

BOROUGH OF HIGHLANDS, N. J.

INCORPORATED 1900

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CAROLYN BROULLON
MAYOR

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ADMINISTRATOR

MATTHEW CONLON, RMC
BOROUGH CLERK

July 13, 2020

TO: Candidates for Borough Council
FROM: Matthew Conlon, Municipal Clerk
RE: Filing Requirements, Municipal Petitions

Please be advised that the filing deadline for a petition for the Borough of Highlands Borough Council is **Monday, August 31, 2020 at 4 p.m.** Petitions may be submitted earlier but **cannot be accepted after that time.** Petitions must be submitted to the Municipal Clerk's office at the Borough of Highlands Borough Hall, 42 Shore Drive, Highlands, New Jersey. Petitions cannot be submitted to any other office or location. Petition packets can be downloaded from the Borough of Highlands website (www.highlandsborough.org) under the elections tab.

For this election there are two categories of Council seat. Two council seats will be run on the same ballot with an expiring term ending 12/31/2023 and one separate council seat will be run as a separate ballot position with an unexpired term ending 12/31/2021. **THERE ARE TWO SEPARATE PETITIONS, ONE FOR EACH EXPIRING TERM LENGTH. YOU MUST FILE THE PETITION WITH THE RESPECTIVE TERM YOU ARE RUNNING FOR ENDING IN EITHER 2023 OR 2021.**

Candidates submitting for the term ending in 2023 may bracket their campaigns together on the ballot with a common slogan by submitting the correct form. Candidates submitting for the term ending in 2021 cannot bracket.

A minimum number of **35 signatures** are required to have your name placed on the ballot. Non-registered voters as well as persons signing more than **two** petitions for a term expiring on 12/31/2023, and one petition for a term expiring on 12/31/2021, shall be disqualified. Many defects on a petition can be corrected; however, the number of signatures cannot be changed under any circumstances. My suggestion is that you collect enough extra signatures to ensure that if your signee is disqualified, you will still have enough signatures to qualify for the ballot.

Should you have any questions please contact me at (908) 309-3271.

Matthew Conlon, RMC
Borough of Highlands
Municipal Clerk