

Highlands Borough Mayor & Council Meeting Minutes
Community Center
22 Snug Harbor Avenue, Highlands
Wednesday, January 16th 2019, 7:00 p.m.

As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken.

Call to Order
Meeting Statement
Roll Call

EXECUTIVE SESSION: 7:00PM

Attorney-Client Privilege: Prohibition on Sale of Marijuana
Cable Television Franchise Renewal
TNR Program/Ordinance
District Management Corp.
Litigation: Good Neighbors, LLC

REGULAR MEETING: 8:00PM

Call to Order
Pledge of Allegiance
Roll Call

Presentation of Awards

Police Department

Approval of Minutes

June 20th 2018

Consent Agenda

R-19-046 Approve Payment of the Bills
R-19-047 Amend Schedule of Annual Notice of Meeting Dates
R-19-048 Amend Council Liaison Appointments
R-19-049 Amend HBP Appointments
R-19-050 Appoint OEM Coordinator
R-19-051 Appoint Deputy OEM Coordinators
R-19-052 Appoint Additional Fire Police
R-19-053 Amend Community Development Representatives

Resolutions

R-19-042 Appoint Risk Manager
R-19-054 Approve HBP's 2019 Objectives & 2018 Accomplishments
R-19-055 Approve HBP's 2019 Calendar of Events
R-19-056 Authorize Non-Fair & Open Contract to CME
R-19-057 Authorize Non-Fair & Open Contract to Heyer & Gruel
R-19-058 Authorize Change Order & Final Payment of Contract to Shore Top Construction
R-19-059 Authorize Extension of Contract for Solid Waste & Recyclables for 90 Days
R-19-060 Authorize Person to Person Transfer of Liquor License 1317-33-004
R-19-061 Authorize Purchase of Vehicles thorough State Contract

Ordinance: Introduction & First Reading

O-19-01 Amend Chapter 21, Article XIV, Section 74 – Prohibitive Uses

Other Business

Administrator's Report
Police Chief's Report

Public Comments:

Adjourn

Highlands Borough Mayor & Council Meeting Minutes
Community Center
22 Snug Harbor Avenue, Highlands
Wednesday, January 16th 2019, 7:00 p.m.

REGULAR MEETING:

As per requirement of Public Law 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Borough of Highlands Mayor and Council and all requirements have been met. Notice has been transmitted to the Asbury Park Press and the Two River Times. Notice has been posted on the public bulletin board. Formal Action will be taken.

Roll Call

- X Councilmember Braswell
- X Councilmember Broullon
- X Councilmember Mazzola
- X Councilmember Ryan
- X Mayor O'Neil

Also Present:

- X Andrew Ball, Borough Attorney
- X Bonnie Brookes, Borough Clerk
- X Brian Chabarek, Borough Attorney
- X Kim Gonzales, Borough Administer

EXECUTIVE SESSION

- Attorney-Client Privilege: Prohibition on Sale of Marijuana
 Cable Television Franchise Renewal
 TNR Program/Ordinance
 District Management Corp.
 Hilltop at Highlands
- Litigation: Good Neighbors, LLC

Motion to Approve the Resolution to Enter into Executive Session:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON		X	X			
MAZZOLA			X			
RYAN			X			
O'NEIL	X		X			

The Resolution to enter into Executive Session was properly approved.

Council entered Executive Session at 7:04pm.

Council exited Executive Session at 8:10pm.

Roll Call

- X Councilmember Braswell
- X Councilmember Broullon
- X Councilmember Mazzola
- X Councilmember Ryan
- X Mayor O'Neil

Also Present:

- X Andrew Ball, Borough Attorney
- X Bonnie Brookes, Borough Clerk
- X Brian Chabarek, Borough Attorney
- X Patrick DeBlasio, CFO
- X Kim Gonzales, Borough Administer

Presentation of Awards – Police Department

Chief Burton thanked everyone for coming to tonight's meeting. He read a statement concerning an event that had occurred at the Bike NY event a few months previously where a bicyclist, William McGraw, who participated in the race suffered a serious medical issue. He noted that the police were alerted and CPR was preformed until Officer Roxby arrived with a defibrillator and the bicyclist's life was saved. Chief Burton read a letter from Mrs. McGraw. Ms. McGraw, accompanied by her husband and their children, presented awards to the two bystanders who alerted the police and started CPR, along with Officer Roxby.

