



**BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH**

## **RESOLUTION 21-186**

### **RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH MONMOUTH COUNTY FOR THE Itaxmap/COLLABORATION CENTER SYSTEM**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq. authorizes a local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to primary purposes of any of the participating local units; and

**WHEREAS**, in accordance with N.J.A.C. 18:23A-1.1, each municipality is to provide for the preparation of revisions to their tax map; and

**WHEREAS**, a County to Municipality shared services agreement would provide map conversion and maintenance services, ushering in the transition from analog to a Countywide standard of state-certified digital tax maps for all 53 municipalities in Monmouth County; and

**WHEREAS**, the intent of the digital tax map shared services program is to reduce municipality costs and to provide for the most up to date GIS parcel layer and tax map data for public and government stakeholders; and

**WHEREAS**, this service provides participating municipalities with numerous benefits, including: anticipated cost-savings through economies-of-scale; reduce cost to comply with state regulations and standards; transition from analog to state-certified digital maps; streamlined editing and ongoing maintenance procedures; more consistent and accurate municipal and County-wide information; unprecedented assemblage of data made available to taxpayers, municipalities and the County; and seamless flow of tax information into GIS and additional information systems; and

**WHEREAS**, the County of Monmouth has the facilities to provide the aforesaid services; and

**WHEREAS**, there are no costs for the municipality for the initial two (2) years of service, wherein during the initial two (2) years of the agreement, the County shall pay for the conversion and maintenance of all parcels within the municipality to a County/State digital standard; and

**WHEREAS**, once all municipalities who agreed to participate have been brought to the County/State digital standard, a per parcel annual maintenance cost shall be determined and presented to all municipalities for review and consideration; and

**WHEREAS**, the County will pay for all costs associated with the maintenance and hosting of the iTaxMap/Collaboration applications within the County's IT facilities; and

**WHEREAS**, any and all additional costs of releases or future add-ons, will be mutually agreed upon by the municipalities; and

**WHEREAS**, the term of the Agreement shall be effective upon execution through December 31, 2025, unless sooner terminated or extended; and

**WHEREAS**, the County and the Borough will have the right to terminate the Agreement upon ninety (90) days written notice; and

**WHEREAS**, it is in the best interest of the Borough of Highlands to enter into such an Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Highlands hereby approves entry into the aforesaid Shared Services Agreement with the County of Monmouth consistent with the foregoing.

**BE IT FURTHER RESOLVED**, that the Mayor, Borough Administrator and Borough Clerk are each hereby authorized to execute the Shared Services Agreement, for the County of Monmouth to provide the iTaxMap/Collaboration Center System, on behalf of the Borough

**BE IT FURTHER RESOLVED**, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

**BE IT FURTHER RESOLVED**, that the Borough Clerk shall forward a certified copy of this Resolution to the following:

1. Monmouth County, Administrator.
2. Borough of Highlands, Tax Assessor.
3. Borough of Highlands, Administrator.

Motion to Approve R-21-186:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
MARTIN		X	X			
MAZZOLA			X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF VOTE: October 6, 2021



Michelle Hutchinson, Municipal Clerk  
Borough of Highlands