



BOROUGH OF HIGHLANDS
COUNTY OF MONMOUTH

RESOLUTION 20-196

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR PROFESSIONAL WASTEWATER ENGINEERING SERVICES
REGARDING IMPROVEMENTS AT THE WATERWITCH WASTEWATER PUMP
STATION**

WHEREAS, the Borough of Highlands has a need for Professional Wastewater Engineering Services in connection with the improvements at the Waterwitch Wastewater Pump Station, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, H2M Associates, Inc. has set forth its proposed services in a written proposal dated July 14, 2020, copy of which is available at the office of the Borough Clerk; and

WHEREAS, the proposed services and the amount of the contract with H2M Associates is \$65,000.00, consisting of the following:

Phase 1 - Preliminary Due Diligence	\$ 4,500.00
Phase 2 – Detailed Design	\$29,500.00
Phase 3 – Bid Services	\$ 4,500.00
Phase 4 – Construction Administration	\$17,500.00
Phase 5 – Construction Observation	<u>\$ 9,000.00</u>
TOTAL	\$65,000.00

WHEREAS, such professional wastewater engineering services can only be provided by licensed professionals and the firm of H2M Associates, 4810 Belmar Boulevard, Suite 201, Wall Township, New Jersey 07753 is so recognized; and

WHEREAS, the governing body has determined that it is in the best interest of the Borough to retain H2M Associates for the proposed wastewater engineering services in connection with the improvements at the Waterwitch Wastewater Pump Station; and

WHEREAS, this contract is to be awarded for an amount not to exceed \$65,000.00 for Professional Wastewater Engineering Services as stated in H2M Associates proposal dated July 14, 2020; and

WHEREAS, H2M Associates has completed and submitted a Business Entity Disclosure Certification which certifies that H2M Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year and that the contract will prohibit H2M Associates from making any reportable contributions through the term of the contract; and

WHEREAS, H2M Associates has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

WHEREAS, certification of availability of funds is hereby provided by the Chief Financial Officer of the Borough of Highlands;

I hereby certify that funds are available as follows:



 Patrick DeBlasio, Chief Financial Officer


WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. Seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Highlands as follows:

1. H2M Associates is hereby retained to provide wastewater engineering services in connection with the improvements at the Waterwitch Wastewater Pump Station as outlined above for an amount not to exceed \$65,000.00.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a). The Mayor and Borough Clerk are hereby authorized to sign said contract.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
MAZZOLA			X			
RYAN			X			
VALKOS		X	X			
BROULLON	X		X			

Date of Vote: September 2, 2020



 Michelle Hutchinson, Acting Municipal Clerk