

Single Stream Recycling in Highlands

Reciclaje de una sola corriente en Highlands



RESIDENTS CAN PLACE ALL MANDATED RECYCLABLES IN ONE RECYCLING CONTAINER

Los residentes pueden colocar todos los materiales reciclables obligatorios en un contenedor de reciclaje



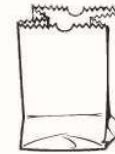
Plastic Bottles
[Botellas de plástico]



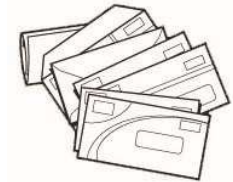
Magazines
[Revistas]



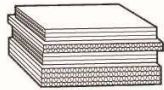
Phone Books
[Guías de telefónicas]



Brown Paper Bags
[Bolsas de papel]



Junk Mail
[Propaganda por correo]



Cardboard
[Cartulina]



Paperboard
[Cartón]



Newspapers
[Periódicos]



**Steel Cans & Empty
Aerosol Cans**
[Latas y aerosoles vacíos]



Glass Bottles & Jars
[Botellas y frascos de vidrio]



**Aluminum Cans,
Aluminum Foil & Pie Tins**
[Latas de aluminio, papel de aluminio y moldes de aluminio]



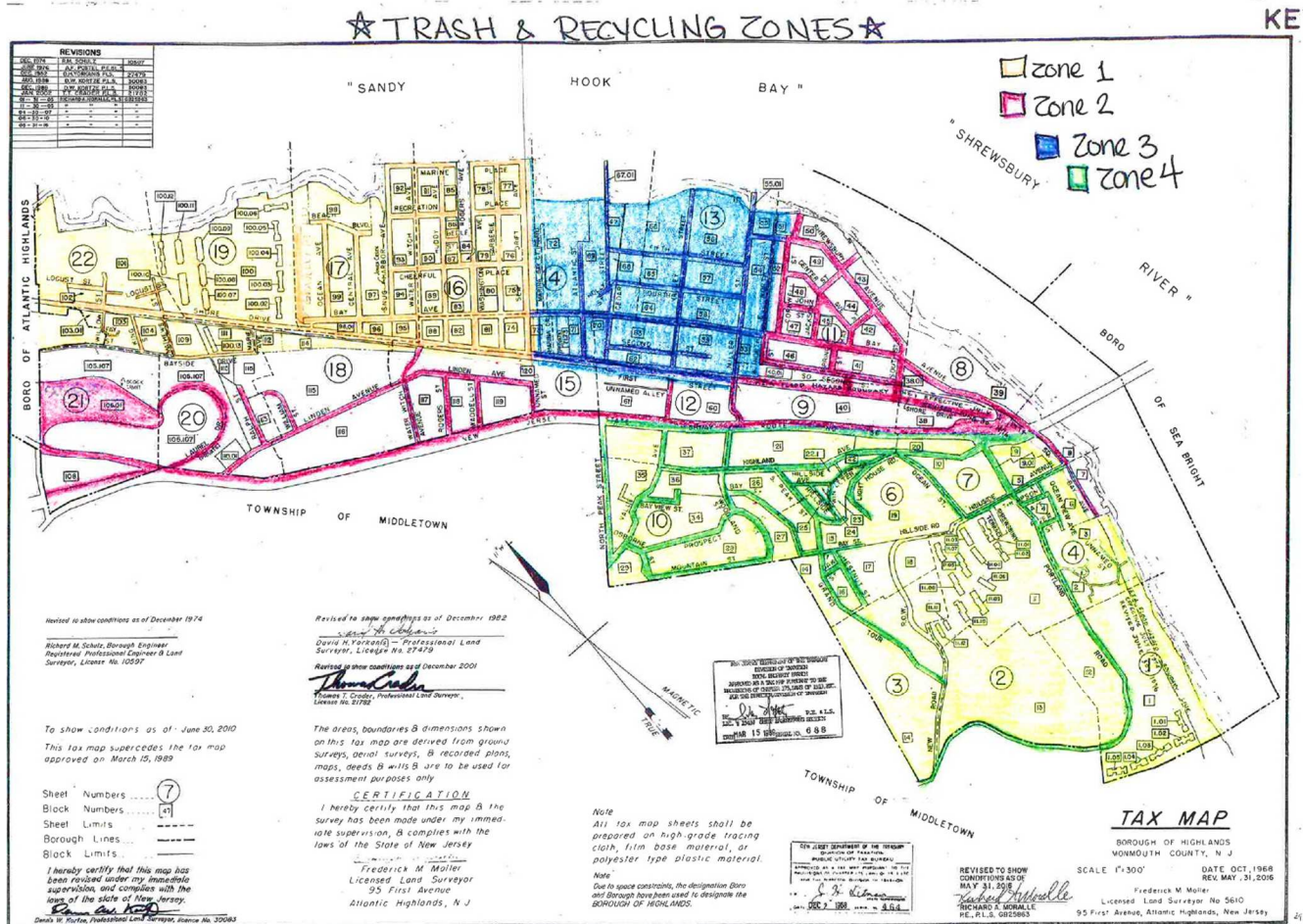
**Paper Cardboard, Dairy
& Juice Containers**
[Envases de cartón de lácteos y jugos]



