo, 12 Seadrift-Question for CFO regarding any outstanding Hurricane Sandy loans that the Borough may be forgiven. CFO explained.

Kim Skorcka, Shore Drive-Opposes municipal building. Questioned how we became an Arbor Day Foundation Tree City USA. Councilmember Melnyk explained.

Melissa Pedersen, 17 Bay Street-Questioned who will repair street at Captain's Cove. Borough Engineer Mr. Matlack explained.

Jim Smith, Holly Springs Mississippi-Also questioned repairs at Captain's' Cove. Engineer explained.

Tricia Rivera, 31 Waterwitch- Opposes Captain's Cove Project.

Barbara Domings, 247 Bay Avenue-Supports zoom meetings.

Gina Melnyk, C5 Hillside Court-Supports the Highlands Elementary School and the Community Center working together to offer after school programs.


Muriel Smith, 99 Center Avenue, Atlantic Highlands-Thanked Council for assistance with the Twinlights Museum grant. Questioned FEMA funding of Municipal Building. Mayor explained. Requested a copy of the excessive use of force policy for Highlands Police. Mayor and Attorney Chabarek explained.

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ADJOURN:

Upon motion by Mayor Broullon, seconded by Councilmember Melnyk, motion carries to adjourn at 9:33P.M.
All in Favor.

Approve: 
Carolyn Broullon

Attest: 
Michelle Hutchinson, Acting Borough Clerk