Highlands Borough Mayor & Council Meeting Minutes
Community Center
22 Snug Harbor Avenue, Highlands
Wednesday, January 16th 2019, 7:00 p.m.

Approval of Minutes

June 20th 2018

Motion to Approve the June 20th 2018 Minutes:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON		X	X			
MAZZOLA					X	
RYAN	X		X			
O'NEIL					X	

The June 20th Minutes were properly approved.

Consent Agenda

- R-19-046 Approve Payment of the Bills
- R-19-047 Amend Schedule of Annual Notice of Meeting Dates
- R-19-048 Amend Council Liaison Appointments
- R-19-049 Amend HBP Appointments
- R-19-050 Appoint OEM Coordinator
- R-19-051 Appoint Deputy OEM Coordinators
- R-19-052 Appoint Additional Fire Police
- R-19-053 Amend Community Development Representatives

Motion to Approve the Consent Agenda:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON	X		X			
MAZZOLA			X			
RYAN		X	X			
O'NEIL			X			

The Consent Agenda was properly approved.

Resolutions

R-19-042 Appoint Risk Manager

Motion to Amend Resolution 19-042 to "6% of the assessment by the Monmouth County Municipal Joint Insurance Fund for the calendar year 2019":

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA			X			
RYAN		X	X			
O'NEIL	X		X			

Amendment to Resolution 19-042 has been properly approved.

Highlands Borough Mayor & Council Meeting Minutes
Community Center
22 Snug Harbor Avenue, Highlands
Wednesday, January 16th 2019, 7:00 p.m.

Motion to Approve Resolution 19-042 as Amended:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA			X			
RYAN		X	X			
O'NEIL	X		X			

Resolution 19-042 has been properly approved.

R-19-054 Approve HBP's 2019 Objectives & 2018 Accomplishments

Motion to Approve Resolution 19-054:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X		X	
BROULLON		X	X			
MAZZOLA				X		
RYAN			X			
O'NEIL	X		X			

Resolution 19-054 has been properly approved.

R-19-055 Approve HBP's 2019 Calendar of Events

Motion to Approve Resolution 19-055:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL					X	
BROULLON	X		X			
MAZZOLA			X			
RYAN			X			
O'NEIL		X	X			

Resolution 19-055 has been properly approved.

R-19-056 Authorize Non-Fair & Open Contract to CME

Motion to Approve Resolution 19-056:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON		X	X			
MAZZOLA			X			
RYAN	X		X			
O'NEIL			X			

Resolution 19-056 has been properly approved.

Highlands Borough Mayor & Council Meeting Minutes
Community Center
22 Snug Harbor Avenue, Highlands
Wednesday, January 16th 2019, 7:00 p.m.

R-19-057 Authorize Non-Fair & Open Contract to Heyer & Gruel
Motion to Approve Resolution 19-057:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON	X		X			
MAZZOLA			X			
RYAN		X	X			
O'NEIL			X			

Resolution 19-057 has been properly approved.

R-19-058 Authorize Change Order & Final Payment of Contract to Shore Top Construction
Motion to Approve Resolution 19-058:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON		X	X			
MAZZOLA			X			
RYAN			X			
O'NEIL	X		X			

Resolution 19-058 has been properly approved.

R-19-059 Authorize Extension of Contract for Solid Waste & Recyclables for 90 Days
Motion to Approve Resolution 19-059:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON		X	X			
MAZZOLA			X			
RYAN			X			
O'NEIL	X		X			

Resolution 19-059 has been properly approved.

R-19-060 Authorize Person to Person Transfer of Liquor License 1317-33-004
Motion to Approve Resolution 19-060:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA			X			
RYAN	X		X			
O'NEIL		X	X			

Resolution 19-0760 has been properly approved.

Highlands Borough Mayor & Council Meeting Minutes
Community Center
22 Snug Harbor Avenue, Highlands
Wednesday, January 16th 2019, 7:00 p.m.

R-19-061 Authorize Purchase of Vehicles thorough State Contract
Motion to Approve Resolution 19-061:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA			X			
RYAN	X		X			
O'NEIL		X	X			

Resolution 19-061 has been properly approved.

Ordinance: Introduction & First Reading

O-19-01 Amend Chapter 21, Article XIV, Section 74 – Prohibitive Uses
Motion to Introduce Ordinance 19-01:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON			X			
MAZZOLA			X			
RYAN	X		X			
O'NEIL		X	X			

Ordinance 19-01 was properly introduced.
The public hearing will be held on February 20th 2019.