Office & Shredded Paper
[Papel de oficio, Papel en trizas]

Trash, Recycling, Bulk & Brush in Highlands

Basura, Reciclaie, Bulk & Brush en Highlands



Department of Public Works
Spencer Carpenter
Superintendent

Recycling Yard Hours
Monday – Friday: 7am – 3pm
Saturday: 7am – 12pm
Sunday: CLOSED

Phone
(732) 872-1224 x250

Fax
(732) 872-0670

E-Mail
scarpenter@highlandsborough.org

Location
151 Navesink Ave., Highlands



SCAN ME

Zones 1 & 3

Trash Pickup: Monday & Thursday

Recycling: 1st & 3rd Wednesday

Zones 2 & 4

Trash Pickup: Tuesday & Friday

Recycling: 2nd & 4th Wednesday

Bulk & Brush will be picked up according to Zone

Zone 1: First Friday of the month

Zone 2: Second Friday of the month

Zone 3: Third Friday of the month

Zone 4: Fourth Friday of the month

Please Note: Regular Bulk pickup will be in **March, June, September, and December.**

If additional pickups are needed, the fee is \$50 per Bulk Permit which covers 2 large items and \$50 per Freon Permit for each A/C and fridge unit. Pickups will be the 2nd and 4th Monday of the month.

Place items curbside the night before pickup.

Recycling Center Hours: Monday - Friday 7am – 3pm, Saturday 7am – 12pm, and Sunday CLOSED

Brush will be picked up by zone during the months of April, October, and December on Fridays.

*****Zone 4 will have an additional brush pick in the month of June.*****

By ordinance, brush placement is only allowed during the first 5 days prior to collection. Place all brush 10 feet from storm drains, inlets or streams. All brush must be 25 feet from an intersection. Please remove vehicles from street during brush removal Fridays, by zone, as the street sweeper will follow the brush pick up – as per Borough Code 3-7.4.

*****Leaves will only be picked up in the month of November & December.*****

Bulk will be picked up by zone during the months of March, June, September, and December on Fridays. As per Borough Code 3-7.4.

There is NO residential recycling on the fifth Wednesday of any given month.

No trash pickup during scheduled holidays – Thanksgiving, Christmas, & New Year’s Day

Residents may also bring metals, recyclables, electronics, brush and leaves to the Recycling Center (must be separated).

Construction debris and Styrofoam are NOT accepted!

Fuel must be removed from landscaping and other equipment.

RESIDENTIAL CURBSIDE SINGLE STREAM RECYCLING

You can mix the following in one container: Glass, Plastic, Mixed Paper* & Cardboard**

*Mixed Paper: office paper, junk mail, newspapers, flyers, magazines, brochures, catalogs, etc.

**Cardboard is to be flattened & tied.

Household batteries can go in with regular garbage.

DO NOT PUT RECYCABLES IN PLASTIC BAGS

COMMERCIAL & INSTITUTIONAL RECYCLING PLAN

All businesses & institutions must comply with the residential and single stream recycling rules plus the following:

- ◆ Debris, furniture, and appliances will be handled by own hauler or contractor.
- ◆ Cardboard will be flattened and tied for pickup or brought to recycling yard.

