



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 21-124

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL PLANNING SERVICES FOR THE PREPARATION OF THE MIDPOINT REVIEW AND ANNUAL MONITORING REPORT REQUIRED BY THE FAIR HOUSING ACT

WHEREAS, the Borough of Highlands has a need for professional planning services for the preparation of the Midpoint Review and Annual Monitoring Report required by the Fair Housing Act pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Heyer, Gruel & Associates has set forth its proposed services in a written proposal dated April 23, 2021, a copy of which is available at the Office of the Borough Clerk; and

WHEREAS, such professional planning services can only be provided by licensed professionals and the firm of Heyer, Gruel & Associates, 236 Broad Street, Red Bank, NJ 07701 is so recognized; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$5,000.00 for the aforesaid professional planning services; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain Heyer, Gruel & Associates for the preparation of the Midpoint Review and Annual Monitoring Report required by the Fair Housing Act; and

WHEREAS, Heyer, Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit Heyer, Gruel & Associates from making any reportable contributions through the term of the contract; and

WHEREAS, Heyer, Gruel & Associates has completed and submitted a Political Contribution form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands; Account: 1-01-20-155-000-242

I hereby certify that funds are available as follows:



Patrick DeBlasio, Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands that:

1. Heyer, Gruel & Associates is hereby retained for the preparation of the Midpoint Review and Annual Monitoring Report required by the Fair Housing Act for an amount not to exceed \$5,000.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession. The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Motion to Approve R-21-124:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN			X			
MAZZOLA		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF VOTE: May 19, 2021



Michelle Hutchinson Acting Municipal Clerk
Borough of Highlands