Other Business

Administrator's Report

Ms. Gonzales reviewed many upcoming projects including NJNG work on Grand Tour and Valley Street which will start in two weeks and take six months to complete. She noted that the CDGB for sanitary improvements will be ending shortly and that the DPW is working several pipe and drainage projects. Ms. Gonzales noted that there is now an extension, #251, dedicated to storm concerns.

Police Chief's Report

The Chief had no report.

Public Comments:

Mayor O'Neil opened the meeting to the public for comment.

Name: Carla Cefalo

Address: Highlands Business Partnership (HBP)

Presented Mr. & Mrs. Francy as the Grand Marshalls for the 2019 Saint Patrick's Day parade.

Name: Kim Skorka

Address: Shore Drive

Noted that ten years ago the Council had concerns over the HBP and had a meeting and created a DBAT report. She stated that the Council minutes from the 11/23/2009 were very "eye-opening". She asked the Council to look at the minutes and the report and said that it was time for a change.

Ms. Skorka pointed out that the holiday lights and tree lighting has nothing to do with the businesses and should be run by the Borough, not the HBP. She suggested that the Borough higher a marketing firm to assist the Borough.

Mayor O'Neil pointed out that the HBP meeting was on Monday.

Name: Tina Kaemmerer

Address: Linden Avenue

Stated that a local paper has made several shots at Highlands, noting there was a great article on the businesses next to one on a raccoon with rabies. She hoped that the Borough would get better press.

Highlands Borough Mayor & Council Meeting Minutes
Community Center
22 Snug Harbor Avenue, Highlands
Wednesday, January 16th 2019, 7:00 p.m.

Name: Trish Rivera

Address: Waterwitch Avenue

Noted that in Ordinance 13-05, Building Heights, it is conflicting on the allowable building height in the Borough and expressed her concern over the giant homes being built.

Ms. Gonzales stated that she had discussed this with the old Zoning Officer and will have a conversation with the new one.

Ms. Rivera stated that the Borough would not get young families into the town with the cost of the homes. She questioned what the report in Resolution 19-56 about which the Mayor explained. Ms. Rivera inquired why the planner was needed in Resolution 19-051. Councilmember Broullon stated that it was concerning COAH. Mr. Rivera asked for updates on Captain's Cove. Ms. Gonzales explained that she was awaiting a reply from the owner of the property and that the Code Enforcement Officer also sent the owner letters. Ms. Rivera inquired if the clamers were allowed to stay in the marina and Ms. Gonzales stated that the Borough does not have jurisdiction.

Name: John Caruso

Address: Gravelly Point Road

Expressed his concern with Councilmember Braswell being the liaison to the sewer department and the DPW.

Name: Chris Francy

Address: Fifth Street

Inquired if the Risk Assessment Officer was a new position. Ms. Gonzales noted it was not and Councilmember Broullon explained the reason for the position.

Mayor O'Neil stated that he was anticipating a big summer and asked the residents for patience for the various projects.

Adjourn

Motion to Adjourn the Meeting:

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRASWELL			X			
BROULLON		X	X			
MAZZOLA			X			
RYAN			X			
O'NEIL	X		X			

The meeting was adjourned at 8:58 pm.

Approval of the Minutes

A motion to approve the Minutes of January 16th 2019 was made by Councilmember Broullon and seconded by Mayor O'Neil.

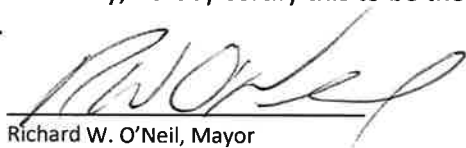
AYE: Councilmembers Barswell, Broullon, Mazzola, Ryan & Mayor O'Neil (5)

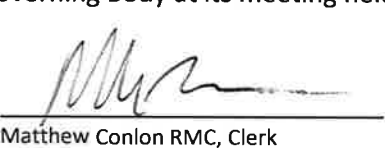
NAY: None (0)

ABSENT: None (0)

ABSTAIN: None (0)

I, Bonnie Brookes, Acting Municipal Clerk of the Borough of Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be the action of the Governing Body at its meeting held June 19th 2019.

Approve: 
 Richard W. O'Neil, Mayor

Attest: 
 Matthew Conlon RMC, Clerk