THE BOROUGH RECYCLING CENTER DOES NOT TAKE THE FOLLOWING:

TIRES, PROPANE TANKS, OIL, PAINT CANS, HOUSEHOLD TRASH



MORE INFORMATION

Monmouth County Reclamation Center (732) 683-8686

Monmouth County Recycling Directory (732) 431-7460

Get the Free Recycle Coach App

Get the free app for the complete trash and recycling information in the Borough of Highlands at your fingertips!

Code Enforcement

Contact: William F. Brunt, Jr.
Phone: (732) 872-1224 x215
Email: code@highlandsborough.org
Location: 151 Navesink Ave.
Office Hours: Monday – Friday, 8:30am – 4:30pm

The Division of Code Enforcement provides regular inspections throughout the borough to ensure compliance with borough ordinances and building codes. Typically, the official will look for property maintenance violations and properties in an unsafe condition or state of disrepair. The Code Official can respond to complaints and inquiries from residents about conditions that may not conform to ordinance standards. Year-round and seasonal housing is inspected to ensure safe and habitable conditions exist in dwellings that are rented rather than owner-occupied. The Code Enforcement Official is there to protect all residents and businesses from unsafe and unsightly conditions to make the borough a better place to live.

Emergency Management

Contact: William Kane
Phone: (732) 241-8931
Fax: (732) 872-0670
Email: highlandsoem@highlandsborough.org
Location: 17-1 Shore Drive

The Office of Emergency Management is responsible for preparing for and managing any declared or other large-scale emergency, event, or occurrence, either man-made or natural, which may occur within the Highlands Borough. By law, the Office of Emergency Management must have an Emergency Operation Plan (EOP) that addresses all the possible/probable emergencies that may occur.

The Office of Emergency Management is responsible for:

Alert Warning and Communications	Damage Assessment
Emergency Medical	Emergency Operation Center
Emergency Public Information	Emergency Shelter/Reception/Care
Evacuation	Fire & Rescue
Hazardous Material	Law Enforcement
Public Health	Public Works
Radiological Protection	Social Services



Borough of Highlands
 151 Navesink Ave.
 Highlands, NJ 07732
 (732) 872-1224
 (732) 872-0670 Fax
 www.highlandsborough.org

Mayor and Council

Carolyn Broullon	Mayor	cbroullon@highlandsborough.org	(732) 291-4009
Jo-Anne Olszewski	Council President	jolszewski@highlandsborough.org	(201) 410-8342
Donald Melnyk	Council Member	dmelnyk@highlandsborough.org	(732) 788-3021
Karen Chelak	Council Member	kchelak@highlandsborough.org	(732) 514-2375
Leo Cervantes	Council Member	lcervantes@highlandsborough.org	(732) 272-3867

Council meetings are the 1st and 3rd Wednesday of each month, with exceptions for July, August, and November.

