

## ORGANIZATIONAL LETTERHEAD

[INSERT DATE]

Mayor Carolyn Broullon  
Borough of Highlands  
42 Shore Drive,  
Highlands, NJ 07732

Re: FEMA BRIC Grant Program  
Letter of Support  
Highlands & Monmouth Hills Flood Mitigation and Green Infrastructure Project  
Borough of Highlands, Monmouth County, New Jersey

Dear Mayor Broullon:

In your first paragraph, explain: (a) that you are writing to support the Borough's application to FEMA BRIC Grant Program and, (b) who you are and the purpose of your organization.

As [insert your title/ position] of/for [insert organization/ affiliation], I would like to express my support for the Borough's grant application to obtain funding for stormwater mitigation and green infrastructure. The project is located in several areas that include Snug Harbor Ave, Bay Ave, Central Ave, Valley St, North St, Waterwitch Ave, Route 36, Kavookjian Field, and, in partnership with Monmouth Hills, Inc.- Waterwitch Dr, Valley Dr, Park Way, located within Middletown Township. These improvements will address recurring / chronic flooding issues that have been going on for decades.

[insert you and your organization's relationship or interest in the project] I fully support the Borough's initiative to improve stormwater infrastructure, build community resiliency, and utilize nature-based solutions for our residents and visitors. Projects such as this are instrumental in reducing the risk of current and future natural hazards. [insert statement of why you support the project and flood mitigation improvements in general]

On behalf of [insert organization/ affiliation], we/I support the Borough's efforts in pursuing funding and respectfully request strong consideration of the grant application.

Sincerely,

[sign here]

[insert name and title]