Borough Directory

<u>Dept. / Title</u>	<u>Name</u>	<u>Phone & Ext</u>	<u>Email</u>	<u>Location</u>
Borough Administrator	Michael Muscillo	(732) 872-1224 x203	mmuscillo@highlandsborough.org	151 Navesink Ave.
Administrative Asst.	Lisa Natale	(732) 872-1224 x202	lnatale@highlandsborough.org	151 Navesink Ave.
Borough Clerk	Nancy Tran	(732) 872-1224 x201	clerk@highlandsborough.org	151 Navesink Ave.
Cashier/Sewer Department	Kevin Rooney	(732) 872-1224 x204	cashier@highlandsborough.org	151 Navesink Ave.
Construction/Building Official	Steve Winters	(732) 872-1224 x222	swinters@highlandsborough.org	151 Navesink Ave.
Subcode Officials/CRS		(732) 872-1224 x225		151 Navesink Ave.
Chief Financial Officer	Patrick DeBlasio, CMFO, CTC	(732) 872-1224 x207	pdeblasio@highlandsborough.org	151 Navesink Ave.
Clean Communities Coordinator	Spencer Carpenter	(732) 872-1224 x250	scarpenter@highlandsborough.org	151 Navesink Ave.
Code Enforcement Officer	William F. Brunt, Jr	(732) 872-1224 x215	code@highlandsborough.org	151 Navesink Ave.
Emergency Management	William Kane	(732) 241-8931	highlandsoem@highlandsborough.org	17-1 Shore Drive
Environmental Commission	Steve Szulecki		environmental@highlandsborough.org	151 Navesink Ave.
Finance Dept./Accounts Payable	Jorgi Craig	(732) 872-1224 x205	jcraig@highlandsborough.org	151 Navesink Ave.
Fire Department	William Caizza, Chief	(732) 233-0894	caizzabill@gmail.com	17-1 Shore Drive
Fire Prevention	Paul Murphy	(732) 872-1224 x252	pmurphy@highlandsborough.org	17-1 Shore Drive
First Aid Squad	Rosemary Ryan, Pres.	(732) 778-9267	roryan1721@gmail.com	32-34 Valley Street
Land Use Board Secretary	Nancy Tran	(732) 872-1224 x201	landuse@highlandsborough.org	151 Navesink Ave.
Municipal Court	Sandra Akes, CMCA	(732) 872-1224 x221	sandra.akes@njcourts.gov	151 Navesink Ave.
Police Department	Robert Burton, Chief	(732) 872-1158	rburton@highlandsborough.org	151 Navesink Ave.
Public Works Supervisor	Spencer Carpenter	(732) 872-1224 x250	scarpenter@highlandsborough.org	151 Navesink Ave.
Recreation Department	Jacqueline Kane	(732) 872-1224 x232	jkane@highlandsborough.org	22 Snug Harbor Ave
Registrar of Vital Statistics	Nancy Tran	(732) 872-1224 x201	clerk@highlandsborough.org	151 Navesink Ave.
Deputy Registrar	Donna Conrad	(732) 872-1224 x207	dconrad@highlandsborough.org	151 Navesink Ave.
Tax Assessor	Jay Briscione, ASA, CTA	(732) 872-1224 x211	assessor@highlandsborough.org	151 Navesink Ave.
Tax Clerk	Donna Conrad, CMR	(732) 872-1224 x207	dconrad@highlandsborough.org	151 Navesink Ave.
Tax Collector	Patrick DeBlasio, CTC	(732) 872-1224 x207	pdeblasio@highlandsborough.org	151 Navesink Ave.
Technical Assistant to Construction	Alicia Jones	(732) 872-1224 x223	ajones@highlandsborough.org	151 Navesink Ave.
Zoning Officer	Courtney Lopez	(732) 872-1224 x224	clopez@highlandsborough.org	151 Navesink Ave.

General Meeting Schedule

Please check each month for location and time

	Monday	Tuesday	Wednesday	Thursday
First		Communications	Council*	Garden Club
Second	Environmental	Lions Club		Land Use Board
Third		Shade Tree	Council**	Historical (Nov)
Fourth		Green Team	Open Space	Historical (Mar – Oct)

***No meeting July & August. **No meeting in November.**

Fire Department

Contact: Department Chief, William Caizza
Phone: (732) 233-0894
Email: caizzabill@gmail.com
Location: 17-1 Shore Drive, Highlands
Web Site: www.highlandsfiredepartment.com

The Highlands Fire Department is an all-Volunteer Organization that proudly protects an estimated 5,000 people living in an area of one square mile. We operate out of one station that protects a primarily residential area. The department consists of 50 members but is always looking to grow.

Founded in 1900, the department consists of two companies: Columbia Hose Company No. 1 & Star Hook and Ladder Company No. 2. We answer structure, brush, car, and boat fire calls along with providing rescue services related to motor vehicle extrication and boater distress calls.

If you are interested in volunteering, please contact the email above.

Highlands First Aid Squad

Contact: President, Rosemary Ryan
Phone: (732) 778-9267
Email: roryan1721@gmail.com
Location: 32-34 Valley Street, Highlands
Facebook: www.facebook.com/HighlandsFirstAidSquad

Established in 1931, we are the 2nd oldest squad in the country! The Highlands First Aid Squad is an all-volunteer organization that serves the 5,000 residents of the Borough of Highlands, New Jersey, as well as providing mutual aid to surrounding communities. Our very dedicated and capable squad provides year-round EMS coverage and community service and events. We are always recruiting good men and women to join our Squad. No experience required and free training will be provided.

If you are interested in volunteering or donating or for more information, please contact the email above.



Borough of Highlands
151 Navesink Ave.
Highlands, NJ 07732

POSTAL PATRON
Highlands, New Jersey 07732